

**Minutes of the Regular Meeting of the Council of the Rural Municipality of Cana No. 214**

**Held Tuesday the 9<sup>th</sup> day of February, 2021**

**In the Municipal Office at 110-5<sup>th</sup> Avenue East, Melville, Saskatchewan**

**Present:**

Reeve -	Brian Reinson
Councillor Division 2 -	Nelson Yelle - Electronic Participation
Councillor Division 3 -	Tim Chaban – Electronic Participation
Councillor Division 4 -	Darcy Gembey – Electronic Participation
Councillor Division 5 -	Tim Beres – Electronic Participation
Councillor Division 6 -	Robert Almasi
Administrator -	Kali Tourney
Office Assistant -	Chrissy Bodnarchuk – Electronic Participation
Patrol Operator -	Blair Rathgeber – Electronic Participation

**Absent:**

Councillor Division 1 - Scott Edlin

**Call to Order:**

A quorum being present, Reeve Brian Reinson called the meeting to order at 9:03 a.m.

**Meeting Through Electronic Means**

**23/21** **Gembey:** That the Council for the R.M. of Cana No. 214 grant approval for the use of electronic means to conduct this meeting in accordance with Section 125 of *The Municipalities Act* for the purpose of mitigating the spread of COVID-19.

**Carried.**

**Minutes:**

**24/21** **Beres:** That the minutes of the Regular Meeting of Council held January 12, 2021 and the minutes of the Discretionary Use Public Hearing held January 12, 2021 be approved as presented.

**Carried.**

*Councillor Tim Chaban joined the Council Meeting (9:07 a.m.)*

**Financial Reports:**

**25/21** **Almasi:** That the Statement of Financial Activities and the bank reconciliation for the month of January 2021 be accepted as presented.

**Carried.**

**Special Service Area**

**26/21** **Yelle:** That the 2020 Year End Statement of Revenue and Expenditures for the Special Service Area of Otthon be accepted as presented.

**Carried.**

**Accounts:**

**27/21** **Gembey:** That the accounts in the amount of \$77,675.53 as indicated on the list attached hereto and forming part of these minutes be approved for payment.

**Carried.**

**Correspondence:**

**28/21** **Chaban:** That the following correspondence having been read now be filed:

a) S/Sgt. T.L. Adams	Melville Detachment Mayors Report Q3
b) SAMA	Notice of Annual Meeting
c) Municipal Hail	2021 Annual General Meeting
d) Government of Saskatchewan	Spring Road Restriction Bulletin
e) Sgt. Jennifer Smith	Community Consultation
f) Sgt. Jennifer Smith	Yorkton Detachment Monthly Occurrence Summary

**Carried.**

**Bylaws:**The Council Procedures Bylaw, 2021

- 29/21** **Gembey:** That The Council Procedures Bylaw, 2021 being a bylaw to regulate the proceedings of municipal council and council's committees be read a first time. **Carried.**
- 30/21** **Chaban:** That The Council Procedures Bylaw, 2021 be read a second time. **Carried.**
- 31/21** **Beres:** That The Council Procedures Bylaw, 2021 be given three readings at this meeting. **Carried Unanimously.**
- 32/21** **Almasi:** That The Council Procedures Bylaw, 2021 being a bylaw to regulate the proceedings of municipal council and council's committees be read a third time and adopted as Bylaw No. 1/2021. **Carried.**

**New Business:**March Council Meeting

- 33/21** **Gembey:** That the Council Meeting scheduled to be held on Tuesday, March 9, 2021 commencing at 9:00 a.m. be changed to Tuesday, March 9, 2021 commencing at 8:00 a.m. in the Council Chambers at 110 – 5<sup>th</sup> Ave. E. Melville, SK. **Carried.**

Destruction of Records

- 34/21** **Gembey:** That Administration be authorized to proceed with the destruction of records as presented by the Administrator in Schedule 1 dated February 9, 2021 as per the municipality's Destruction of Records Bylaw 1-17. **Carried.**

Tax Title Property – Roll 1424

- 35/21** **Beres:** That the R.M. of Cana No. 214 offer for sale by public auction tax title property described as Lots 8-12, Block 2, Plan W2614 and further that administration be authorized to make arrangements for the sale of the property at the next available auction date that coincides with timelines stipulated in *The Tax Enforcement Act*. **Carried.**

Saskatchewan Lotteries Grant

- 36/21** **Gembey:** That for the purpose of the Saskatchewan Lotteries Community Grant Program the R.M. of Cana No. 214 allocate its per capita amount to the City of Melville for the year 2022-2023. **Carried.**

