

Minutes of the Regular Meeting of the Council of the Rural Municipality of Cana No. 214

Held Tuesday the 12th day of May, 2020

In the Municipal Office at 110-5th Avenue East, Melville, Saskatchewan

Present:

Reeve -	Robert Almasi – Electronic Participation
Councillor Division 1 -	Scott Edlin – Electronic Participation
Councillor Division 2 -	Nelson Yelle – Electronic Participation
Councillor Division 3 -	Tim Chaban – Electronic Participation
Councillor Division 4 -	Darcy Gembey – Electronic Participation
Councillor Division 5 -	VACANT
Councillor Division 6 -	Brian Reinson – Electronic Participation
Administrator -	Kali Tourney
Assistant Administrator -	Chrissy Bodnarchuk

Two members of the public were also in attendance.

Call to Order:

A quorum being present, Reeve Robert Almasi called the meeting to order at 8:00 a.m.

Meeting Through Electronic Means

99/20 **Almasi:** That the Council for the R.M. of Cana No. 214 grant approval for the use of electronic means to conduct this meeting in accordance with Section 125 of *The Municipalities Act* for the purpose of mitigating the spread of COVID-19.

Carried.

Closed Session

100/20 **Almasi:** That the meeting enter into a closed session at 8:02 a.m. in accordance with Section 120(2)(a) of *The Municipalities Act* and Section 21 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss solicitor-client privilege information.

Carried.

In attendance: Robert Almasi, Scott Edlin, Nelson Yelle, Tim Chaban, Darcy Gembey, Brian Reinson, Kali Tourney and Chrissy Bodnarchuk.

Open Session

101/20 **Almasi:** That the meeting reconvene into regular session at 8:51 a.m.

Carried.

Road Closure

102/20 **Yelle:** That the Council for the R.M. of Cana No. 214 authorize the temporary closure of the following roads in accordance with Section 14 of *The Municipalities Act*:

- Range Road 2064 West of the SW 28-22-6 W2;
- Range Road 2063 for approximately 100 yards West of the SW 27-22-6 W2;
- Range Road 2055 for approximately ½ mile from West of the NW 17-22-5 W2 to Township Road 222;
- Range Road 2054 from Township Road 222 to Township Road 221;
- Township Road 221 from Range Road 2054 to Range Road 2053 (605 Grid);
- At the access from the NE 9-22-5 W2 to Range Road 2053 (605 Grid);
- The Cana access road through the NE 9-22-5 W2; and
- Township Road 222 from Range Road 2053 (605 Grid) to Range Road 2045 (Waldron Road).

Carried.

Legal Advice

103/20 **Almasi:** That Administration be authorized to contact SARM legal department and forward all necessary information to pursue collection for damages to municipal roads and infrastructure caused by the Canadian National Railway Rivers' Subdivision project.

Carried.

Reopen Municipal Office

104/20 **Reinson:** That the municipal office open to the public effective June 1, 2020 with restricted access and further that Administration be authorized to purchase any safety equipment and cleaning supplies necessary to facilitate compliance with the Government of Saskatchewan regulations and requirements regarding COVID-19.

Carried.

Minutes:

- 105/20** **Reinson:** That the minutes of the Regular Meeting of Council held on April 14, 2020 and the Special Meeting of Council held April 30, 2020 be approved as presented.

Carried.

Councillor Nelson Yelle left the Council Meeting (9:00 a.m.)

Conflict of Interest

Reeve Robert Almasi declared a conflict of interest in the next item of business due to family involvement with the Development Permit Application for a discretionary use on the SE 9-24-6 W2; therefore, he is relinquishing the chair, is not participating in any discussion as Reeve, is leaving the Council Meeting and is abstaining from voting. (9:02 a.m.)

Deputy Reeve Brian Reinson took the chair.

Public Hearing 9:00 a.m.

- 106/20** **Reinson:** That the Council for the R.M. of Cana No. 214 now suspend this meeting at 9:02 a.m. to hold a public hearing to hear any submissions on the discretionary use application on the SE 9-24-6 W2.

Carried.

- 107/20** **Reinson:** That the Council for the R.M. of Cana No. 214 now close the hearing at 9:07 a.m. and reconvene the regular council meeting.

