

Minutes of the Regular Meeting of the Council of the Rural Municipality of Cana No. 214

Held Tuesday the 12th day of January, 2021

In the Municipal Office at 110-5th Avenue East, Melville, Saskatchewan

Present:

Reeve -	Brian Reinson
Councillor Division 1 -	Scott Edlin – Electronic Participation
Councillor Division 2 -	Nelson Yelle - Electronic Participation
Councillor Division 3 -	Tim Chaban – Electronic Participation
Councillor Division 4 -	Darcy Gembey – Electronic Participation
Councillor Division 5 -	Tim Beres – Electronic Participation
Councillor Division 6 -	Robert Almasi
Administrator -	Kali Tourney
Office Assistant -	Chrissy Bodnarchuk – Electronic Participation
Patrol Operator -	Grant Shyngera – Electronic Participation

Call to Order:

A quorum being present, Reeve Brian Reinson called the meeting to order at 9:00 a.m.

Meeting Through Electronic Means

1/21 **Gembey:** That the Council for the R.M. of Cana No. 214 grant approval for the use of electronic means to conduct this meeting in accordance with Section 125 of *The Municipalities Act* for the purpose of mitigating the spread of COVID-19.

Carried.

By-Election Results:

2/21 **Edlin:** That the Council for the R.M. of Cana No. 214 acknowledge no election will be held for the January 20, 2021 By-Election for Councillor Division No. 6 as the office was filled by acclamation.

Carried.

Note: Councillor Robert Almasi filed his Oath of Office with the Administrator on December 18, 2020.

Minutes:

3/21 **Almasi:** That the minutes of the Regular Meeting of Council held December 8, 2020 be approved as presented.

Carried.

Financial Reports:

4/21 **Gembey:** That the Statement of Financial Activities and the bank reconciliation for the month of December 2020 be accepted as presented.

Carried.

Investment Options

5/21 **Edlin:** That Administration be authorized to arrange for the transfer of the Capitol Account 831800344952 balance with the Horizon Credit Union to a 12-month Non-Redeemable Term at 0.95% with Horizon Credit Union.

Carried.

Accounts:

6/21 **Almasi:** That the accounts in the amount of \$204,871.50 as indicated on the list attached hereto and forming part of these minutes be approved for payment.

Carried.

The Home Team Invoice

7/21 **Almasi:** That the Council for the R.M. of Cana No. 214 authorize payment to The Home Team for Invoice No. 346611 as a retainer fee in the amount of \$525.00.

Carried.

Vet Board Funds

8/21 **Beres:** That an amount equal to the \$5,724.00 funds received from the municipality's share of the Melville and District Veterinary Service Board dissolution be transferred with an effective date of December 31, 2020 half to the Public Reserve account for future use in the Otthon park and half to a new Community Donation Reserve account for future donations to community groups.

Carried.

Correspondence:

- 9/21** **Gembey:** That the following correspondence having been read now be filed:
- | | |
|---|---|
| a) Water Security Agency | File E710144 Confirmation of Compliance |
| b) Municipal Hail | 2020 Summary of Claims |
| c) Miller Thomson LLP | Conservation Easements |
| d) SARM | 2021 Membership Fees |
| e) APAS | Advocacy Update |
| f) East Central Transportation Planning Committee | 2020 Summary |
| g) Hudson Bay Route Association | 2021 Membership Request |
| h) Miller Thomson LLP | Conservation Easements |
| i) S/Sgt. Jeff Simpson | Yorkton Detachment Monthly Occurrence Summary |
| j) Ray Orb | Request for Support – SARM President |
- Carried.**

Administration Reports:

- 10/21** **Reinson:** That the Development Report for the period of October 1 to December 31, 2020 be accepted as presented.
- Carried.**

- 11/21** **Gembey:** That the Asset Management Report Assessment Management Review Report be accepted as presented.
- Carried.**

New Business:

- 12/21** **Edlin:** That pursuant to Section 113 of *The Municipalities Act*, the Fidelity Bond provided through the Saskatchewan Association of Rural Municipalities providing Fifty Thousand Dollars (\$50,000.00) coverage for the Administration be accepted as presented.
- Carried.**

- 13/21** **Almasi:** That for the year 2020 the Reeve and each Council Member be insured under *The Workers' Compensation Act* at the rate of Thirty-Eight Thousand, Four Hundred and Forty-Two Dollars (\$38,442.00) per elected official.
- Carried.**

- 14/21** **Almasi:** That the Council for the R.M. of Cana No. 214 authorize Administration to add the outstanding account receivable balances for unpaid custom work to the appropriate Property Tax Accounts for the following Accounts Receivable Accounts:
- CNR93
- Carried.**

- 15/21** **Beres:** That Administration be authorized to proceed with the transfer of title for Lots 8 – 12, Block 2, Plan W2614 in accordance with Section 26.1 of *The Tax Enforcement Act*.
- Carried.**

- 16/21** **Almasi:** That the Council for the R.M. of Cana No. 214 authorize Reeve Brian Reinson to sign the Fire Dispatch Service Agreement with the Saskatchewan Public Safety Agency.
- Carried.**

- 17/21** **Edlin:** That the draft gravel agreement with the landowner of the NW 17-24-7 W2 be accepted as presented and further that Reeve Brian Reinson and Administrator Kali Tourney be authorized to sign the agreement once signed by the landowner.
- Carried.**

18/21 Transport Canada Sightline Requirements
Edlin: That the R.M. of Cana No. 214 pay for sightline clearing required on private property to ensure compliance with Transport Canada’s *Grade Crossing Regulations*.
Carried.

