

Minutes of the Regular Meeting of the Council of the Rural Municipality of Cana No. 214

Held Tuesday the 13th day of January, 2026

In the Municipal Office at 110-5th Avenue East, Melville, Saskatchewan

Present:

Reeve - Brian Reinson
Councillor Division 2 - Nelson Yelle – Electronic Attendance
Councillor Division 3 - Tim Chaban
Councillor Division 4 - Darcy Gembey
Councillor Division 5 - Tim Beres
Councillor Division 6 - Perry Yelle
Administrator - Kali Apps

Absent:

Councillor Division 1 - Scott Edlin

Call to Order:

A quorum being present, Reeve Brian Reinson called the meeting to order at 9:00 a .m.

Minutes:

1/26 **Gembey:** That the minutes of the Regular Meeting of Council held December 9, 2025 be approved as presented.

Carried.

Financial Reports:

2/26 **P. Yelle:** That the Statement of Financial Activities and the bank reconciliation for the month of December 2025 be accepted as presented.

Carried.

Transfers to Reserves

3/26 **Beres:** That the Council for the R.M. of Cana No. 214 authorize the following transfers to reserves for the year 2025:

| | |
|--|--------------|
| 310-100-100 – Future Road Construction | \$150,000.00 |
| 310-100-200 – Capital Expenditures | \$300,000.00 |

Carried.

Accounts:

4/26 **Chaban:** That the accounts in the amount of \$300,962.83 as indicated on the list attached hereto and forming part of these minutes be approved for payment.

Carried.

Correspondence:

5/26 **Chaban:** That the following correspondence having been read now be filed:

- a) Prairie Strong Chartered Professional Accountants Audit Planning Letter
- b) Prairie Strong Chartered Professional Accountants Letter of Engagement
- c) SARM 2026 Membership fees
- d) SARM 2026 Service Fees
- e) Ministry of Highways Highway 47 Stop Sign Request
- f) SARM HR Service Introduction
- g) ECTPC Membership
- h) SaskPower Wood Pole Replacement
- i) Saskatchewan Crime Stoppers Contribution Thank-You
- j) Ministry of Highways Project Information Contract H25099
- k) S/Sgt. Burton Jones Yorkton Detachment Monthly Occurrence Summary
- l) S/Sgt. Geoff Stringfellow Melville/Ituna Detachment Quarter 3 Update

Carried.

Bylaws:

Bylaw 1/2026 - Gravel Licensing Bylaw

- 6/26** **Gembey:** That Bylaw No. 1/2026 being a bylaw to license the excavation of gravel from gravel pits be read a first time. **Carried.**
- 7/26** **Beres:** That Bylaw No. 1/2026 be read a second time. **Carried.**
- 8/26** **Chaban:** That Bylaw No. 1/2026 be given three readings at this meeting. **Defeated.**
- Administration Reports:**
- 9/26** **Development Report**
Gembey: That the Development Report for the period of October 1 to December 31, 2025 be accepted as presented. **Carried.**
- 10/26** **Asset Management Report**
P. Yelle: That the Assessment Management Review Report be accepted as presented. **Carried.**
- 11/26** **Gravel and Inventory Report**
Gembey: That the Gravel and Inventory Report for the year end 2025 be accepted as presented. **Carried.**
- New Business:**
- 12/26** **Fidelity Bond**
Beres: That pursuant to Section 113 of *The Municipalities Act*, the Fidelity Bond provided through the Saskatchewan Association of Rural Municipalities providing Fifty Thousand Dollars (\$50,000.00) coverage for the Administration be accepted as presented. **Carried.**
- 13/26** **Workers' Compensation Board – Elected Officials**
P. Yelle: That for the year 2026 the Reeve and each Council Member be insured under *The Workers' Compensation Act* at the rate of Forty-Three Thousand, Seven Hundred and Twenty-Six Dollars (\$43,726.00) per elected official. **Carried.**
- 14/26** **Saskatchewan Lotteries Grant**
Beres: That the allocation of the municipality's per capita amount to the City of Melville for the year 2026-2027 be tabled until additional information is received regarding the City of Melville's allocation process. **Carried.**
- 15/26** **Custom Work Privileges**
Gembey: That snow removal privileges of Owner No. BRA707 be reinstated for leased lands with a \$300.00 deposit required before any works will be performed by the municipality. **Carried.**
- 16/26** **Request to Open Road Allowances**
Chaban: That the request to provide snow removal on Range Road 2063 and Township Road 222 from the SE 21-22-6 W2 to Range Road 2062 as requested by the landowners of the SE 21-22-6 W2 be tabled until the municipality is provided with a reason for the request. **Carried.**
- Delegation**
10:00 a.m. – Janet Yelle – APAS Update
- 17/26** **Snow Removal Across Road Allowances**
Beres: That Administration be authorized to send letters to landowners as identified by Council requesting private snow removal across road allowances be completed in a manner that does not create ridges on the road. **Carried.**
- 18/26** **Development Permit No. 2022-06 – Outstanding Conditions**
Gembey: That Administration be authorized to send a letter to the applicant of Development Permit No. 2022-06 requesting a timeline for completion of the outstanding conditions of approval. **Carried.**

