

**Minutes of the Regular Meeting of the Council of the Rural Municipality of Cana No. 214**

**Held Tuesday the 11<sup>th</sup> day of August, 2020**

**In the Municipal Office at 110-5<sup>th</sup> Avenue East, Melville, Saskatchewan**

**Present:**

Reeve -	Robert Almasi
Councillor Division 1 -	Scott Edlin – Electronic Participation
Councillor Division 2 -	Nelson Yelle – Electronic Participation
Councillor Division 3 -	Tim Chaban – Electronic Participation
Councillor Division 4 -	Darcy Gembey
Councillor Division 5 -	VACANT
Councillor Division 6 -	Brian Reinson – Electronic Participation
Administrator -	Kali Tourney
Patrol Operator -	Blair Rathgeber – Electronic Participation
Patrol Operator -	Grant Shyngera

**Call to Order:**

A quorum being present, Reeve Robert Almasi called the meeting to order at 8:43 a.m.

The Council acknowledged the meeting commencing later than the established time as per Council Procedures Bylaw No. 6-2016 due to a power outage.

**Closed Session**

**186/20** **Almasi:** That the meeting enter into a closed session at 8:45 a.m. in accordance with Section 120(2)(a) of *The Municipalities Act* and Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss personnel.

**Carried.**

In attendance: Robert Almasi, Scott Edlin, Nelson Yelle, Tim Chaban, Darcy Gembey, Brian Reinson, Kali Tourney, Grant Shyngera and Blair Rathgeber.

**Open Session**

**187/20** **Almasi:** That the meeting reconvene into regular session at 9:13 a.m.

**Carried.**

**Haying Complaint**

**188/20** **Edlin:** That Administration be authorized to send a letter to the landowner and lessee of the NW 6-23-6 W2 indicating that the municipality reserves the right to conduct maintenance, including municipal mowing, in accordance with Section 2.f) of Bylaw No. 10/2013 and further that the haying along Township Road 231 on the NW 6-23-6 W2 the five years previous to 2019 had left the municipal road allowance in an unacceptable condition therefore the municipality will continue to mow road allowances as part of annual mowing practices.

**Carried.**

**Personnel Conflict**

**189/20** **Gembey:** That Councillor Tim Chaban and Operator Grant Shyngera shall be required to maintain no contact between each other with all work-related information to be communicated in detailed writing through the municipal office until further notice.

**Carried.**

**Harassment Prevention Policy**

**190/20** **Gembey:** That Administration be directed to draft a Harassment Prevention Policy.

**Carried.**

*Councillor Scott Edlin left the meeting and did not return (9:13 a.m.)*

**Conflict of Interest**

Councillor Tim Chaban declared a conflict of interest in the next item of business as he is the owner of Tim's Bobcat and acts as a contractor for CN Railway, who may be affected by the next item of business, therefore he is not participating in any discussion, is leaving the Council Meeting Chambers and is abstaining from voting. (9:14 a.m.)

**Closed Session**

- 191/20** **Almasi:** That the meeting enter into a closed session at 9:14 a.m. in accordance with Section 120(2)(a) of *The Municipalities Act* and Section 21 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss solicitor-client privilege information. **Carried.**

In attendance: Robert Almasi, Nelson Yelle, Darcy Gembey, Brian Reinson, Blair Rathgeber, Grant Shyngera and Kali Tourney.

