

**Minutes of the Regular Meeting of the Council of the Rural Municipality of Cana No. 214**

**Held Tuesday the 9<sup>th</sup> day of March, 2021**

**In the Municipal Office at 110-5<sup>th</sup> Avenue East, Melville, Saskatchewan**

**Present:**

Reeve -	Brian Reinson
Councillor Division 1 -	Scott Edlin - Electronic Participation
Councillor Division 3 -	Tim Chaban
Councillor Division 4 -	Darcy Gembey
Councillor Division 5 -	Tim Beres – Electronic Participation
Councillor Division 6 -	Robert Almasi
Administrator -	Kali Tourney
Office Assistant -	Chrissy Bodnarchuk – Electronic Participation
Patrol Operator -	Blair Rathgeber – Electronic Participation
Patrol Operator -	Grant Shyngera – Electronic Participation

**Absent:**

Councillor Division 2 - Nelson Yelle

**Call to Order:**

A quorum being present, Reeve Brian Reinson called the meeting to order at 8:06 a.m.

**Meeting Through Electronic Means**

**54/21 Gembey:** That the Council for the R.M. of Cana No. 214 grant approval for the use of electronic means to conduct this meeting and acknowledge the Public Notice given in accordance with subsection 4(3) of Bylaw No. 1/2021 The Council Procedures Bylaw, 2021 for the purpose of mitigating the spread of COVID-19.

**Carried.**

**Minutes:**

**55/21 Edlin:** That the minutes of the Regular Meeting of Council held February 9, 2021, the minutes of the Discretionary Use Public Hearing held February 9, 2021 and the minutes of the Special Meeting of Council held February 23, 2021 be approved as presented.

**Carried.**

**Financial Reports:**

**56/21 Beres:** That the Statement of Financial Activities and the bank reconciliation for the month of February 2021 be accepted as presented.

**Carried.**

**Audited Financial Reports:**

**57/21 Almasi:** That the Audited Financial Statements for the year end 2020 be accepted as presented.

**Carried.**

**Method of Advertising Audited Financial Reports:**

**58/21 Edlin:** That the Council for the R.M. of Cana No. 214 authorize the method to publicize the annual audited financial statements as per Section 185(3) of *The Municipalities Act* by posting the auditor's report and a summary of the financial statements in the municipal office and on the municipal website with a signed copy of the entire financial statements posted on the municipal website.

**Carried.**

**Accounts:**

**59/21 Almasi:** That the accounts in the amount of \$58,071.33 as indicated on the list attached hereto and forming part of these minutes be approved for payment.

**Carried.**

**Correspondence:**

**60/21 Chaban:** That the following correspondence having been read now be filed:

- |                                     |   |
|-------------------------------------|---|
| a) Cathay Wagantall                 | Suicide Prevention Hotline                    |
| b) R.M. of Saltcoats No. 215        | Highway No. 15 Partnership Agreement          |
| c) SARM                             | TLE Trust Fund Individual Account Information |
| d) Ministry of Government Relations | Gas Tax Fund IIP 2021-005851                  |

- e) Sgt. Jennifer Smith Yorkton Detachment Monthly Occurrence Summary
- f) SARM Rural Municipal Tax Loss Compensation Trust Fund
- g) SARM Rural Specific Claims Tax Loss Compensation Trust Fund
- h) Doug Burnett, SaskTel New SaskTel Tower
- i) APAS 2021 Annual Meeting & Update

**Carried.****Bylaws:****The Fire Agreement Bylaw**

- 61/21 Edlin:** That The Fire Agreement Bylaw being a bylaw to enter into an agreement with the City of Melville for fire protection services be read a first time. **Carried.**
- 62/21 Gembey:** That The Fire Agreement Bylaw be read a second time. **Carried.**
- 63/21 Chaban:** That The Fire Agreement Bylaw be given three readings at this meeting. **Carried Unanimously.**
- 64/21 Almasi:** That The Fire Agreement Bylaw being a bylaw to enter into an agreement with the City of Melville for fire protection services be read a third time and adopted as Bylaw No. 2/2021. **Carried.**

**The Fire Services Costs Bylaw**

- 65/21 Edlin:** That The Fire Services Costs Bylaw being a bylaw to recover fire protection services costs be read a first time. **Carried.**
- 66/21 Gembey:** That The Fire Services Costs Bylaw be read a second time. **Carried.**
- 67/21 Almasi:** That The Fire Services Bylaw be given three readings at this meeting. **Carried Unanimously.**
- 68/21 Chaban:** That The Fire Services Costs Bylaw being a bylaw to recover fire protection services costs be read a third time and adopted as Bylaw No. 3/2021. **Carried.**

**New Business:****Highway Signage**

- 69/21 Edlin:** That the municipality revisit signage for all Range Roads and Township Roads along all season roads off of all paved roadways within the municipality and further that Administration be authorized to obtain quotes for the signage. **Carried.**

**Delegation:**

9:00 a.m. – Andrew Fahlman & Yvette VanZyl – City of Melville Discretionary Use Application – Electronic Participation

**Recess:**

- 70/21 Reinson:** That the meeting now recess at 9:25 a.m. **Carried.**

**Reconvene**

- 71/21 Reinson:** That the meeting now reconvene at 9:36 a.m. **Carried.**

**Discretionary Use Application – W ½ 35-22-6 W2**

- 72/21 Edlin:** That the Development Permit Application dated January 19, 2021 for vertical landfill expansion on the W ½ 35-22-6 W2 be tabled to allow Administration to draft a Development Agreement for required upgrades to Range Road 2062 as the proposed access to the development and further that a

Special Meeting be called for Wednesday, March 24, 2021 commencing at 8:00 a.m. to discuss possible conditions of approval for the Application with the Special Meeting held electronic means in accordance with subsection 4(3) of The Council Procedures Bylaw No. 1/2021 for the purpose of mitigating the spread of COVID-19.

