

**Minutes of the Regular Meeting of the Council of the Rural Municipality of Cana No. 214**

**Held Tuesday the 9<sup>th</sup> day of June, 2020**

**In the Municipal Office at 110-5<sup>th</sup> Avenue East, Melville, Saskatchewan**

**Present:**

Reeve -	Robert Almasi – Electronic Participation
Councillor Division 1 -	Scott Edlin – Electronic Participation
Councillor Division 2 -	Nelson Yelle – Electronic Participation
Councillor Division 3 -	Tim Chaban – Electronic Participation
Councillor Division 4 -	Darcy Gembey – Electronic Participation
Councillor Division 5 -	VACANT
Councillor Division 6 -	Brian Reinson – Electronic Participation
Administrator -	Kali Tourney
Assistant Administrator -	Chrissy Bodnarchuk

**Call to Order:**

A quorum being present, Reeve Robert Almasi called the meeting to order at 8:02 a.m.

**Meeting Through Electronic Means**

**130/20** **Almasi:** That the Council for the R.M. of Cana No. 214 grant approval for the use of electronic means to conduct this meeting in accordance with Section 125 of *The Municipalities Act* for the purpose of mitigating the spread of COVID-19.

**Carried.**

**Closed Session**

**131/20** **Almasi:** That the meeting enter into a closed session at 8:06 a.m. in accordance with Section 120(2)(a) of *The Municipalities Act* and Section 21 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss solicitor-client privilege information.

**Carried.**

In attendance: Robert Almasi, Scott Edlin, Nelson Yelle, Tim Chaban, Darcy Gembey, Brian Reinson, Kali Tourney and Chrissy Bodnarchuk.

**Open Session**

**132/20** **Almasi:** That the meeting reconvene into regular session at 8:45 a.m.

**Carried.**

**Minutes:**

**133/20** **Reinson:** That the minutes of the Regular Meeting of Council held May 12, 2020 be approved as presented.

**Carried.**

**Financial Reports:**

**134/20** **Gembey:** That the Statement of Financial Activities and the bank reconciliation for the month of May 2020 be accepted as presented.

**Carried.**

**Accounts:**

**135/20** **Almasi:** That the accounts in the amount of \$334,244.83 as indicated on the list attached hereto and forming part of these minutes be approved for payment.

**Carried.**

**Conflict of Interest**

Reeve Robert Almasi declared a conflict of interest in the next item of business as he is receiving funds for payment for a used parts rake; therefore he is relinquishing the chair, is not participating in any discussion, is leaving the Council Meeting and is abstaining from voting (8:51 a.m.)

**Invoice No. 818642**

**136/20** **Edlin:** That the Council for the R.M. of Cana No. 214 approves paying Invoice No. 918642 in the amount of \$100.00 from Robert Almasi for the purchase of a used parts rake.

**Carried.**

*Reeve Robert Almasi returned to the Council Meeting and resumed the chair (8:52 a.m.)*

**Invoice No. 0116**

**137/20** **Chaban:** That the Council for the R.M. of Cana No. 214 approves paying Invoice No. 0116 in the

amount of \$1,665.00 from Anything Trackhoe Construction Ltd. for bush clearing.

**Carried.**

**Public Hearing 9:00 a.m.**

**138/20 Almasi:** That the Council for the R.M. of Cana No. 214 now suspend this meeting at 9:00 a.m. to hold a public hearing to hear any submissions on the discretionary use application on the NW 24-23-6 W2.

**Carried.**

**139/20 Almasi:** That the Council for the R.M. of Cana No. 214 now close the hearing at 9:05 a.m. and reconvene the regular council meeting.

**Carried.**

**Discretionary Use Application – NW 24-23-6 W2**

**140/20 Reinson:** That having followed the Discretionary Use Public Notice Procedures as outlined in the Municipal Zoning Bylaw Z2-2016 and taking into consideration that no public comments were received, the Council for the R.M. of Cana No. 214 approve the Development Permit Application being an application for temporary gravel operations on the NW 24-23-6 W2 with the following conditions:

- The lands shall be developed in accordance with the development permit application submitted to the municipality, dated May 15, 2020. The Developer shall not use, or develop, or cause or permit the use of development of the Lands, or buildings placed thereon except in accordance with the plans submitted.
- Access to the operations shall be through the NE 24-23-6 W2 as a continuation of the permitted access for Development Permit #2020-01 and #2020-02.
- Processing shall not take place closer than 600m to any residence.
- Reclamation shall be required to minimum of a 4:1 slope with overburden spread by March 31, 2021.