Discretionary Use Application – S ½ 14-22-5 W2

- 37/21** **Gembey:** That having followed the Discretionary Use Public Notice Procedures as outlined in the Municipal Zoning Bylaw Z2-2016 and taking into consideration that no public comments were received at the Public Hearing held January 12, 2021, the Council for the R.M. of Cana No. 214 approve the Development Permit Application being an application for Colony Development and ancillary uses as contained in the Development Permit Application dated December 7, 2020 on the W ½ of Section 14-22-5 W2 with the following conditions:

1. The Lands shall be developed in accordance with the development permit application dated December 7, 2020. The Developer shall not use, or develop, or cause or permit the use or development of the Lands or buildings placed thereon except in accordance with the plan submitted.
2. The Developer shall obtain all applicable municipal, provincial and federal approvals, licenses or permits, including but not limited to:
  - a. A Permit to Operate as issued by the Water Security Agency for the lagoon;
  - b. An Approval to Operate and Water Rights Licence from the Water Security Agency for surface and groundwater use;
  - c. Written approval of the Registrar of *The Cemeteries Act, 1999* for the cemetery; and
  - d. Observing the National Building Code Regulations including obtaining Building Permits for all residential, communal and commercial use buildings.

All approvals, licenses and permit submissions are to be submitted in carbon copy to the municipality and no work is to commence until approvals have been received with proof of approvals submitted to the municipality.
3. A fence and berm shall be located surrounding the lagoon.

4. The Developer shall be responsible for the cost of any utility relocations or installations as a result of the development.
5. Any required road upgrades shall be done at the Developer's cost or at custom rates should the municipality complete.
6. Road Maintenance Agreements shall be required for all non-agricultural commodities.
7. Solid waste disposal using incineration shall be done in a manner that conforms with all provincial regulations.

**Carried.**Letter of Support - Silverstream

- 38/21 Almasi:** That Administration be authorized to prepare a letter of support for Silverstream Colony in regards to their permanent colony development and their struggles obtaining utilities required to service the development.

**Carried.**Kahkewistahaw Specific Land Claims 710.39

- 39/21 Reinson:** That Administration be authorized to advise the Saskatchewan Ministry of Highways that the municipality has no roadway issues with the Kahkewistahaw Specific Land Claim File 710.39 on Lots 4-8, Block L, Plan 81Y02144 and Parcel A, Plan 69Y05351 located in the City of Melville.

**Carried.**Targeted Sector Support Initiative

- 40/21 Almasi:** That the Council for the R.M. of Cana No. 214 support and authorize an application under the Targeted Sector Support Initiative for capacity building specific to administration and governance training with the R.M. of Stanley No. 215, R.M. of McLeod No. 185 and R.M. of Grayson No. 184.

**Carried.**Outstanding Gravel Extraction Declaration

- 41/21 Almasi:** That future gravel extraction development and road maintenance agreement privileges within the R.M. of Cana No. 214 be suspended for Potzus Paving & Road Maintenance Ltd. until the required gravel extraction declarations and fees are submitted for materials extracted from the NW 19-23-5 W2 and the N ½ 24-23-6 W2 throughout 2020 in accordance with the Gravel Licensing Bylaw No. 1/2020.

**Carried.**Public Hearing: 10:30 a.m.

- 42/21 Reinson:** That the Council for the R.M. of Cana No. 214 now suspend this meeting at 10:29 a.m. to hold a public hearing to hear any submissions on a discretionary use application on the W ½ 35-22-6 W2.

**Carried.**

- 43/21 Reinson:** That the Council for the R.M. of Cana No. 214 now close the hearing at 11:39 a.m. and reconvene the regular council meeting.

**Carried.**Discretionary Use Application – W ½ 35-22-6 W2

- 44/21 Chaban:** That the Development Permit Application dated January 19, 2021 for vertical landfill expansion on the W ½ 35-22-6 W2 be tabled until verification of property lines for fencing, specifically for the West side of the landfill, and additional information regarding proposed approach access to determine required road upgrades for Range Road 2062 is received.

**Carried.**Request to Remove Bush

- 45/21 Almasi:** That the Council for the R.M. of Cana No. 214 approve the request to remove trees along the municipal road allowance in accordance with the Brush Removal Request Form submitted February 4, 2021:

- 1) Range Road 2070 West of Section 7-24-6 W2 or Range Road 2065 West of Section 8-24-6 W2 and;
- 2) Range Road 2070 West of Section 19-24-6 W2.