**Open Session**

- 192/20** **Almasi:** That the meeting reconvene into regular session at 9:36 a.m. **Carried.**
- Councillor Tim Chaban returned to the Council Meeting (9:36 a.m.)*

**Policy #300-07 – Custom Work Rates**

- 193/20** **Reinson:** That the Custom Work Rates Policy #300-07 be amended by adding a Patrol – Commercial Ratepayer Rate of \$175.00/hr. **Carried.**

**Minutes:**

- 194/20** **Gembey:** That the minutes of the Regular Meeting of Council held July 14, 2020 be approved as presented. **Carried.**

**Financial Reports:**

- 195/20** **Reinson:** That the Statement of Financial Activities and the bank reconciliation for the month of July 2020 be accepted as presented. **Carried.**

**Accounts:**

- 196/20** **Gembey:** That the accounts in the amount of \$98,818.41 as indicated on the list attached hereto and forming part of these minutes be approved for payment. **Carried.**

**Correspondence:**

- 197/20** **Yelle:** That the following correspondence having been read now be filed:
- |                                     |  |
|-------------------------------------|--|
| a) Parkland Regional Library        | Curbside Book Service                            |
| b) Sgt. T.L. Adams                  | Melville Detachment Mayors Report Q1             |
| c) City of Cold Lake                | Criminal Code Amendment                          |
| d) Ministry of Government Relations | Community Planning File R0161-20<br>Update       |
| e) 4-H Saskatchewan                 | Funding Request                                  |
| f) S/Sgt. Jeff Simpson              | Yorkton Detachment Monthly Occurrence<br>Summary |
- Carried.**

**New Business:****Flood Hazard Area Development Waiver**

- 198/20** **Gembey:** That the Council for the R.M. of Cana No. 214 adopt the Flood Hazard Area Development Waiver as presented for Development Permit Applications received for lands located within a Flood Hazard Area according to the R.M. of Cana No. 214 Official Community Plan. **Carried.**

**Otthon Concerns**

- 199/20** **Almasi:** That Administration be authorized to send a letter to Marie Oystriek indicating her concerns addressed in the letter received August 4, 2020 have been forwarded to the RCMP and further the municipality will be issuing Nuisance Orders for necessary properties. **Carried.**

**Nuisance Order – Lots 1-3, Block 4, Plan W2614**

- 200/20** **Reinson:** That the Council for the R.M. of Cana No. 214 hereby declares the lands located on Lots 1-3, Block 4, Plan W2614 to be a nuisance under Section 8 of Bylaw No. 5-12 the Nuisance Bylaw for the following reasons:
- The land is overgrown with grass and vegetation;

That the Designated Officer is hereby authorized to issue an order to Sonia and Romeo Piche of the said properties requiring them to undertake the following work:

- Cut or destroy the overgrown grass and vegetation on or before September 11, 2020; and

That if the work noted is not completed by the date noted above, the municipality is authorized to take whatever steps necessary to complete the work and recover the costs.

**Carried.**

Nuisance Order – Lots 8-12, Block 2, Plan W2614

**201/20 Almasi:** That the Council for the R.M. of Cana No. 214 hereby declares the lands located on Lots 8-12, Block 2, Plan W2614 to be a nuisance under Section 8 of Bylaw No. 5-12 the Nuisance Bylaw for the following reasons:

- The land is overgrown with grass and vegetation;

That the Designated Officer is hereby authorized to issue an order to Melvin Morgotch of the said properties requiring them to undertake the following work:

- Cut or destroy the overgrown grass and vegetation on or before September 11, 2020; and

That if the work noted is not completed by the date noted above, the municipality is authorized to take whatever steps necessary to complete the work and recover the costs.

**Carried.**

Nuisance Order – Lots 28-29, Block 4, Plan W2614

**202/20 Gembey:** That the Council for the R.M. of Cana No. 214 hereby declares the lands located on Lots 28-29, Block 4, Plan W2614 to be a nuisance under Section 8, 11, 12 of Bylaw No. 5-12 the Nuisance Bylaw for the following reasons:

- The land is overgrown with grass and vegetation;
- The land has a collection of miscellaneous junked materials and debris located in the front yard and the side yard South of the building; and
- The junked vehicle namely the unlicensed two-ton truck causes the land to be unsightly;

That the Designated Officer is hereby authorized to issue an order to Jerry Yawney of the said properties requiring them to undertake the following work:

- Cut or destroy the overgrown grass and vegetation;
- Removing the miscellaneous junked materials and debris located in the front yard and side yard South of building; and
- Removing the old unlicensed two-ton truck or storing the vehicle within a structure erected in accordance with Section e)ii)(1) of Bylaw No. 5-12 on or before September 11, 2020; and

That if the work noted is not completed by the date noted above, the municipality is authorized to take whatever steps necessary to complete the work and recover the costs.

