

Minutes of the Regular Meeting of the Council of the Rural Municipality of Cana No. 214

Held Thursday the 14th day of January, 2020

In the Municipal Office at 110-5th Avenue East, Melville, Saskatchewan

Present:

Reeve - Robert Almasi – Electronic Participation
Councillor Division 1 - Scott Edlin
Councillor Division 3 - Tim Chaban
Councillor Division 4 - Darcy Gembey
Councillor Division 5 - Bradley Fritzke
Councillor Division 6 - Brian Reinson
Administrator - Kali Tourney

Absent:

Councillor Division 2 - Nelson Yelle

Call to Order:

A quorum being present, Deputy Reeve Brian Reinson called the meeting to order at 9:06 a.m.

Electronic Participation

Council acknowledged the Public Notice given in accordance with Section 125 of *The Municipalities Act* that some council members may participate through electronic means.

Conflict of Interest

Councillor Tim Chaban disclosed a conflict of interest in the next item of business as he is the owner operator of Tim's Bobcat; therefore, he is not participating in any discussion, he is abstaining from voting and leaving the council chambers (9:07 a.m.)

- 1/20** **Gembey:** That the R.M. of Cana No. 214 hire Tim's Bobcat at a rate of \$80.00 per hour effective January 1, 2020 for snow removal at the municipal office and miscellaneous work throughout the municipality upon approval by a member of Council other than Tim Chaban by signature on submitted invoices or a crew member by signature on submitted invoices for work completed at the shop. **Carried.**

Councillor Tim Chaban returned to the Council Chambers (9:08 a.m.)

Minutes:

- 2/20** **Edlin:** That the minutes of the Regular Meeting of Council held on December 10, 2019 be approved as presented. **Carried.**

Financial Reports:

- 3/20** **Almasi:** That the Statement of Financial Activities and the bank reconciliation for the month of December 2019 be accepted as presented. **Carried.**

Accounts:

- 4/20** **Fritzke:** That the accounts in the amount of \$148,438.04 as indicated on the list attached hereto and forming part of these minutes be approved for payment. **Carried.**

Correspondence:

- 5/20** **Gembey:** That the following correspondence having been read now be filed:

- | | |
|--|---|
| a) SARM | 2020 Membership Fees |
| b) Assiniboine Watershed Stewardship Association | CAP Well Decommissioning |
| c) Lynne Roszell | Temporary Plant Health Officer |
| d) SARM | Trading Services and Sasktenders Postings |
| e) Bill Huber | Division 1 Director |
| f) SARM | SARM Elections |
| g) Hudson Bay Route Association | 2020 Membership Request |
| h) Miller Thomson LLP | Conservation Easements |
| i) Miller Thomson LLP | Conservation Easements |
| j) Municipal Hail | 2019 Claims |

- k) City of Melville 2020 Utilities Budget
 l) S/Sgt. Jeff Simpson Yorkton Detachment Monthly Occurrence Summary

Carried.

Bylaws:

Bylaw 1/2020 – Gravel Extraction

6/20 Gembey: That Bylaw No. 1/2020 being the Gravel Extraction Bylaw be read a first time. **Carried.**

7/20 Fritzke: That Bylaw No. 1/2020 be read a second time. **Carried.**

8/20 Chaban: That Bylaw No. 1/2020 be given three readings at this meeting. **Carried Unanimously.**

9/20 Edlin: That Bylaw No. 1/2020 being the Gravel Extraction Bylaw be read a third time and adopted. **Carried.**

Administration Reports:

Development Report

10/20 Gembey: That the Development Report for the period of October 1 to December 31, 2019 be accepted as presented. **Carried.**

2019 Year End Gravel Report

11/20 Gembey: That the 2019 Year End Gravel Report be accepted as presented. **Carried.**

2020 Gravel Hauling

12/20 Edlin: That the Administration be authorized to contact J. Schill Trucking Ltd. and T&H Trucking Ltd. for rates for gravel hauling and processing for 2020. **Carried.**

New Business:

