

**Minutes of the Regular Meeting of the Council of the Rural Municipality of Cana No. 214**

**Held Tuesday the 11<sup>th</sup> day of May, 2021**

**In the Municipal Office at 110-5<sup>th</sup> Avenue East, Melville, Saskatchewan**

**Present:**

Reeve -	Brian Reinson
Councillor Division 1 -	Scott Edlin - Electronic Participation
Councillor Division 2 -	Nelson Yelle
Councillor Division 3 -	Tim Chaban – Electronic Participation
Councillor Division 4 -	Darcy Gembey
Councillor Division 6 -	Robert Almasi
Administrator -	Kali Tournay
Office Assistant -	Chrissy Bodnarchuk – Electronic Participation
Patrol Operator -	Blair Rathgeber – Electronic Participation
Patrol Operator -	Grant Shyngera – Electronic Participation

**Absent:**

Councillor Division 5 - Tim Beres

**Call to Order:**

A quorum being present, Reeve Brian Reinson called the meeting to order at 8:01 a.m.

**Meeting Through Electronic Means**

- 119/21** **Edlin:** That the Council for the R.M. of Cana No. 214 grant approval for the use of electronic means to conduct this meeting and acknowledge the Public Notice given in accordance with subsection 4(3) of Bylaw No. 1/2021 The Council Procedures Bylaw, 2021 for the purpose of mitigating the spread of COVID-19.

**Carried.**

**Minutes:**

- 120/21** **Gembey:** That the minutes of the Regular Meeting of Council held April 13, 2021 be approved as presented.

**Carried.**

**Financial Reports:**

- 121/21** **Almasi:** That the Statement of Financial Activities and the bank reconciliation for the month of April 2021 be accepted as presented.

**Carried.**

**Accounts:**

- 122/21** **Yelle:** That the accounts in the amount of \$48,615.78 as indicated on the list attached hereto and forming part of these minutes be approved for payment.

**Carried.**

**Correspondence:**

- 123/21** **Edlin:** That the following correspondence having been read now be filed:

a) APAS	Rural Connectivity Task Force
b) Ministry of Government Relations	2021 Education Property Tax Mill Rates
c) Christ the Teacher RCSSD	2021 Property Tax Mill Rates
d) Terry Hoeving, SARM	CTP Redesignation Delayed
e) Parkland Valley	2021 Annual General Meeting
f) Sgt. Jennifer Smith	Yorkton Detachment Monthly Occurrence Summary
g) Ray Orb, SARM	SUMA Name Change

**Carried.**

**Parkland Valley Annual Meeting**

- 124/21** **Gembey:** That John Chesney and Reeve Brian Reinson be appointed as voting delegates as representatives from the R.M. of Cana No. 214 for the Parkland Valley Annual General Meeting to be held June 9, 2021.

**Carried.**

**Bylaws:**APAS Special Tax Bylaw

- 125/21 Almasi:** That the APAS Special Tax Bylaw being a bylaw to authorize a Special Tax for the purpose of paying membership in the Agricultural Producers Association of Saskatchewan be read a first time.  
**Carried.**
- 126/21 Yelle:** That the APAS Special Tax Bylaw be read a second time.  
**Carried.**
- 127/21 Gembey:** That the APAS Special Tax Bylaw be given three readings at this meeting.  
**Carried Unanimously.**
- 128/21 Chaban:** That the APAS Special Tax Bylaw being a bylaw to authorize a Special Tax for the purpose of paying membership in the Agricultural Producers Association of Saskatchewan be read a third time and adopted as Bylaw No. 6/2021.  
**Carried.**

Repealing Bylaw 2021

- 129/21 Gembey:** That the Repealing Bylaw 2021 being a bylaw to repeal previous bylaws be read a first time.  
**Carried.**
- 130/21 Almasi:** That the Repealing Bylaw 2021 be read a second time.  
**Carried.**
- 131/21 Yelle:** That the Repealing Bylaw 2021 be given three readings at this meeting.  
**Carried Unanimously.**
- 132/21 Edlin:** That the Repealing Bylaw 2021 being a bylaw to repeal previous bylaws be read a third time and adopted as Bylaw No. 7/2021.  
**Carried.**

**New Business:**Office Closure – RMAA Convention

- 133/21 Gembey:** That the municipal office close May 19, 2021 to allow Administration to attend the Rural Municipal Administrators Association (RMAA) Virtual Convention.  
**Carried.**

Sale of Tax Title Property – Roll 1424

- 134/21 Reinson:** That Administration be authorized to forward the proceeds from the sale of tax title property described as Lots 8-12, Block 2, Plan W2614 to the Public Guardian and Trustees payable to the estate of Melvin Morgotch should no legal representative be named and no application have been made for grant of probate or grant of letters of administration on an updated Surrogate's Certificate from the Court of Queens Bench.  
**Carried.**

2021 Weed Management Plan

- 135/21 Gembey:** That the Council for the R.M. of Cana No. 214 adopt the 2021 Weed Management Plan as presented.  
**Carried.**

Canadian Agriculture Partnership Programming

- 136/21 Edlin:** That Administration be authorized to send a letter to the Ministry of Agriculture, Melville-Saltcoats MLA, SARM President and SARM Division 1 & 4 Director requesting the Ministry of Agriculture allow the Assiniboine Watershed Stewardship Association (AWSA) to remain as the delivery agent for the Canadian Agriculture Partnership Programming.  
**Carried.**

**Conflict of Interest**

Councillor Tim Chaban declared a conflict of interest in the next item of business due to personal involvement, therefore he is leaving the Council Meeting, is not participating in any discussion and is abstaining from voting (8:34 a.m.)