**Carried.**

**Correspondence:**

**141/20 Gembey:** That the following correspondence having been read now be filed:

- |    |                             |   |
|----|-----------------------------|---|
| a) | Ag. Health & Safety Network | 2020 Membership   |
| b) | S/Sgt. Ryan Frost           | RCMP Combined Traffic Services<br>Saskatchewan Quarterly Update |
| c) | S/Sgt. Jeff Simpson         | Yorkton Detachment Monthly Occurrence<br>Summary                |
| d) | Water Security Agency       | 2020/21 Channel Clearing Program                                |

**Carried.**

**Administration Reports:**

**Asset Management Update**

**142/20 Reinson:** That the Asset Management Update and Funding Opportunities Report be accepted as presented.

**Carried.**

**New Business:**

**Tax Enforcement**

**143/20 Edlin:** That the Administrator be authorized to proceed under *The Tax Enforcement Act* to acquire title for the following described lands:

<u>Legal</u>	<u>Title</u>
NW 09-24-05 W2	141301640
Parcel B Plan 101940858 Ext 0	150195360
NE 09-22-05 W2, Plan 101718435 Ext 76	143612276
NW 09-22-05 W2, Plan 101718435 Ext 77	143612254
NE 09 22-05 W2, Plan 101718457 Ext 78	124034712
NW 09-22-05 W2, Plan 101718457 Ext 79	124034723
NE 09-22-05 W2, Plan 101718334 Ext 74	124034756
NW 09-22-05 W2, Plan 101718334 Ext 75	124034767
Lot 1, Block 2, Plan W2614	147356770
Lot 2, Block 2, Plan W2614	147356781
Lot 3, Block 2, Plan W2614	147356792
Lot 4, Block 2, Plan W2614	147356804
Lot 6, Block 1, Plan W2614	130259516
Lot 7, Block 1, Plan W2614	130259538

Lot 8, Block 1, Plan W2614	130259549
NE 09-23-04 W2	141151216
Lot 1, Block 4, Plan W2614	136594794
Lot 2, Block 4, Plan W2614	136594851
Lot 3, Block 4, Plan W2614	136594884
NW 24-24-05 W2	150104360
Lot 5, Block 2, Plan W2614	145352796
Lot 6, Block 2, Plan W2614	145352819

**Carried.**Election Official Remuneration

- 144/20** **Gembey:** That the remuneration for election officials participating in the 2020 Municipal Election be set at \$200.00 for election day and \$17.00 per hour for training plus \$0.50 per kilometer of necessary travel.

**Carried.**Polling Placing

- 145/20** **Gembey:** That the polling places for the Municipal Election being held on Monday, November 9, 2020 from 9:00 a.m. – 8:00 p.m. for Divisions One, Three and Five and Reeve be held at the Municipal Office located at 110 – 5<sup>th</sup> Ave. E. Melville, SK.

**Carried.**Funding Request – CN Mile 274.31

- 146/20** **Yelle:** That Administration be authorized to inform Canadian National Railway (CN) that the warning systems as described in the funding request dated May 27, 2020 are a railway company's responsibility to ensure compliance in accordance with The Grade Crossing Regulations therefore the R.M. of Cana No. 214 as the road authority shall not contribute to the project and further that no authorization has been granted by the R.M. of Cana for any joint funding application to Transport Canada's Railway Safety Improvement Program for railway company's compliance requirements, therefore the application previously submitted by CN in 2018 shall be rescinded and no joint agreements with the R.M. of Cana No. 214 may be submitted.

**Carried.**Seasonal Mower Operator

- 147/20** **Edlin:** That the R.M. of Cana No. 214 hire Melvin Vindevoghel as Seasonal Mower Operator effective July 20, 2020 at a rate of pay of \$24.00/hour.

**Carried.**Road Repairs – Ducks Unlimited

- 148/20** **Gembey:** That the Council for the R.M. of Cana No. 214 grant authorization to Ducks Unlimited Canada to repair approximately 550m of Range Road 2041 as access to the Leech Lake outlet structure as requested in correspondence dated May 25, 2020 with all costs of repairs the responsibility of Ducks Unlimited Canada.

**Carried.**Bylaw Amendment

- 149/20** **Reinson:** That Administration be authorized to draft a Bylaw to amend Bylaw No. 8-19 to restrict the speed on Township Road 230 from Agri-Park Road to Range Road 2062 to 50 km/hr.

**Carried.**Bylaw Amendment

- 150/20** **Chaban:** That Administration be authorized to draft a Bylaw to amend Bylaw No. 8-19 to restrict the speed on Range Road 2062 (CTP Road) from Highway #15 to Township Road 220 to 50 km/hr.

**Carried.**Request for Approach

- 151/20** **Reinson:** That the request for an approach from the SE 17-24-5 W2 proposed Parcel A onto Township Road 242 be approved in accordance with Approach Policy #300-09.

**Carried.**Work Orders

- 152/20** **Gembey:** That the following additional work orders for the year 2020 be approved as presented:
- 5-5 – South of 20-24-5 Repairs;
  - 5-6 – SSW 33-24-5 W2 Repairs;
  - 6-16 – WNW 5-24-6 W2 Repairs; and
  - 6-17 – SS ½ 33-24-6 W2 Repairs.