Fidelity Bond

13/20 Chaban: That pursuant to Section 113 of *The Municipalities Act*, the Fidelity Bond provided through the Saskatchewan Association of Rural Municipalities providing Fifty Thousand Dollars (\$50,000.00) coverage for the Administration be accepted as presented. **Carried.**

Workers' Compensation Board – Elected Officials

14/20 Fritzke: That for the year 2020 the Reeve and each Council Member be insured under *The Workers' Compensation Act* at the rate of Thirty-Five Thousand, Nine Hundred and Twenty-Two Dollars (\$35,922.00) per elected official. **Carried.**

Outstanding A/R Account – Unpaid Fire Call

15/20 Edlin: That the Council for the R.M. of Cana No. 214 authorize Administration as per Bylaw 9/2013 to add the outstanding account receivable balance for a fire call in the amount of \$1,335.21 to Tax Roll Number 277 000 on the SW 29-22-5 W2. **Carried.**

Tax Enforcement – SW 22-23-5 W2

16/20 Chaban: That the owner of the SW 22-23-5 W2 be notified that the late payment of the 2019 levy amount in accordance with Resolution 249/19 be required no later than January 31, 2020 and further that Administration be authorized to continue the tax enforcement process to acquire title by issuing Form G 30 Day "Final Notice" should this payment or any future payment not be met in accordance with Resolution 249/19. **Carried.**

Public Hearing 10:00 a.m.

17/20 Reinson: That the Council for the R.M. of Cana No. 214 now suspend this meeting at 10:00 a.m. to hold a public hearing to hear any submissions on the proposed Bylaw to close and lease a municipal road (Range Road 2061). **Carried.**

- 18/20** **Reinson:** That the Council for the R.M. of Cana No. 214 now close the hearing at 10:13 a.m. and reconvene the regular council meeting. **Carried.**
- 19/20** Bylaw No. 2/2020 – Close and Lease Municipal Road
Gembey: That Bylaw No. 2/2020 being a Bylaw to close and lease a Municipal Road be read a first time. **Carried.**
- 20/20** Public Hearing 10:30 a.m.
Reinson: That the Council for the R.M. of Cana No. 214 now suspend this meeting at 10:30 a.m. to hold a public hearing to hear any submissions on the proposed Bylaw to close and lease a municipal road (Township Road 234). **Carried.**
- 21/20** **Reinson:** That the Council for the R.M. of Cana No. 214 now close the hearing at 10:50 a.m. and reconvene the regular council meeting. **Carried.**
- 22/20** Bylaw No. 3/2020 – Close and Lease Municipal Road
Gembey: That Bylaw No. 3/2020 being a Bylaw to close and lease a Municipal Road be read a first time. **Carried.**
- 23/20** Request to Remove Bush – NW 1-22-6 W2 & SW 29-23-6 W2
Fritzke: That the Council for the R.M. of Cana No. 214 approve the request to remove bush along Range Road 2061 West of the NW 1-22-6 W2 and Township Road 234 South of the SW 29-23-6 W2 as requested on the application dated December 16, 2019 in accordance with Policy #300-14. **Carried.**
- 24/20** New Municipal Shop
Almasi: That the municipality proceed with the process of building a new shop with a committee comprised of Councillors Darcy Gembey, Brad Fritzke, and Scott Edlin and Reeve Robert Almasi hereby established for the purpose of gathering information for the project. **Carried.**
- 25/20** Request to Open Road Allowances
Edlin: That the request by Dillon Chaban to open multiple road allowances be approved as presented in the letter and map dated January 13, 2020. **Carried.**
- 26/20** Delegation
11:30 a.m. – Les Hudema & Ervin Hahn – Showstoppers Snowmobile Club

Showstoppers
Fritzke: That That the Council for the R.M. of Cana No. 214 give approval to the Showstoppers Snowmobile Club for a snowmobile trail through the municipality as presented to be valid from January 14, 2020 to April 30, 2020. **Carried.**
- 27/20** Adjournment
Fritzke: That this meeting adjourn (11:45 a.m.) **Carried.**