19/26 Rural Crime Watch
Beres: That Administration be authorized to post information regarding creating a Rural Crime Watch on the municipal website to gauge interest in establishing a Rural Crime Watch Association. **Carried.**

20/26 E & H Redi-Mix – Township Road 240
Gembey: That Administration be authorized to request a timeline from E&H Redi-Mix Ltd. for the completion of works under Resolution No. 185/25. **Carried.**

Delegation

11:00 a.m. – Blair Welter – Prairie Steel Culverts

Conflict of Interest

Councillor Perry Yelle declared a conflict of interest in the next item of business due to personal involvement, therefore he is leaving the Council Chambers, is not participating in any discussion and is abstaining from voting (11:04 a.m.)

21/26 Yelle Pit – Blended Materials
Beres: That Reeve Brian Reinson and Administrator Kali Apps be authorized to sign the gravel agreement with the landowners of the NE & NW 24-23-6 W2 for blended materials.

Councillor Perry Yelle returned to the Council Chambers (11:09 a.m.)

22/26 Christmas Bonuses
Beres: That the Council of the R.M. of Cana No. 214 authorize 2025 Christmas Bonuses to all employees who worked for the municipality in 2025 in the form of a \$250.00 gift card. **Carried.**

23/26 Adjournment
Chaban: That this meeting adjourn (11:26 a.m.) **Carried.**

Reeve

Administrator

R.M. of Cana No. 214
 List of Accounts for Approval
 as of 01/13/2026
 Batch: 2025-00094 to 2026-00002

