

Minutes of the Regular Meeting of the Council of the Rural Municipality of Cana No. 214
Held Tuesday the 9th day of December, 2025
In the Municipal Office at 110-5th Avenue East, Melville, Saskatchewan

Present:

Reeve -	Brian Reinson
Councillor Division 1 -	Scott Edlin
Councillor Division 2 -	Nelson Yelle
Councillor Division 3 -	Tim Chaban
Councillor Division 4 -	Darcy Gembey
Councillor Division 5 -	Tim Beres
Councillor Division 6 -	Perry Yelle
Administrator -	Kali Apps

Call to Order:

A quorum being present, Reeve Brian Reinson called the meeting to order at 9:00 a.m.

Minutes:

297/25 **Edlin:** That the minutes of the Regular Meeting of Council held November 12, 2025 be approved as presented.

Carried.

Financial Reports:

298/25 **Gembey:** That the Statement of Financial Activities and the bank reconciliation for the month of November, 2025 be accepted as presented.

Carried.

Accounts:

299/25 **Chaban:** That the accounts in the amount of \$620,216.90 as indicated on the list attached hereto and forming part of these minutes be approved for payment.

Carried.

Conflict of Interest

Councillor Perry Yelle declared a conflict of interest in the next item of business due to personal involvement, therefore he is not participating in any discussion and is abstaining from voting (9:07 a.m.).

Yelle Pit – 2025 Payment – Crushed

300/25 **Edlin:** That payment in the amount of \$13,650.00 to Perry and Janet Yelle be approved in accordance with the Gravel Agreement signed July 13, 2021 for crushed materials.

Carried.

Yelle Pit – 2025 Payment – Pile Run

301/25 **Beres:** That payment in the amount of \$4,977.00 to Perry and Janet Yelle be approved in accordance with the Gravel Agreement signed July 11, 2023 for pile run.

Carried.

2025 Accounts Payable

302/25 **Gembey:** That the Council for the R.M. of Cana No. 214 authorize Administration to pay 2025 accounts as received prior to the end of the year.

Carried.

Correspondence:

303/25 **Chaban:** That the following correspondence having been read now be filed:

a) Ministry of Highways	Winter Weight Bulletin
b) APAS	Saskatchewan Farmland Ownership
c) SAMA	Service Fee Changes
d) Parkland Search & Rescue	Fundraising Package
e) S/Sgt. Burton Jones	Yorkton Detachment Monthly Occurrence Summary

Carried.

Administration Reports:

Bill 43 Report

- 304/25** **Edlin:** That the Bill 43 Amendments to *The Municipalities Act* Report be accepted as presented. **Carried.**

New Business:Municipal Revenue Sharing Grant – Declaration of Eligibility

- 305/25** **N. Yelle:** That the Council for the R.M. of Cana No. 214 confirms the municipality meets the following eligibility criteria to receive the Municipal Revenue Sharing Grant:

- Submission of the 2024 Audited Financial Statement to the Ministry of Government Relations;
- The municipality does not run a Municipal Waterworks System;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw (Bylaw No. 1-21);
- Adoption of an Employee Code of Conduct (Policy No. 200-08); and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we understand if any requirements are not met, our Municipal Revenue Sharing Grant may be withheld until all requirements are met; and

That the Administrator be authorized to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried.

Special Tax Bylaw No. 8/2025 – Excess Revenue

- 306/25** **Beres:** That Public Notice be given that the R.M. of Cana No. 214 proposes for the excess revenue in the amount of \$258.60 generated from the Special Tax Bylaw No. 8/2025 to be absorbed into general revenue for 2025.

Carried.

Outstanding A/R Accounts – Unpaid Custom Work

- 307/25** **Edlin:** That Administration be authorized to add the outstanding Accounts Receivable (A/R) balance including applicable interest charges of A/R Account No. BRA707 as of December 31, 2025 to Tax Roll Number 928 000 in accordance with section 405 of *The Municipalities Act* and A/R Policy No. 200-19.

Carried.

Custom Work Privileges

- 308/25** **Reinson:** That snow removal privileges of Owner No. BRA707 be revoked for leased lands due to their refusal to pay custom work invoices in accordance with Custom Work Policy No. 300-07.

Carried.

