

Minutes of the Regular Meeting of the Council of the Rural Municipality of Cana No. 214

Held Tuesday the 14th day of July, 2020

In the Municipal Office at 110-5th Avenue East, Melville, Saskatchewan

Present:

Reeve -	Robert Almasi – Electronic Participation
Councillor Division 1 -	Scott Edlin – Electronic Participation
Councillor Division 2 -	Nelson Yelle – Electronic Participation
Councillor Division 3 -	Tim Chaban – Electronic Participation
Councillor Division 4 -	Darcy Gembey – Electronic Participation
Councillor Division 5 -	VACANT
Councillor Division 6 -	Brian Reinson – Electronic Participation
Assistant Administrator -	Chrissy Bodnarchuk

Call to Order:

A quorum being present, Reeve Robert Almasi called the meeting to order at 8:53 a.m.

Meeting Through Electronic Means

159/20 **Almasi:** That the Council for the R.M. of Cana No. 214 grant approval for the use of electronic means to conduct this meeting in accordance with Section 125 of *The Municipalities Act* for the purpose of mitigating the spread of COVID-19 and further that the Council acknowledge the meeting commencing later than the established time as per Council Procedures Bylaw No. 6-2016 due to technical difficulties.

Carried.

Conflict of Interest

Councillor Tim Chaban declared a conflict of interest in the next item of business as he is the owner of Tim's Bobcat and acts as a contractor for CN Railway, who may be affected by the next item of business, therefore he is not participating in any discussion, is leaving the Council Meeting and is abstaining from voting. (8:55 a.m.)

Closed Session

160/20 **Edlin:** That the meeting enter into a closed session at 8:56 a.m. in accordance with Section 120(2)(a) of *The Municipalities Act* and Section 21 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss solicitor-client privilege information.

Carried.

In attendance: Robert Almasi, Scott Edlin, Nelson Yelle, Darcy Gembey, Brian Reinson, and Chrissy Bodnarchuk.

Open Session

161/20 **Almasi:** That the meeting reconvene into regular session at 9:25 a.m.

Carried.

Range Road 2064 Restrictions

162/20 **Edlin:** That Council for the R.M. of Cana No. 214 obtain a quote for the cost of installing a height restriction gate for Range Road 2064 West of the SW 28-22-6 W2.

Carried.

Range Road 2063 Approach

163/20 **Reinson:** That Council for the R.M. of Cana No. 214 authorize the Administrator to contact CN Railway to advise the requirement for an approach application for the access onto Range Road 2063 South of CNMP 278.70 on the Rivers Subdivision.

Carried

Councillor Tim Chaban returned to the Council Meeting (9:26 a.m.)

Minutes:

164/20 **Edlin:** That the minutes of the Regular Meeting of Council held June 9, 2020 be approved as presented.

Carried.

Special Meeting Minutes:

165/20 **Almasi:** That the minutes of the Special Meeting of Council held June 18, 2020 be approved as presented.

Carried

Financial Reports:

- 166/20** **Gembey:** That the Statement of Financial Activities and the bank reconciliation for the month of June 2020 be accepted as presented. **Carried.**

Accounts:

- 167/20** **Reinson:** That the accounts in the amount of \$81,058.68 as indicated on the list attached hereto and forming part of these minutes be approved for payment. **Carried.**

Correspondence:

- 168/20** **Edlin:** That the following correspondence having been read now be filed:
- | | | |
|----|---|---|
| a) | APAS | June Update |
| b) | S/Sgt. Jeff Simpson | Yorkton Detachment Monthly Occurrence Summary |
| c) | Melville & District Fire Protection Association | Notice of Meeting |
- Carried.**

Bylaws:

- 169/20** **Edlin:** That Bylaw No. 5/2020 being a bylaw to amend Bylaw 8/2019 The Speed Limit Bylaw be read a first time. **Defeated.**

Administration Reports:

- 170/20** **Reinson:** That the Development Report for the period of April 1 to June 30, 2020 be accepted as presented. **Carried.**

New Business:

- 171/20** **Edlin:** That the Council for the R.M. of Cana No. 214 authorize Reeve Robert Almasi to sign the Municipal Economic Enhancement Program 2020 (MEEP) Funding Agreement with the Government of Saskatchewan with the following projects supported and submitted under the program:
- | <u>Project</u> | <u>Estimated Project Cost</u> | <u>MEEP Funding</u> |
|-----------------------|-------------------------------|---------------------|
| Clay Cap Rg. Rd. 2061 | \$93,500.00 | \$93,500.00 |
| Clay Cap Twp. Rd. 244 | \$87,500.00 | \$33,113.00 |
- Carried.**