19/21 Transport Canada Sightline Committee
Reinson: That Reeve Reinson and Councillors Gembey, Beres and Edlin be appointed to the Transport Canada Sightline Committee to determine sightlines noncompliant with Transport Canada’s *Grade Crossing Regulations* and recommend appropriate action to Council to ensure compliance.
Carried.

20/21 Public Hearing: 10:30 a.m.
Reinson: That the Council for the R.M. of Cana No. 214 now suspend this meeting at 10:32 a.m. to hold a public hearing to hear any submissions on a discretionary use application on the S ½ 14-22-5 W2.
Carried.

21/21 **Reinson:** That the Council for the R.M. of Cana No. 214 now close the hearing at 10:51 a.m. and reconvene the regular council meeting.
Carried.

Almasi: That the Development Permit Application dated December 7, 2020 for Colony Development on the S ½ 14-22-5 W2 be tabled until addition information regarding long-term impacts of the development is obtained.
Carried.

22/21 Adjournment
Chaban: That this meeting adjourn (11:32 a.m.)
Carried.

 Reeve

 Administrator

R.M. of Cana No. 214
List of Accounts for Approval
as of 01/12/2021
Batch: 2020-00091 to 2021-00003

Cheques	Date	Vendor Name	Reference	Payment Amount
EFT	15-Dec-20	Leo Prokop	December Payroll	\$2,652.25
EFT	31-Dec-20	Chrissy Bodnarchuk	December Payroll	\$2,820.51
EFT	31-Dec-20	Kali Tourney	December Payroll	\$3,912.63
EFT	31-Dec-20	Blair Rathgeber	December Payroll	\$4,577.57
EFT	31-Dec-20	Grant Shyngera	December Payroll	\$4,577.57
EFT	31-Dec-20	Melvin Vindevoghel	Christmas Bonus	\$250.00
4222	31-Dec-20	Tim Beres	Council Indemnity	\$561.50
4223	31-Dec-20	Tim Chaban	Council Indemnity	\$3,197.72
4224	31-Dec-20	Nelson Yelle	Council Indemnity	\$1,170.32
EFT	31-Dec-20	Brian Reinson	Council Indemnity	\$1,684.42
OL	31-Dec-20	Mastercard	December Reimburse	\$22.20
OL	31-Dec-20	MEPP	December Payable	\$4,394.54
OL	31-Dec-20	Pitney Works	Office Supplies	\$154.78
OL	31-Dec-20	Prairie Coop	November Statement	\$2,683.87
OL	31-Dec-20	Receiver General	December Payable	\$6,902.36
OL	31-Dec-20	Sask Power	December Invoice	\$869.62
OL	31-Dec-20	SaskTel	December Invoice	\$226.52
EFT	31-Dec-20	Dionco Sales	Equipment Parts	\$2,221.03
EFT	31-Dec-20	OK Tire	Tire Repair	\$34.92
EFT	31-Dec-20	Ottenbreit Sanitation Service	Otthon Garbage - November	\$439.55
EFT	31-Dec-20	Repsch Agri Parts	Equipment Repairs	\$8,359.80
EFT	31-Dec-20	SARM	Road Signs/Increase PSIP	\$1,221.46
EFT	31-Dec-20	Toshiba Business Solutions	Copier Meter Read - December	\$81.67
4225	31-Dec-20	Canadian Tire	December Statement	\$49.94
4226	31-Dec-20	Greg Hahn	Lease Payment	\$600.00
4227	31-Dec-20	Garry Molnar	Beaver Tails	\$45.00
4228	31-Dec-20	R.M. of Saltcoats	2020 Maintenance Agreement	\$1,800.00
4229	31-Dec-20	SaskTip Inc.	Membership	\$100.00
4230	31-Dec-20	Yorkton Sales & Services	Equipment Repairs	\$140.75
EFT	31-Dec-20	Christ the Teacher	December Collections	\$4,956.12
OL	31-Dec-20	Minister of Finance	December Collections	\$25,838.98
OL	31-Dec-20	SMHI	December Collections	\$11,589.20
OL	12-Jan-21	City of Melville	Water Invoice	\$130.09
OL	12-Jan-21	Prairie Coop	December Statement	\$1,933.76
4231	12-Jan-21	APAS	2021 Membership	\$11,351.40
4232	12-Jan-21	Grasslands News Group	Advertising	\$55.86
4233	12-Jan-21	Robert & Lousie Hershmillier	Stockpile Royalty	\$51,187.50
4234	12-Jan-21	Sask Public Safety Agency	2021 Fire Dispatch Service	\$1,137.94
4235	12-Jan-21	Provincial Mediation Board	Consent	\$100.00
4236	12-Jan-21	RMAA	2021 Membership Fees	\$555.00
4237	12-Jan-21	SGI	License Plate Renewals	\$2,778.80
4238	12-Jan-21	Ricky Wasylkowski	Overpaid Taxes	\$29.51
EFT	12-Jan-21	Canadian National Railway	Flasher/Gate Contract - December	\$622.50
EFT	12-Jan-21	Hillside Welding	Equipment Repairs	\$298.25
EFT	12-Jan-21	MuniSoft	2021 Maintenance	\$4,430.29
EFT	12-Jan-21	RCAP Leasing	Copier Lease - January	\$124.32
EFT	12-Jan-21	SARM	January Statement	\$31,952.83
EFT	12-Jan-21	Toshiba Business Solutions	Copier Meter Read - January	\$46.65
Total				\$204,871.50

Certified correct this 12th day of January, 2021

 Reeve

 Administrator