Request for Dust Control

- 137/21 Edlin:** That the following requests for dust control be approved in accordance with Dust Control Policy #300-10:
- on Coles Road (Range Road 2055) in front of the Michalishen residence on the SW 20-22-5 W2;
  - on Range Road 2062 in front of the Chaban residence on the NE 10-22-6 W2;
  - on Township Road 220 in front of the Jones residence on the SW 3-22-4 W2;
  - on Range Road 2062 in front of the Schmaltz residence on the SW 14-22-6 W2; and
  - on McKim Road (Township Road 241) in front of the Dilts residence on the NE PT 4-24-5 W2.

**Carried.***Councillor Tim Chaban returned to the Council Meeting (8:35 a.m.)*Tree Removal – NE 32-23-6 W2

- 138/21 Almasi:** That the municipality arrange for the removal of trees from Township Road 240 on the NE 32-23-6 W2 with the municipality cost sharing 25% of the total cost up to a maximum contribution of \$100.00 with the landowner responsible for the remaining cost and total PST.

**Carried.**Request to Widen Approach

- 139/21 Gembey:** That the municipality approve the widening of the approach onto Township Road 243 from the NW 18-24-4 W2 in accordance with Approach Policy #300-09 and further that a culvert not be required.

**Carried.**Work Orders

- 140/21 Gembey:** That the following additional work order for the year 2021 be approved as presented:
- 4-5 – Bury Bush Piles.

**Carried.**Conflict of Interest

Councillor Scott Edlin declared a conflict of interest in the next item of business as he may have a financial interest in the matter as the owner of Scotty's H.V.A.C., therefore he is not participating in any discussion, is leaving the Council Meeting and is abstaining from voting. (8:49 a.m.)

Tender – Municipal Office Heating System

- 141/21 Chaban:** That the municipality tender the rerouting of the existing boiler system to provide zone control throughout the office with works to be completed by August 31, 2021 and further that sealed tenders be submitted to the R.M. Office by 4:00 p.m. on July 8, 2021 with the opening of tenders to be held at the Regular Council Meeting on July 13, 2021.

**Carried.***Councillor Scott Edlin returned to the Council Meeting (9:00 a.m.)*Development Agreement – Development Permit No. 2021-04

- 142/21 Yelle:** That Administration be authorized to provide the City of Melville with responses as presented to inquiries received regarding the Development Agreement required as a condition of Development Permit No. 2021-04 and further that Administration advise the municipality will not accept recycled materials as acceptable material for the project.

**Carried.**Sign Price Quote

- 143/21 Edlin:** That the municipality accept the quote from the Ministry of Highways of \$13,515.59 plus applicable taxes for Range Road and Township Road signage as presented.

**Carried.**Tire Quotes

- 144/21 Almasi:** That the municipality accept the quote from Quality Tire Service of \$1,095.00 per tire plus applicable taxes for tractor tires.

**Carried.**Confirmation of Sight Stopping Distance

- 145/21 Gembey:** That the request from Canadian Nation Railway for confirmation of sight stopping distance values be tabled until additional information is obtained regarding the request.

**Carried.***Councillor Tim Chaban left the Council Meeting and did not return (9:48 a.m.)*

Road Damage Claim – CNR

- 146/21** **Almasi:** That Administration be authorized to contact SARM's legal department for the process and estimated costs to pursue collection for damages sustained to municipal road infrastructure caused by the May 2020 Canadian National Railway (CNR) Rivers' Subdivision project as the municipality has not received a response from CNR's claims department for the claim filed October 14, 2020.

**Carried.**Extraction Declarations - Potzus

- 147/21** **Almasi:** That Administration be authorized to advise Potzus Paving & Road Maintenance Ltd. of the extraction fee for the tonnages reported on the Declarations received April 27, 2021 for the N ½ 24-23-6 W2 and the NW 19-23-5 W2 and further that Administration advise the municipality does not issue invoices for gravel extraction.

**Carried.**Closed Session

- 148/21** **Reinson:** That the meeting enter into a closed session at 10:02 a.m. in accordance with Section 120(2)(a) of *The Municipalities Act* and Section 17 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss economic interests.

**Carried.**

In attendance: Brian Reinson, Scott Edlin, Nelson Yelle, Darcy Gembey, Robert Almasi and Kali Tourney.

Open Session

- 149/21** **Reinson:** That the meeting reconvene into regular session at 10:16 a.m.