**Carried.**

Road Maintenance Agreement – White Stone

**73/21 Edlin:** That the Council for the R.M. of Cana No. 214 accept the road maintenance agreement with White Stone Enterprises Ltd. dated February 10, 2021.

**Carried.**

Road Maintenance Agreement – E&H

**74/21 Chaban:** That the road maintenance agreement received from E&H Redi-Mix Ltd. be tabled until the application fee required in accordance with Policy #300-01 is received.

**Carried.**

Conflict of Interest

Councillor Tim Beres declared a conflict of interest in the next item of business due to personal involvement, therefore he is leaving the Council Meeting, is not participating in any discussion and is abstaining from voting (10:05 a.m.)

Request for Approach

**75/21 Chaban:** That the request for an additional approach onto Township Road 231 (Fairland Road) from the SW 12-23-6 W2 be approved in accordance with Approach Policy #300-09 with the following conditions:

- that any culvert in the new approach required upon inspection by the Division Councillor will be cost shared 50/50 between the applicant and the municipality; and
- the municipality will clear the sightline to the power pole on Township Road 231 at no cost to the applicant.

**Carried.**

*Councillor Tim Beres returned to the Council Meeting (10:08 a.m.)*

Minutes – Municipal Website

**76/21 Reinson:** That Administration be authorized to publish Council Meeting Minutes as presented for approval on the municipal website once approved by Resolution of Council.

**Carried.**

*NOTE: Reeve Brian Reinson asked Councillor Tim Chaban if he would like to declare a conflict of interest in the next item of business; Councillor Tim Chaban declined.*

Height Restriction Gate

**77/21 Almasi:** That a height restriction gate be installed on Range Road 2064 at an approximate cost of \$3,500.00.

**Carried.**

Brush Removal Request

**78/21 Beres:** That the Council for the R.M. of Cana No. 214 permit the removal of brush along the East and West side of Range Road 2053 on the SW 10-24-5 W2 as submitted in the application dated March 4, 2021 in accordance with Policy #300-14 with all work completed at the landowner's expense as the bush is along a seasonal road allowance and therefore removal is not in the general interest of the municipality with the following condition:

- brush shall be cut back no more than a maximum width of 30 feet (15 feet from the centre of the road allowance on each side) with stumps left in a mowable condition.

**Carried.**

Adjournment

**79/21 Chaban:** That this meeting adjourn (10:32 a.m.)

**Carried.**

\_\_\_\_\_  
Reeve

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Administrator

R.M. of Cana No. 214  
List of Accounts for Approval  
as of 03/09/2021  
Batch: 2021-00012 to 2021-00017

Cheques	Date	Vendor Name	Reference	Payment Amount
EFT	28-Feb-21	Chrissy Bodnarchuk	February Payroll	\$2,149.38
EFT	28-Feb-21	Kali Tourney	February Payroll	\$3,532.40
EFT	28-Feb-21	Blair Rathgeber	February Payroll	\$3,858.87
EFT	28-Feb-21	Grant Shyngera	February Payroll	\$4,066.87
OL	28-Feb-21	Mastercard	February Reimburse	\$811.46
OL	28-Feb-21	MEPP	February Payable	\$3,787.64
OL	28-Feb-21	Receiver General	February Payable	\$6,973.89
OL	28-Feb-21	Sask Power	February Invoice	\$923.62
OL	28-Feb-21	SaskTel	February Invoice	\$232.29
4245	28-Feb-21	Greg Hahn	Lease Payment	\$400.00
EFT	28-Feb-21	Christ the Teacher	February Collections	\$583.20
OL	28-Feb-21	Minister of Finance	February Collections	\$3,930.35
OL	28-Feb-21	SMHI	February Collections	\$369.00
EFT	09-Mar-21	Acklands Grainger	Small Tools	\$276.68
EFT	09-Mar-21	Canadian National Railway	Flasher/Gate Contract	\$622.50
EFT	09-Mar-21	Finning Canada	February Statement	\$46.86
EFT	09-Mar-21	Darcy Gembey	Council Indemnity	\$1,550.00
EFT	09-Mar-21	Melville Hardware	February Statement	\$51.48
EFT	09-Mar-21	Ottenbreit Sanitation Service	Otthon Garbage - January	\$457.55
EFT	09-Mar-21	RCAP Leasing	Copier Meter Lease	\$124.32
EFT	09-Mar-21	Brian Reinson	Council Indemnity	\$843.00
EFT	09-Mar-21	SARM	Training	\$26.25
EFT	09-Mar-21	Toshiba Business Solutions	Copier Meter Read	\$117.85
OL	09-Mar-21	City of Melville	2021 Fire Protection	\$19,705.10
OL	09-Mar-21	City of Melville	Water Invoice	\$130.09
OL	09-Mar-21	Prairie Coop	January & February Statements	\$1,634.17
4246	09-Mar-21	CC Lock 'n Key	Office Repair	\$298.59
4247	09-Mar-21	DiCal Transport	Shipping	\$14.89
4248	09-Mar-21	Grasslands News Group	Advertising	\$90.77
4249	09-Mar-21	Prairie Mapping Services	RM Maps	\$462.26
Total				\$58,071.33

Certified correct this 9th day of March, 2021

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Reeve

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Administrator