**Carried.**

Request for Abatement – Tax Roll Number 1099 000

**203/20 Gembey:** That Administration be authorized to inform the owner of Parcel AA, Plan 101729370 Tax Roll Number 1099 000 that as their concerns regarding property taxes are based on assessment, the Council for the R.M. of Cana No. 214 will not be permitting a property tax abatement and further that the Council encourages them to discuss assessment concerns with the Saskatchewan Assessment Management Agency (SAMA) for the 2021 Assessment Roll.

**Carried.**

Request for Approach

**204/20 Gembey:** That the request to build on approach onto Range Road 2063 from the SE 21-22-6 W2 be approved in accordance with Approach Policy #300-09 and further that a culvert not be required.

**Carried.**

Request for Approach

**205/20 Chaban:** That the request to build on approach onto Township Road 243 from the NE 13-24-5 W2 be approved in accordance with Approach Policy #300-09 and further that a culvert not be required.

**Carried.**

Request to Repair Approach

**206/20 Gembey:** That the request to repair the approach onto Township Road 241 from the NE 4-24-5 W2 be approved in accordance with Approach Policy #300-09 and further that a culvert not be required.

**Carried.**

Request for Dust Control

- 207/20** **Reinson:** That the dust control request on McKim Road in front of the Finnie residence on the SE 8-24-5 W2 be approved in accordance with Dust Control Policy #300-10.

**Carried.**Conflict of Interest

Reeve Robert Almasi declared a conflict of interest in the next items of business due to personal and family involvement, therefore, he is relinquishing the chair, is not participating in any discussion as Reeve, is leaving the Council Chambers and is abstaining from voting. (10:21 a.m.)

*Deputy Reeve Brian Reinson took the chair.*

Bush Removal Request

- 208/20** **Gembey:** That the Council for the R.M. of Cana No. 214 approve the request to remove trees along Township Road 244 on the NE 20-24-6 W2 in accordance with Policy #300-14 with the following conditions:

- The municipality will cost share 2/3 of the cost up to a maximum contribution of \$5,000.00; and
- The landowner is responsible for the disposal of the bush at their expense.

**Carried.**Bush Removal Request

- 209/20** **Gembey:** That the Council for the R.M. of Cana No. 214 approve the request to remove trees along Range Road 2063 on the SE 9-24-6 W2 in accordance with Policy #300-14 with the following conditions:

- The municipality will contribute up to \$2,000.00; and
- The landowner is responsible for the disposal of the bush at their expense.

**Carried.**

*Reeve Robert Almasi returned to the Council Chambers and resumed the chair (10:51 a.m.)*

Job Estimates – Gas Tax IIP 1819-004590

- 210/20** **Reinson:** That the job estimate dated July 13, 2020 from Anything Trackhoe Construction for the culvert installation under Gas Tax IIP 1819-004590 be accepted at \$8,000.00 plus applicable taxes.

**Carried.**Work Orders

- 211/20** **Gembey:** That the following additional work orders for the year 2020 be approved as presented:

- 5-11 – Bush Piles;
- 5-12 – Dam Removal;
- OTT-2 – Drainage Ditch Rocks;
- 6-18 – Bush Piles;
- 6-19 – Bush Piles;
- 6-20 – Bush Piles; and
- 6-21 – Bush Piles.

**Carried.**Adjournment

- 212/20** **Yelle:** That this meeting adjourn (11:50 a.m.)