Carried.**Discretionary Use Application – SE 9-24-6 W2**

- 108/20** **Reinson:** That having followed the Discretionary Use Public Notice Procedures as outlined in the Municipal Zoning Bylaw Z2-2016 and taking into consideration that no public comments were received, the Council for the R.M. of Cana No. 214 approve the Development Permit Application being an application for sand extraction on the SE 9-24-6 W2 with the following conditions:

- The lands shall be developed in accordance with the development permit application submitted to the municipality, dated April 26, 2020. The Developer shall not use, or develop, or cause or permit the use of development of the Lands, or buildings placed thereon except in accordance with the plans submitted.
- Any additional approaches or widening of current approaches on municipal roads shall require approval in accordance with Approach Policy #300-09.
- A Road Maintenance Agreement shall be in place before any hauling of extracted material commences.
- Reclamation shall be completed to a minimum slope of 4:1 including the spread of overburden by June 1, 2021.

Carried.**Request to Widen Approach**

- 109/20** **Edlin:** That the request to widen the approach from the SE 9-24-6 W2 onto McKim Road be approved in accordance with Approach Policy #300-09.

Carried.**Road Maintenance Agreement – G.R. Poier & Sons**

- 110/20** **Chaban:** That the Council for the R.M. of Cana No. 214 accept the road maintenance agreement with G.R. Poier & Sons Farms Ltd. dated May 12, 2020.

Carried.

Reeve Robert Almasi returned to the Council Meeting and resumed the chair (9:12 a.m.)

Financial Reports:

- 111/20** **Chaban:** That the Statement of Financial Activities and the bank reconciliation for the month of April 2020 be accepted as presented.

Carried.**Accounts:**

- 112/20** **Almasi:** That the accounts in the amount of \$334,244.83 as indicated on the list attached hereto and forming part of these minutes be approved for payment.

Carried.

Correspondence:

113/20 Chaban: That the following correspondence having been read now be filed:

- | | | |
|----|---------------------------------------|---|
| a) | Ministry of Highways & Infrastructure | Highway #10 Passing Lanes |
| b) | Ministry of Government Relations | 2020 Education Property Tax Mill Rates |
| c) | S/Sgt. Jeff Comeau | Melville Detachment Mayors Report Q1 |
| d) | Christ the Teacher | 2020 Property Tax Mill Rates |
| e) | Yorkville Public Utility Board | Notice of Termination |
| f) | S/Sgt. Jeff Simpson | Yorkton Detachment Monthly Occurrence Summary |
| g) | Parkland Regional Library | Executive Board Update |
| h) | Parkland Valley | Annual General Meeting Package |

Carried.

Bylaws:**Bylaw 4/2020 – APAS Special Tax Bylaw**

114/20 Reinson: That Bylaw No 4/2020 being the APAS Special Tax Bylaw be read a first time.

Carried.

115/20 Almasi: That Bylaw No. 4/2020 be read a second time.

Carried.

116/20 Chaban: That Bylaw No. 4/2020 be given three readings at this meeting.

Carried Unanimously.

117/20 Gembey: That Bylaw No. 4/2020 being the APAS Special Tax Bylaw be read a third time and adopted.

Carried.

New Business:**Municipal Hail Withdrawals**

118/20 Edlin: That the Council for the R.M. of Cana No. 214 approve the list of applications received from the Saskatchewan Municipal Hail Insurance Association dated April 8, 2020 for withdrawal of lands from Hail Insurance.

Carried.

2020 Weed Management Plan

119/20 Gembey: That the Council for the R.M. of Cana No. 214 adopt the 2020 Weed Management Plan as presented.

Carried.

Gravel Agreement – Hershmillier Pit

120/20 Edlin: That the Council for the R.M. of Cana No. 214 authorize Reeve Robert Almasi and Administrator Kali Tourney to sign the Gravel Agreement dated May 1, 2020 with Robert and Louise Hershmillier to expire December 31, 2020 and further that the Gravel Agreement dated December 10, 2019 with Robert and Louise Hershmillier entered as authorized by Resolution 318/19 is hereby null and void.

Carried.

Request to Remove Bush

121/20 Reinson: That the Council for the R.M. of Cana No. 214 permit the removal of bush along the West side of Range Road 2063 on the E ½ 16-22-6 W2 in accordance with Policy #300-14 with the municipality cost sharing by contributing financially up to a maximum of six hours of cat work granted material is disposed of on the landowner's property.

Carried.

Work Orders

122/20 Gembey: That the following additional work orders for the year 2020 be approved as presented:

- 1-2 – SSE 6-23-4 W2 Culvert;
- 2-3 – SSW 12-22-5 W2 Bush Pile; and
- 5-4 – SSE 27-23-5 W2 Culvert.

Carried.