Crown Land Agreement Cancellation Request

- 309/25** **Gembey:** That the Council for the R.M. of Cana No. 214 make a request for agreement cancellation and property tax payment to the Ministry of Agriculture in accordance with *The Provincial Lands Act, 2016* for provincial lands with taxes owing for the year 2025 as of January 15, 2026.

Carried.

Wages – Office Assistant

- 310/25** **Edlin:** That Office Assistant Jo-Anne Reid's wage be set at \$29.00 per hour effective January 1, 2026 to December 31, 2026

Carried.

Wages – Maintenance/Mower Operator

- 311/25** **Edlin:** That Maintenance/Mower Operator Leo Prokop's wage be set at \$34.00 per hour effective January 1, 2026 to December 31, 2026.

Carried.

Showstoppers Snowmobile Club

- 312/25** **P. Yelle:** That the Council for the R.M. of Cana No. 214 give approval to the Showstoppers Snowmobile Club for a snowmobile trail through the municipality, as per the provided snowmobile route map, valid from November 1, 2025 to April 30, 2026.

Carried.

Conflict of Interest

Councillor Perry Yelle declared a conflict of interest in the next item of business due to personal involvement, therefore he is leaving the Council Chambers, is not participating in any discussion and is abstaining from voting (9:44 a.m.)

Delegation

9:53 a.m. – Perry Yelle – Gravel Agreement

Yelle Pit – Blended Materials

313/25 Edlin: That the gravel agreement with Perry & Janet Yelle for blended materials on the NW 24-23-6 W2 be tabled until the January Council Meeting.

Carried.

Conflict of Interest

Councillor Scott Edlin declared a conflict of interest in the next item of business due to personal involvement, therefore he is not participating in any discussion and is abstaining from voting (9:58 a.m.)

Scotty’s HVAC

314/25 Gembey: That Scotty’s HVAC be authorized to complete plumbing and heating repairs as necessary at the municipal shop.

Carried.

Public Hearing 10:00 a.m.

315/25 Reinson: That the Council for the R.M. of Cana No. 214 now suspend this meeting at 10:00 a.m. to hold a public hearing to hear any submissions on the proposed Bylaw to close and lease a municipal road (Range Road 2061).

Carried.

316/25 Reinson: That the Council for the R.M. of Cana No. 214 now close the hearing at 10:05 a.m. and reconvene the regular council meeting.

Carried.

Bylaw No. 1/2025 – Close and Lease Municipal Road

317/25 Edlin: That Bylaw No. 1/2025 being a Bylaw to close and lease a Municipal Road be read a first time.

Carried.

318/25 Gembey: That Bylaw No. 1/2025 be read a second time.

Carried.

319/25 Chaban: That Bylaw No. 1/2025 be given three readings at this meeting.

Carried Unanimously.

320/25 P. Yelle: That Bylaw No. 1/2025 being a Bylaw to close and lease a Municipal Road be read a third time and adopted.

Carried.

Tractor Tire Quotes – 4650 JD

321/25 Edlin: That the R.M. of Cana No. 214 accept the quote from Value Tire for the supply and installation of tires and rim for the John Deere 4650 tractor for \$9,199.00 plus applicable taxes in accordance with the quote dated December 1, 2025.

Carried.

Tractor Repairs – 4455 JD

322/25 Edlin: That the R.M. of Cana No. 214 repair the John Deere 4455 tractor regardless of whether or not the required radiator repairs are under warranty.

Carried.

Request to Widen Approach

323/25 N. Yelle: That the R.M. of Cana No. 214 approve the request to widen the approach with the installation of a culvert off of the 605 Grid onto the SE 16-22-5 W2 be approved in accordance with Policy #300-09 with the municipality to provide the culvert and all works the responsibility of the applicant.

Carried.

Unauthorized Drainage – SE 16-22-5 W2

324/25 Reinson: That Administration be authorized to follow-up with the Water Security Agency in regards to the unauthorized drainage form the SE 16-22-5 W2 onto the municipal road allowance.

Carried.

Development Permit No. 2024-03 – Range Road 2054

325/25 Edlin: That Administration be authorized to send a letter to the applicant of Development Permit No. 2024-03 requesting a timeline for completion of the conditions of approval regarding the upgrading of

Range Road 2054.

Carried.

Adjournment

326/25 **N. Yelle:** That this meeting adjourn (11:05 a.m.)

Carried.