**Carried.**

Development Permit Application – NE 23-24-5 W2

**153/20** **Reinson:** That the Council for the R.M. of Cana No. 214 grant a variance of 10% in accordance with Section 2.4.d. of The R.M. of Cana No. 214 Zoning Bylaw for the setback requirements of the proposed tree line to 135 feet for the Development Permit Application for an agricultural machine storage building on the NE 23-24-5 W2 dated June 5, 2020 and further that the Development Permit be approved on the condition this setback is met.

**Carried.**

Request to Widen Approach

**154/20** **Gembey:** That the request to widen the approach from the NE 23-24-5 W2 onto Township Road 244 be approved in accordance with Approach Policy #300-09 with all costs the responsibility of the landowner.

**Carried.**

Request for Dust Control

**155/20** **Chaban:** That the following requests for dust control be approved pending construction projects in accordance with Dust Control Policy #300-10:

- On Range Road 2063 (CTP Road) in front of the Schmaltz residence on the SW 14-22-6 W2;
- and
- on Township Road 244 in front of the Crow and Exner residence on the NE 23-24-5 W2.

**Carried.**

Adjournment

**156/20** **Reinson:** That this meeting adjourn (11:20 a.m.)

**Carried.**

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Administrator

R.M. of Cana No. 214  
List of Accounts for Approval  
as of 06/09/2020  
Batch: 2020-00041 to 2020-00046

Cheques	Date	Vendor Name	Reference	Payment Amount
EFT	31-May-20	Chrissy Bodnarchuk	May Payroll	\$2,599.85
EFT	31-May-20	Kali Tourney	May Payroll	\$3,331.64
EFT	31-May-20	Leo Prokop	May Payroll	\$3,644.30
EFT	31-May-20	Blair Rathgeber	May Payroll	\$3,926.93
EFT	31-May-20	Grant Shyngera	May Payroll	\$3,926.93
OL	31-May-20	Mastercard	May Reimburse	\$399.83
OL	31-May-20	MEPP	May Payable	\$4,087.34
OL	31-May-20	Receiver General	May Payable	\$8,289.27
OL	31-May-20	Sask Power	May Invoice	\$651.73
OL	31-May-20	SaskTel	May Invoice	\$227.58
OL	31-May-20	Ministry of Finance	May Collections	\$2,925.50
OL	31-May-20	SMHI	May Collections	\$51.64
EFT	31-May-20	Christ the Teacher	May Collections	\$2,077.17
4130	09-Jun-20	Ag Health & Safety Network	2020 Membership	\$1,129.20
4131	09-Jun-20	Robert Almasi	Council Indemnity	\$788.50
4132	09-Jun-20	Canadian Tire	May Statement	\$243.66
4133	09-Jun-20	Century Glass	Equipment Repairs	\$166.50
4134	09-Jun-20	Ron Gerein	Building Permit	\$78.75
4135	09-Jun-20	GWP Rodent Products	Weatherblock	\$1,269.88
4136	09-Jun-20	Garry Molnar	Beaver Tail	\$15.00
4137	09-Jun-20	OK Marking Devices	Office Supplies	\$124.16
4138	09-Jun-20	Pattison Agricultural	Equipment Repairs	\$217.33
4139	09-Jun-20	Petty Cash	Office Grass Mowing/Stamps	\$106.60
4140	09-Jun-20	RCAP Leasing	Copier Lease	\$124.32
4141	09-Jun-20	Melvin Vindevoghel	Trailer Repairs	\$630.00
4142	09-Jun-20	Nelson Yelle	Reimburse Dump Fees	\$15.00
OL	09-Jun-20	City of Melville	Water Bill	\$130.09
OL	09-Jun-20	Pitney Bowes	Postage Meter Lease	\$183.72
OL	09-Jun-20	Pitney Works	Postage Refill	\$2,651.30
EFT	09-Jun-20	Canadian National Railway	Flasher/Gate Contract	\$622.50
EFT	09-Jun-20	MuniSoft	Tax Notice Forms	\$51.90
EFT	09-Jun-20	OK Tire	Tire Repair	\$57.62
EFT	09-Jun-20	Parkland Library	Municipal Levy	\$5,830.57
EFT	09-Jun-20	Redhead Equipment	Equipment Repairs	\$24.44
EFT	09-Jun-20	Brian Reinson	Council Indemnity	\$2,810.92
EFT	09-Jun-20	Repsch Agri-Parts	Equipment Repairs	\$183.11
EFT	09-Jun-20	SARM	Signs/Office Supplies/Legal Advise	\$550.19
EFT	09-Jun-20	Smith Steel	Equipment Repairs	\$450.90
EFT	09-Jun-20	Toshiba	Copier Meter Read	\$62.77
Total				\$54,658.64

Certified correct this 9th day of June, 2020

\_\_\_\_\_  
Reeve

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Administrator