**Carried.**Gravel Agreement

- 150/21** **Gembey:** That Administration be authorized to draft a gravel agreement with the landowner of the NW 24-23-6 W2.

**Carried.**Shop Container

- 151/21** **Gembey:** That the municipality authorize the purchase of a sea container for storage at the municipal shop for approximately \$7,500.00.

**Carried.**Letter of Intent – Proposed Tower Construction

- 152/21** **Gembey:** That Administration be authorized to respond to the Letter of Intent received from Access Communications Co-operative for a 150-foot Self-Support Tower to advise the municipality will require a site plan to ensure conformity with setbacks and determine any zoning concerns or requirements.

**Carried.**Fire Call Invoices

- 153/21** **Almasi:** That the following payments be authorized to the City of Melville for fire calls in accordance with the municipality's fire agreement:
- Invoice No. 20210254 - \$4,672.69; and
  - Invoice No. 20210255 - \$918.75.

**Carried.**Fire Bans

- 154/21** **Reinson:** That implementing a fire ban be tabled until additional information is obtained regarding fire ban bylaws.

**Carried.**Debris on Municipal Road Allowance

- 155/21** **Yelle:** That Administration be authorized to send a letter to the landowner of the SE 6-23-5 W2 requesting the landowner remove the debris left in the municipal road allowance along Township Road 230.

**Carried.**Bush Removal

- 156/21** **Edlin:** That Administration be authorized to send a letter to the landowners of the NE 23-22-4 W2 and the SE 23-22-4 W2 to advise the municipality will be removing bush along these properties to alleviate snow concerns along Range Road 2041.

**Carried.**

**157/21**     **Adjournment**  
**Yelle:** That this meeting adjourn (11:09 a.m.)

**Carried.**

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Reeve

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Administrator

R.M. of Cana No. 214  
List of Accounts for Approval  
as of 05/11/2021  
Batch: 2021-00024 to 2021-00033

Cheques	Date	Vendor Name	Reference	Payment Amount
4261	13-Apr-21	Agriculture in the Classroom	Donation	\$150.00
4262	13-Apr-21	Melville Public Library	Donation	\$500.00
EFT	30-Apr-21	Chrissy Bodnarchuk	April Payroll	\$2,320.91
EFT	30-Apr-21	Kali Tourney	April Payroll	\$3,532.40
EFT	30-Apr-21	Blair Rathgeber	April Payroll	\$4,066.87
EFT	30-Apr-21	Grant Shyngera	April Payroll	\$4,066.87
EFT	30-Apr-21	Leo Prokop	April Payroll	\$883.57
OL	30-Apr-21	Mastercard	April Reimburse	\$298.73
OL	30-Apr-21	MEPP	April Payable	\$4,056.18
OL	30-Apr-21	Pitney Bowes	Postage Meter Lease	\$346.01
OL	30-Apr-21	Receiver General	April Payable	\$7,377.98
OL	30-Apr-21	Sask Power	April Invoice	\$755.58
OL	30-Apr-21	SaskTel	April Invoice	\$230.49
4263	30-Apr-21	Greg Hahn	Lease Payment	\$200.00
4264	30-Apr-21	Court of Queen's Bench	Surrogate's Certificate	\$30.00
EFT	30-Apr-21	Christ the Teacher	April Collections	\$254.25
OL	30-Apr-21	Minister of Finance	April Collections	\$2,305.10
OL	11-May-21	City of Melville	Water Invoice	\$130.59
4265	11-May-21	Tim Beres	Council Indemnity	\$1,949.00
4266	11-May-21	Canadian Tire	April Statement	\$24.41
4267	11-May-21	Grasslands News Group	April Statement	\$209.47
4268	11-May-21	Parkland Printers	Envelopes	\$226.44
4269	11-May-21	Petty Cash	Reimburse Petty Cash	\$50.00
EFT	11-May-21	Canadian National	Flasher/Gate Contract - April	\$622.50
EFT	11-May-21	Finning International	April Statement	\$210.00
EFT	11-May-21	Darcy Gembey	Council Indemnity	\$1,703.50
EFT	11-May-21	GFL Environment Inc.	Used Oil	\$132.99
EFT	11-May-21	Munisoft	April Statement	\$83.25
EFT	11-May-21	OK Tire	April Statement	\$300.89
EFT	11-May-21	Ottenbriet Sanitation Service	April Invoice	\$467.20
EFT	11-May-21	Prairie Steel	Culverts	\$9,467.86
EFT	11-May-21	Queen's Printer	Advertising	\$30.00
EFT	11-May-21	Brian Reinson	Council Indemnity	\$895.00
EFT	11-May-21	Brian Reinson	Reimburse Shop Supplies	\$166.50
EFT	11-May-21	SARM	April Statement	\$335.22
EFT	11-May-21	Toshiba Business Solutions	Copier Meter Read	\$236.02
Total				\$48,615.78

Certified correct this 11th day of May, 2021

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Reeve

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Administrator