**Defeated.**Rural Addressing Signage

- 46/21 Reinson:** That the municipality proceed with application under the Ministry of Highways Sign Pricing Policy RSMM 1050-10 for all Range Roads and Township Roads off of all paved roadways up to a maximum cost of \$20,000.00.

**Defeated.**Conflict of Interest

Councillor Tim Chaban declared a conflict of interest in the next item of business as he is the owner of Tim's Bobcat and acts as a contractor for CN Railway, who may be affected by the next item of

business, therefore he is not participating in any discussion, is leaving the Council Meeting and is abstaining from voting. (12:26 p.m.)

Height Restriction Gate

**47/21** **Reinson:** That the Road Committee be authorized to obtain quotes for a height restriction gate on Range Road 2064 for the March Council Meeting and further that Councillor Robert Almasi be appointed to replace Councillor Tim Chaban on the Road Committee for this item of business due to Tim’s declared conflict of interest.

**Carried.**

*Councillor Tim Chaban returned to the Council Meeting (12:32 p.m.)*

Special Meeting

**48/21** **Yelle:** That a special meeting be called for Tuesday, February 23, 2021 commencing at 9:00 a.m. at the Council Chambers at 110 – 5<sup>th</sup> Ave. E. Melville, SK to discuss budget and further that the meeting be held by electronic means in accordance with subsection 4(3) of The Council Procedures Bylaw No. 1/2021 for the purpose of mitigating the spread of COVID-19.

**Carried.**

Adjournment

**49/21** **Chaban:** That this meeting adjourn (1:14 p.m.)

**Carried.**

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Reeve

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Administrator

R.M. of Cana No. 214  
List of Accounts for Approval  
as of 02/09/2021  
Batch: 2021-00004 to 2021-00011

Cheques	Date	Vendor Name	Reference	Payment Amount
EFT	12-Jan-21	Ron Gerein	Retainer Fee	\$525.00
EFT	31-Jan-21	Chrissy Bodnarchuk	January Payroll	\$2,047.08
EFT	31-Jan-21	Kali Tourney	January Payroll	\$3,380.91
EFT	31-Jan-21	Blair Rathgeber	January Payroll	\$3,817.32
EFT	31-Jan-21	Grant Shyngera	January Payroll	\$3,252.91
OL	31-Jan-21	Mastercard	January Reimburse	\$728.00
OL	31-Jan-21	MEPP	January Payable	\$3,743.58
OL	31-Jan-21	Receiver General	January Payable	\$7,124.63
OL	31-Jan-21	Sask Power	January Invoice	\$974.81
OL	31-Jan-21	SaskTel	January Invoice	\$226.79
EFT	31-Jan-21	Ottenbreit Sanitation Service	December Invoice	\$442.05
4239	31-Jan-21	Greg Hahn	Lease Payment	\$400.00
4240	31-Jan-21	Petty Cash	Reimburse Petty Cash	\$49.00
EFT	31-Jan-21	Christ the Teacher	January Collections	\$345.22
OL	31-Jan-21	Minister of Finance	January Collections	\$4,608.34
OL	31-Jan-21	SMHI	January Collections	\$9,083.01
OL	09-Feb-21	City of Melville	Water Invoice	\$126.27
OL	09-Feb-21	Workers Compensation	2021 Statement	\$4,310.74
EFT	09-Feb-21	Canadian National Railway	Flasher/Gate Contract	\$622.50
EFT	09-Feb-21	Home Hardware	January Statement	\$153.79
EFT	09-Feb-21	Parkland Regional Library	2021 Municipal Levy	\$5,830.58
EFT	09-Feb-21	OK Tire	January Statement	\$98.21
EFT	09-Feb-21	RCAP Leasing	Copier Lease	\$124.32
EFT	09-Feb-21	Brian Reinson	Council Indemnity	\$813.50
EFT	09-Feb-21	SARM	January Statement	\$5,592.72
4241	09-Feb-21	Robert Almasi	Council Indemnity	\$782.00
4242	09-Feb-21	Gord Krismer & Associates	Board of Revision Retainer Fee	\$210.00
4243	09-Feb-21	Grasslands News Group	January Statement	\$196.25
4244	09-Feb-21	SAMA	2021 Requisition	\$18,066.00
Total				\$77,675.53

Certified correct this 9th day of February, 2021

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Reeve

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Administrator