Road Maintenance Agreement – White Stone

123/20 Edlin: That the Council for the R.M. of Cana No. 214 accept the road maintenance agreement with White Stone Enterprises Ltd. dated April 30, 2020.

Carried.

Request for Dust Control

124/20 **Reinson:** That the following requests for dust control be approved in accordance with Dust Control Policy #300-10:

- on Coles Road in front of the Michalishen and Bowbyes residences on the SW 20-22-5 W2; and
- on Range Road 2063 (CTP Road) in front of the Chaban residence on the NE 10-22-6 W2.

Carried.

Road Maintenance Agreement – G.R. Poier & Sons (Dump Road)

125/20 **Chaban:** That the Council for the R.M. of Cana No. 214 accept the road maintenance agreement with G.R. Poier & Sons Ltd. dated May 12, 2020.

Carried.

Road Maintenance Agreement – N&R Concrete Ltd. (Dump Road)

126/20 **Chaban:** That the Council for the R.M. of Cana No. 214 accept the road maintenance agreement with N&R Concrete Ltd. dated May 7, 2020.

Carried.

Road Maintenance Agreement – N&R Concrete Ltd. (G3)

127/20 **Almasi:** That the Council for the R.M. of Cana No. 214 accept the road maintenance agreement with N&R Concrete Ltd. dated May 8, 2020.

Carried.

Councillor Nelson Yelle returned to the Council Meeting (9:50 a.m.)

Tree Planter Deposit

128/20 **Edlin:** That a refundable deposit in the amount of \$100.00 be implemented for use of the tree planter.

Carried.

Adjournment

129/20 **Reinson:** That this meeting adjourn (10:19 a.m.)

Carried.

Reeve

Administrator

R.M. of Cana No. 214
List of Accounts for Approval
as of 05/12/2020
Batch: 2020-00032 to 2020-00040

Cheques	Date	Vendor Name	Reference	Payment Amount
EFT	30-Apr-20	Chrissy Bodnarchuk	April Payroll	\$2,718.35
EFT	30-Apr-20	Kali Tourney	April Payroll	\$3,331.64
EFT	30-Apr-20	Blair Rathgeber	April Payroll	\$3,926.93
EFT	30-Apr-20	Grant Shyngera	April Payroll	\$3,926.93
4123	30-Apr-20	Garry Molnar	Lease Payment	\$200.00
OL	30-Apr-20	Mastercard	April Reimburse	\$1,928.31
OL	30-Apr-20	MEPP	April Payable	\$3,100.50
OL	30-Apr-20	Receiver General	April Payable	\$6,628.18
OL	30-Apr-20	Sask Power	April Invoice	\$838.79
OL	30-Apr-20	SaskTel	April Invoice	\$232.69
4124	30-Apr-20	Finning	2019 Grader	\$280,356.60
OL	30-Apr-20	Ministry of Finance	April Collections	\$3,255.84
OL	30-Apr-20	SMHI	April Collections	\$103.28
EFT	30-Apr-20	Christ the Teacher	April Collections	\$85.66
4125	12-May-20	Robert Almasi	Council Indemnity	\$2,773.00
4126	12-May-20	Canadian Tire	April Statement	\$610.85
4127	12-May-20	Miller Moar Grodecki	2019 Audit	\$5,494.50
4128	12-May-20	RCAP Leasing	Copier Lease - May	\$124.32
4129	12-May-20	Sask Crime Stoppers	2020 Levy	\$200.00
OL	12-May-20	City Of Melville	Water Bill - April	\$130.09
OL	12-May-20	Prairie Coop	April Statement	\$2,196.91
EFT	12-May-20	Canadian National Railway	Flasher/Gate Contract - April	\$622.50
EFT	12-May-20	Finning	Equipment Repairs	\$740.52
EFT	12-May-20	GFL Environment Inc.	Used Oil & Filters	\$86.35
EFT	12-May-20	Melville Hardware	April Statement	\$120.66
EFT	12-May-20	Melville Motors	Service Truck Repairs	\$86.37
EFT	12-May-20	MuniCode	Building Inspections	\$3,872.94
EFT	12-May-20	Ottenbreit Sanitation Service	Otthon Garbage - April	\$434.55
EFT	12-May-20	Prairie Steel	Culverts	\$5,074.43
EFT	12-May-20	Brian Reinson	Council Indemnity	\$874.50
EFT	12-May-20	Rocky Mountain Equipment	Equipment Repairs	\$136.48
EFT	12-May-20	SARM	Office Supplies	\$32.16
Total				\$334,244.83

Certified correct this 12th day of May, 2020

Reeve

Administrator