

Rural Municipality of Cana No. 214

Bylaw No. 1/2017

Records Destruction Schedule Bylaw

The Council of the Rural Municipality of Cana No. 214, of the Province of Saskatchewan, enacts as follows:

1. That a Records and Retention and Disposal Schedule (the Schedule) for the municipality, attached hereto as "Schedule A" and forming part of this bylaw, be adopted.
2. That the Administrator of the municipality is hereby authorized to destroy all applicable documents of the municipality in accordance with the Schedule.
3. That the Administrator contact the Saskatchewan Archives Board before the destruction of any records mention in section (2) above and ensure that any documents requested by the Board for preservation in Archives be deposited with the Board.
4. Bylaw No. 4-10 is hereby repealed.

Brian Reuss
Reeve - Robert Almasi

Donna Westerhaug
Administrator - Donna Westerhaug

Read a third time and adopted this

7th day of February, 2017.



Certified a true copy of Bylaw No.1/2017
adopted by the council of the R.M. of Cana
No. 214 on the 7th day of February, 2017

Kaw Jensen
Administrator