**Carried.**


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 Reeve

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 Administrator

R.M. of Cana No. 214  
List of Accounts for Approval  
as of 08/11/2020  
Batch: 2020-00055 to 2020-00062

Cheques	Date	Vendor Name	Reference	Payment Amount
EFT	31-Jul-20	Chrissy Bodnarchuk	July Payroll	\$1,861.25
EFT	31-Jul-20	Kali Tourney	July Payroll	\$3,331.64
EFT	31-Jul-20	Michele Peepeetch	July Payroll	\$1,424.08
EFT	31-Jul-20	Leo Prokop	July Payroll	\$4,299.57
EFT	31-Jul-20	Blair Rathgeber	July Payroll	\$3,926.93
EFT	31-Jul-20	Grant Shyngera	July Payroll	\$3,926.93
EFT	31-Jul-20	Melvin Vindevoghel	July Payroll	\$1,312.48
4160	31-Jul-20	Petty Cash	Reimburse Petty Cash	\$120.00
OL	31-Jul-20	Mastercard	July Reimburse	\$422.10
OL	31-Jul-20	MEPP	July Payable	\$4,620.06
OL	31-Jul-20	Receiver General	July Payable	\$8,886.67
OL	31-Jul-20	Sask Power	July Invoice	\$551.69
OL	31-Jul-20	SaskTel	July Invoice	\$229.59
OL	31-Jul-20	Ministry of Finance	July Collections	\$7,920.19
OL	31-Jul-20	SMHI	July Collections	\$41.09
EFT	31-Jul-20	Christ the Teacher	July Collections	\$1,590.50
4161	11-Aug-20	Robert Almasi	Council Indemnity	\$2,084.02
4162	11-Aug-20	Bestwaye Painting	Office Building	\$3,607.50
4163	11-Aug-20	Canadian Tire	Shop Supplies	\$132.39
4164	11-Aug-20	Ekos Holdings	Overpaid Taxes	\$20.12
4165	11-Aug-20	Kirk Flaman	Overpaid Taxes	\$12.02
4166	11-Aug-20	Ron Gerein	Bulding Inspections	\$1,627.50
4167	11-Aug-20	Grasslands News Group	Office Supplies	\$22.20
4168	11-Aug-20	Eric Holtkamp	Overpaid Taxes	\$43.87
4169	11-Aug-20	RCAP Leasing	Copier Lease	\$124.32
4170	11-Aug-20	Richard & Angela Smith	Overpaid Taxes	\$49.94
4171	11-Aug-20	Amanda Stachura	Overpaid Taxes	\$13.90
4172	11-Aug-20	Yorkton Sales & Service	Equipment Parts	\$674.95
OL	11-Aug-20	City of Melville	Water Bill	\$126.27
EFT	11-Aug-20	Canadian National Railway	Flasher/Gate Contract	\$622.50
EFT	11-Aug-20	Dionco Sales	Equipment Parts	\$183.63
EFT	11-Aug-20	Home Hardware	Office Supplies	\$6.63
EFT	11-Aug-20	Policing & Community Safety	2020 Rural Policing	\$41,758.95
EFT	11-Aug-20	OK Tire	Tire Repairs	\$125.89
EFT	11-Aug-20	Ottenbreit Sanitation	Otthon Garbage	\$433.30
EFT	11-Aug-20	Brian Reinson	Council Indemnity	\$1,641.18
EFT	11-Aug-20	Repsch Agri-Parts	Equipment Parts	\$243.09
EFT	11-Aug-20	SARM	Monthly Statement	\$347.11
EFT	11-Aug-20	Toshiba	Copier Meter Read	\$296.30
EFT	11-Aug-20	Kali Tourney	Office Supplies	\$36.06
EFT	11-Aug-20	Melvin Vindevoghel	Beaver Tails	\$120.00
Total				\$98,818.41

Certified correct this 11th day of August, 2020

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Reeve

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Administrator