- 172/20** **Edlin:** That permission be granted to Glen Tocher to erect page wire fence across Township Road 225 between section 27-22-4 W2 and section 34-22-4 W2 periodically for a period of four to six hours at a time for the purpose of grazing cattle effective from July 14, 2020 to December 31, 2020. **Defeated.**

- 173/20** **Reinson:** That the Council for the R.M. of Cana No. 214 accept the road maintenance agreement with Fedorowich Construction Ltd. to Parcel A, Plan 101716220 on the NW 13-24-6 W2 with the permitted route be Range Road 2061 to Township Road 242 to Highway #10 and further that the hauler shall be responsible for winter maintenance to municipal standards for seasonal roads. **Carried.**

- 174/20** **Edlin:** That the Council for the R.M. of Cana No. 214 accept the road maintenance agreement with Adair's Demolition Ltd. dated June 29, 2020 as presented. **Carried.**

- 175/20** **Gembey:** That the following additional work orders for the year 2020 be approved as presented:
- 5-7 – WNW 31-24-5 W2 Repairs;
 - 5-8 – WNW 22-24-5 W2 Repairs;

- 5-9 – WSW 27-24-5 W2 Dam Clearing;
- 5-10 – WSW 22-24-5 W2 Tree Stumps; and
- OTT-1 – 3rd Ave. Culvert.

Carried.Request to Remove Trees

- 176/20 Reinson:** That the Council for the R.M. of Cana No. 214 approve the request to remove trees along Range Road 2053 West of the NW 3-24-5 W2.

Defeated.Recycling Program

- 177/20 Reinson:** That the Council for the R.M. of Cana No. 214 acknowledge the closure of the City of Melville single stream recycling depot located at Rail City Industries and further that Administration be authorized to inform inquiring ratepayers that a drop off for larger volume recyclable items is available at the City of Melville landfill at standard tipping fees.

Carried.Garbage & Recycling Pickup

- 178/20 Gembey:** That the Council for the R.M. of Cana No. 214 authorize Administration to send a tax notice insert to ratepayers regarding recycling costs at the City of Melville landfill as well as the estimated costs for garbage pick up from Ottenbriet Sanitation Services with all costs to be the ratepayers responsibility and further that Administration be authorized to set up a survey to confirm the number of interested rate payers in order to facilitate a better group rate for these services.

Carried.Highway #10 Road Realignments – Gravel Requirements

- 179/20 Yelle:** That the Council for the R.M. of Cana No. 214 accept that the material as presented by Potzus Ltd. on June 28, 2020 as suitable for use as traffic gravel in the R.M. of Cana for the Highway #10 Road Realignments.

Carried.Bylaw No. 7/2016

- 180/20 Reinson:** That Council take no further action to issue a Notice of Violation for contravention of Section 2 of Bylaw No. 7/2016.

Carried.Recorded Vote

A recorded vote was request by Councillor Brian Reinson for the next item of business.

Councillor Conflict

- 181/20 Reinson:** That Councillor Tim Chaban be required to write a letter of apology to Patrol Operator Grant Shyngera in regards to the mowing/haying incident that resulted in the release of Grant's cell phone number to a non-rate payer, causing conflict for Grant, with a copy of the letter be forwarded to the municipal office to be kept in Councillor Chaban's permanent file and further that Councillor Chaban be required to take mandatory ombudsmen training within the next 60 days or as soon as available with proof of completion of the course provided to the municipal office.

For: Edlin, Yelle, Gembey, Reinson, Almasi

Against: Chaban

Abstained:

Carried.Otthon Signs

- 182/20 Reinson:** That the R.M. of Cana No. 214 order and install the required street signs for the Special Service Area of Otthon.

Carried.Policy 300-10

- 183/20 Gembey:** That Policy 300-10 be edited to remove "with maintenance done at Council's discretion" from bullet one and a new bullet added between bullet seven and eight to state "Road maintenance and repair shall be completed throughout the year the dust control is applied as is required at the discretion of the Road Restriction Committee".

Carried.Office Grass Cutting

- 184/20 Almasi:** That Administration be authorized to contact Carlos' Yard Maintenance to request that invoices be submitted after each cutting of the office grass and that the invoice be paid monthly at Regular Council Meetings with accounts.