| Cheques | Date | Vendor Name | Reference | Payment Amount |
|--------------|-----------|---------------------------------|---------------------------------|---------------------|
| EFT | 31-Dec-25 | Kali Apps | December Payroll | \$6,184.83 |
| EFT | 31-Dec-25 | Yvan Morin | December Payroll | \$2,486.44 |
| EFT | 31-Dec-25 | Leo Prokop | December Payroll | \$3,022.34 |
| EFT | 31-Dec-25 | Blair Rathgeber | December Payroll | \$5,234.96 |
| EFT | 31-Dec-25 | Jo-Anne Reid | December Payroll | \$1,880.78 |
| EFT | 31-Dec-25 | Grant Shyngera | December Payroll | \$4,643.89 |
| EFT | 31-Dec-25 | Munisoft | Office Supplies | \$1,679.75 |
| EFT | 31-Dec-25 | Ottenbreit Sanitation Servic | Otthon Garbage | \$601.20 |
| EFT | 31-Dec-25 | Brian Reinson | Reeve Indemnity | \$688.00 |
| EFT | 31-Dec-25 | Toshiba Business Solutions | Copier Meter | \$49.14 |
| OL | 31-Dec-25 | Mastercard | Reimburse | \$2,364.94 |
| OL | 31-Dec-25 | MEPP | December Payable | \$5,332.54 |
| OL | 31-Dec-25 | Pitney Bowes | Lease Payment | \$332.90 |
| OL | 31-Dec-25 | Receiver General | December Payable | \$8,368.28 |
| OL | 31-Dec-25 | Sask Power/Energy | December Invoice | \$930.19 |
| OL | 31-Dec-25 | SaskTel | December Invoice | \$339.26 |
| OL | 31-Dec-25 | Ministry of Finance | GSSD - December Collections | \$32,832.38 |
| OL | 31-Dec-25 | SMHI | December Collections | \$104,557.10 |
| OL | 31-Dec-25 | Xplore Inc. | Internet | \$66.59 |
| OL | 31-Dec-25 | City of Melville | November Utilities | \$199.18 |
| OL | 31-Dec-25 | City of Melville | Fire Call | \$244.13 |
| 4989 | 31-Dec-25 | Tim Chaban | Council Indemnity | \$5,437.03 |
| 4990 | 31-Dec-25 | Scott Edlin | Council Indemnity | \$5,817.89 |
| 4991 | 31-Dec-25 | Grasslands News Group | Office Supplies | \$73.54 |
| 4992 | 31-Dec-25 | Kelly Peace | Lease Payment | \$800.00 |
| 4993 | 31-Dec-25 | RC Inspection Services | Building Inspections | \$262.50 |
| 4994 | 31-Dec-25 | RM of Stanley No.215 | Road Maintenance Fees | \$4,673.64 |
| 4995 | 31-Dec-25 | RM of Saltcoats No. 213 | Road Maintenance Agreement | \$2,400.00 |
| 4996 | 31-Dec-25 | Triple A Directional Drilling I | Well Decommissioning | \$2,775.00 |
| 4997 | 31-Dec-25 | Perry Yelle | Council Indemnity | \$680.04 |
| 4998 | 31-Dec-25 | Christ The Teacher | December Collections | \$11,687.02 |
| 4999 | 31-Dec-25 | Provincial Mediation Board | Consent Fee | \$40.00 |
| EFT | 13-Jan-26 | APAS | 2026 Membership | \$11,351.40 |
| EFT | 13-Jan-26 | Canadian National | Flasher Gate Contract | \$2,307.00 |
| EFT | 13-Jan-26 | Munisoft | 2026 Software & Equipment Mtce. | \$5,511.15 |
| EFT | 13-Jan-26 | Parkland Regional Library | 2026 Municipal Levy | \$9,401.60 |
| EFT | 13-Jan-26 | RCAP Leasing | Copier Lease | \$144.58 |
| EFT | 13-Jan-26 | Repsch Agri Parts & Sales Ltc | Equipment Repairs | \$303.00 |
| EFT | 13-Jan-26 | SARM | 2026 Membership, Bond, LSIP | \$43,445.07 |
| 5000 | 13-Jan-26 | Fortune's Tools 'n' toys | Snow Removal | \$1,800.75 |
| 5001 | 13-Jan-26 | RC Inspection Services | Building Inspections | \$262.50 |
| 5002 | 13-Jan-26 | RMAA | 2026 Memberships | \$650.00 |
| 5003 | 13-Jan-26 | Sasktip Inc. | 2026 Membership | \$100.00 |
| 5004 | 13-Jan-26 | SGI | Plate Renewals | \$2,663.26 |
| OL | 13-Jan-26 | Pitney Works | Postage Meter Ink. | \$178.69 |
| OL | 13-Jan-26 | City of Melville | December Utilities | \$162.85 |
| OL | 13-Jan-26 | Prairie Co-op | December Statement | \$5,995.50 |
| Total | | | | \$300,962.83 |

Certified correct this 13th day of January, 2026

 Reeve

 Administrator