Reeve

Administrator

R.M. of Cana No. 214
List of Accounts for Approval
as of 01/14/2020
Batch: 2019-00106 to 2020-00002

Cheques	Date	Vendor Name	Reference	Payment Amount
4050	15-Dec-19	Garry Molnar	Lease Payment	\$400.00
4051	31-Dec-19	Tim Chaban	Council Indemnity	\$1,150.00
4052	31-Dec-19	Home Hardware	Office Supplies	\$9.97
4053	31-Dec-19	Ottenbriet Sanitation Service	Otthon Garbage - November	\$423.45
4054	31-Dec-19	Parkland College	Training	\$540.00
4055	31-Dec-19	Prairie Co-op	November Statement	\$2,316.70
4056	31-Dec-19	Leo Prokop	Reimburse Mileage	\$45.00
4057	31-Dec-19	Blair Rathgeber	Reimburse Mileage	\$45.00
4058	31-Dec-19	R.M. of Saltcoats	Road Maintenance 2019	\$1,800.00
4059	31-Dec-19	Grant Shyngera	Reimburse Mileage	\$45.00
4060	31-Dec-19	Toshiba Business Solutions	Copier Meter Read	\$48.14
EFT	31-Dec-19	MEPP	December Payable	\$3,688.16
EFT	31-Dec-19	Receiver General	December Payable	\$6,398.94
EFT	31-Dec-19	Brian Reinson	Council Indemnity	\$729.08
EFT	31-Dec-19	Pitney Bowes	Postage Meter Lease	\$183.72
EFT	31-Dec-19	Sask Power	December Bill	\$756.86
EFT	31-Dec-19	SaskTel	December Bill	\$227.00
EFT	31-Dec-19	Mastercard	December Reimburse	\$2,044.95
EFT	31-Dec-19	Chrissy Bodnarchuk	December Payroll	\$2,423.51
EFT	31-Dec-19	Kali Tourney	December Payroll	\$3,701.40
EFT	31-Dec-19	Leo Prokop	December Payroll	\$2,758.96
EFT	31-Dec-19	Blair Rathgeber	December Payroll	\$4,552.05
EFT	31-Dec-19	Grant Shyngera	December Payroll	\$4,753.05
EFT	31-Dec-19	Ministry of Finance	December Collections	\$34,046.14
EFT	31-Dec-19	SMHI	December Collections	\$13,015.65
4061	31-Dec-19	Christ the Teacher	December Collections	\$3,440.22
4062	31-Dec-19	Ricky Wasylkowski	Overpaid Taxes	\$17.26
EFT	14-Jan-20	City of Melville	Water Bill	\$130.03
4063	14-Jan-20	APAS	2020 Membership Fees	\$11,351.40
4064	14-Jan-20	Logan Apps	Reimburse - Office Supplies	\$47.77
4065	14-Jan-20	Canadain Nationsl Railway	Flash/Gate Contract	\$622.50
4066	14-Jan-20	Grasslands News Group	2020 Subscription	\$37.80
4067	14-Jan-20	Home Hardware	Office Supplies	\$65.47
4068	14-Jan-20	Gary Molnar	Lease Payment	\$400.00
4069	14-Jan-20	Munisoft	2020 Maintenance	\$4,262.40
4070	14-Jan-20	Ottenbriet Sanitation Service	Otthon Garbage - December	\$425.21
4071	14-Jan-20	Prairie Co-op	December Invoices	\$4,715.94
4072	14-Jan-20	RCAP Leasing	Copier Lease	\$124.32
4073	14-Jan-20	RMAA	2020 Membership Fees	\$455.00
4074	14-Jan-20	SGL	License Plate Renewal	\$2,778.80
4075	14-Jan-20	SARM	January Statement	\$33,386.61
4076	14-Jan-20	Toshiba Business Solutions	Copier Read	\$74.58
Total				\$148,438.04

Certified correct this 14th day of January, 2020

Reeve

Administrator