Reeve

Administrator

R.M. of Cana No. 214

List of Accounts for Approval

as of 12/09/2025

Batch: 2025-00085 to 2025-00093

Cheques	Date	Vendor Name	Reference	Payment Amount
EFT	30-Nov-25	Kali Apps	November Payroll	6,184.83
EFT	30-Nov-25	Blaze Fortune	November Payroll	1,679.95
EFT	30-Nov-25	Yvan Morin	November Payroll	3,499.50
EFT	30-Nov-25	Leo Prokop	November Payroll	4,157.66
EFT	30-Nov-25	Blair Rathgeber	November Payroll	4,902.76
EFT	30-Nov-25	Jo-Anne Reid	November Payroll	2,254.97
EFT	30-Nov-25	Grant Shyngera	November Payroll	\$3,999.24
OL	30-Nov-25	Mastercard	Reimburse	\$290.40
OL	30-Nov-25	MEPP	November Payable	\$4,595.28
OL	30-Nov-25	Receiver General	November Payable	\$9,136.89
OL	30-Nov-25	Sask Power/Energy	November Payable	\$783.02
OL	30-Nov-25	SaskTel	November Payable	\$345.07
OL	30-Nov-25	Ministry of Finance	GSSD - November Collections	\$10,975.01
OL	30-Nov-25	SMHI	November Collections	\$14,473.83
OL	30-Nov-25	Xplore	Internet	\$66.59
4968	30-Nov-25	Kelly Peace	Lease Payment	\$400.00
4969	30-Nov-25	City of Melville	Release Bond RMA 2022-03	\$388,043.19
4970	30-Nov-25	Christ the Teacher	November Collections	\$1,276.96
4971	09-Dec-25	Cameron Pump Service 2006	Well Decommissioning	\$5,550.00
4972	09-Dec-25	Capital I Industries	Equipment Repairs	\$639.04
4973	09-Dec-25	J Schill Trucking Ltd.	2025 Gravel Hauling	\$99,130.06
4974	09-Dec-25	Yvan Morin	Reimburse	\$48.82
4975	09-Dec-25	North 47 Truck & Trailer Inc.	Equipment Repairs	\$790.67
4976	09-Dec-25	Petty Cash	Reimburse	\$19.01
4977	09-Dec-25	RC Inspection Services	Building Inspections	\$525.00
4978	09-Dec-25	RM of Orkney	Christmas Party Meal	\$593.60
4979	09-Dec-25	Value Tire	Equipment Repairs	\$2,962.50
4980	09-Dec-25	Western Municipal Consulti	Subscription Fee	\$682.50
4981	09-Dec-25	Louise & Robert Hershmill	Gravel Royalty	\$5,006.93
4982	09-Dec-25	James & Jamie McDonald	2025 Gravel Royalty	\$1,843.01
4983	09-Dec-25	Edward Sagan	Sagan Pit	\$25,634.02
4984	09-Dec-25	Tom Stachura	Gravel Royalty	\$1,597.58
4985	09-Dec-25	Tim Beres	Council Indemnity	\$3,252.41
4986	09-Dec-25	Nelson Yelle	Council Indemnity	\$1,927.76
EFT	09-Dec-25	Darcy Gembey	Council Indemnity	\$3,926.60
EFT	09-Dec-25	Melville Hardware Ltd.	Office Supplies	\$19.03
EFT	09-Dec-25	Ottenbreit Sanitation	Otthon Garbage	\$594.77
EFT	09-Dec-25	RCAP Leasing	Copier Lease	\$144.58
EFT	09-Dec-25	Brian Reinson	Reeve Indemnity	\$2,241.80
EFT	09-Dec-25	Repsch Agri Parts	Equipment Repairs	\$288.49
EFT	09-Dec-25	SARM	Convention	\$499.50
EFT	09-Dec-25	Toshiba Business Solutions	Copier Read November	\$64.28
EFT	09-Dec-25	Melvin Vindevoghel	Beaver Tails	\$210.00
OL	09-Dec-25	MEPP	Employee's Contribution	\$1,260.00
OL	09-Dec-25	Prairie Co-op	November Statement	\$3,699.79
Subtotal				\$620,216.90
Conflict of Interest:				
4987	09-Dec-25	Perry & Janet Yelle	Gravel Royalty - Crushed	\$13,650.00
4988	09-Dec-25	Perry & Janet Yelle	Gravel Royalty - Pile Run	\$4,977.00
Subtotal				\$18,627.00
Grand Total				\$638,843.90