Carried.

185/20 **Adjournment**
Yelle: That this meeting adjourn (12:13 p.m.)

Carried.

Reeve

Administrator

R.M. of Cana No. 214
List of Accounts for Approval
as of 07/14/2020
Batch: 2020-00047 to 2020-00054

Cheques	Date	Vendor Name	Reference	Payment Amount
4143	09-Jun-20	Robert Almasi	Parts Rake	\$100.00
4144	09-Jun-20	Anything Trackhoe	Bush Removal	\$1,665.00
EFT	30-Jun-20	Chrissy Bodnarchuk	June Payroll	\$2,825.67
EFT	30-Jun-20	Kali Tourney	June Payroll	\$3,331.64
EFT	30-Jun-20	Leo Prokop	June Payroll	\$4,758.14
EFT	30-Jun-20	Blair Rathgeber	June Payroll	\$4,038.85
EFT	30-Jun-20	Grant Shyngera	June Payroll	\$3,926.93
4145	30-Jun-20	Petty Cash	Reimburse Petty Cash	\$20.54
OL	30-Jun-20	Mastercard	June Reimburse	\$18.71
OL	30-Jun-20	MEPP	June Payable	\$4,444.92
OL	30-Jun-20	Receiver General	June Payable	\$9,435.54
OL	30-Jun-20	Sask Power	June Invoice	\$437.61
OL	30-Jun-20	SaskTel	June Invoice	\$229.83
4146	30-Jun-20	Garry & Joan Tank	Stray Horse Compensation	\$530.00
OL	30-Jun-20	Ministry of Finance	June Collections	\$5,847.79
OL	30-Jun-20	SMHI	June Collections	\$99.86
EFT	30-Jun-20	Christ the Teacher	June Collections	\$673.43
4147	14-Jul-20	Meryle & Marilyn Beres	Pit Run - Division 6	\$561.00
4148	14-Jul-20	Canadian Tire	Shop Supplies	\$20.73
4149	14-Jul-20	Ron Gerein	Plan Review/Inspections	\$813.75
4150	14-Jul-20	Hillside Welding	Equipment Repairs	\$74.41
4151	14-Jul-20	Jobsite Mechanical	Mack & Trailer Safety	\$4,248.21
4152	14-Jul-20	Jeff & Brenda Matalski	Pit Run - Division 1	\$750.75
4153	14-Jul-20	Newton Landscaping	Weed Control	\$783.66
4154	14-Jul-20	N & R Concrete Ltd.	Concrete Barriers	\$945.00
4155	14-Jul-20	Pattison Agriculture	Equipment Repairs	\$910.16
4156	14-Jul-20	Praxair	Cylinder Lease	\$142.31
4157	14-Jul-20	RCAP Leasing	Photocopier Lease - July	\$124.32
4158	14-Jul-20	Trustmark Insurance Brokers	SGI Commercial Auto Policy	\$1,281.54
4159	14-Jul-20	Nelson Yelle	Council Indemnity	\$2,502.00
OL	14-Jul-20	City Of Melville	Water Invoice - June	\$130.09
OL	14-Jul-20	Pitney Works	Postage Meter Repairs	\$128.75
OL	14-Jul-20	Prairie Co-Op	May Statement	\$16,145.40
EFT	14-Jul-20	Acklands Grainger	Small Tools - Impact	\$302.84
EFT	14-Jul-20	Canadian National Railway	Flasher/Gate Contract June	\$622.50
EFT	14-Jul-20	Dionco Sales	Equipment Parts - Mower Blades	\$1,671.11
EFT	14-Jul-20	Future Ford	Equipment Repairs - Service Truck	\$28.29
EFT	14-Jul-20	MuniSoft	EMA - Printer	\$27.75
EFT	14-Jul-20	OK Tire	Tire Repairs - Trailer	\$304.25
EFT	14-Jul-20	Ottenbreit Sanitation Service	Otthon Garbage - May	\$432.05
EFT	14-Jul-20	Redhead Equipment	Equipment Repairs - Excavator	\$2,516.04
EFT	14-Jul-20	Brian Reinson	Council Indemnity	\$3,097.08
EFT	14-Jul-20	Toshiba Business Solutions	Copier Meter Read - June & July	\$110.23
Total				\$81,058.68

Certified correct this 14th day of July, 2020

Reeve

Administrator