

**Minutes of the Regular Meeting of the Council of the Rural Municipality of Cana No. 214**

**Held Tuesday the 13<sup>th</sup> day of July, 2021**

**In the Municipal Office at 110-5<sup>th</sup> Avenue East, Melville, Saskatchewan**

**Present:**

Reeve -	Brian Reinson
Councillor Division 1 -	Scott Edlin – Electronic Participation
Councillor Division 2 -	Nelson Yelle
Councillor Division 3 -	Tim Chaban
Councillor Division 4 -	Darcy Gembey
Councillor Division 5 -	Tim Beres
Councillor Division 6 -	Robert Almasi
Administrator -	Kali Tourney
Office Assistant -	Chrissy Bodnarchuk – Electronic Participation
Patrol Operator -	Blair Rathgeber – Electronic Participation
Patrol Operator -	Grant Shyngera – Electronic Participation

**Call to Order:**

A quorum being present, Reeve Brian Reinson called the meeting to order at 8:03 a.m.

**Meeting Through Electronic Means**

- 191/21** **Beres:** That the Council for the R.M. of Cana No. 214 grant approval for the use of electronic means to conduct this meeting and acknowledge the Public Notice given in accordance with subsection 4(3) of Bylaw No. 1/2021 The Council Procedures Bylaw, 2021 for the purpose of mitigating the spread of COVID-19.

**Carried.**

**Public Attendance at Council Meetings**

- 192/21** **Almasi:** That based on the removal of all Public Health Orders regarding COVID-19 by the Province of Saskatchewan the R.M. of Cana No. 214 permit the general public to attend all future Council Meetings in person at the municipal office.

**Carried.**

**Minutes:**

- 193/21** **Yelle:** That the minutes of the Regular Meeting of Council held June 8, 2021 be approved as presented.

**Carried.**

**Financial Reports:**

- 194/21** **Edlin:** That the Statement of Financial Activities and the bank reconciliation for the month of June 2021 be accepted as presented.

**Carried.**

**Accounts:**

- 195/21** **Chaban:** That the accounts in the amount of \$165,582.14 as indicated on the list attached hereto and forming part of these minutes be approved for payment.

**Carried.**

**Correspondence:**

- 196/21** **Gembey:** That the following correspondence having been read now be filed:

a) Yorkton Public Library	Parkland Regional Library Board Backlog
b) MADD Message	Yearbook Advertising Information
c) Ministry of Highways	2021 Hay Salvage and Ditch Mowing
d) Water Security Agency	2021-22 Channel Clearing Program
e) Cathy Wagantall, Yorkton-Melville MP	Check-In
f) Miller Thomson LLP	Conservation Easements
g) Sgt. Jennifer Smith	Yorkton Detachment Monthly Occurrence Summary

**Carried.**

**Bylaws:**

**Repealing Bylaw 2021-2**

- 197/21** **Gembey:** That the Repealing Bylaw 2021-2 to repeal previous bylaws be read a first time.

**Carried.**

- 198/21 Beres:** That the Repealing Bylaw 2021-2 be read a second time. **Carried.**
- 199/21 Almasi:** That the Repealing Bylaw 2021-2 be given three readings at this meeting. **Carried Unanimously.**
- 200/21 Chaban:** That the Repealing Bylaw 2021-2 being a bylaw to repeal previous bylaws be read a third time and adopted as Bylaw No. 8/2021. **Carried.**
- Amend The Council Procedures Bylaw, 2021
- 201/21 Gembey:** That the Bylaw to amend Bylaw No. 1/2021 The Council Procedures Bylaw, 2021 be read a first time. **Carried.**
- 202/21 Beres:** That the Bylaw to amend Bylaw No. 1/2021 be read a second time. **Carried.**
- 203/21 Almasi:** That the Bylaw to amend Bylaw 1/2021 be given three readings at this meeting. **Carried Unanimously.**
- 204/21 Yelle:** That the Bylaw to amend Bylaw No. 1/2021 The Council Procedures Bylaw, 2021 be read a third time and adopted as Bylaw No. 9/2021. **Carried.**
- Administration Reports:**
- Development Report
- 205/21 Edlin:** That the Development Report for the period of April 1 to June 30, 2021 be accepted as presented. **Carried.**
- Development Permit Reminder
- 206/21 Beres:** That Administration be authorized to send a letter to the landowner of the SE 20-24-5 W2 to advise a Development Permit is required for the agricultural building newly developed on the site. **Carried.**
- New Business:**
- Tax Enforcement – Roll 1411 000
- 207/21 Beres:** That the Council for the R.M. of Cana No. 214 authorize Administration to notify the owner of Lots 6-8, Block 1, Plan W2614 that if the owner commits to making monthly payments of \$200.00 and paying an amount equal to the annual levy by December 31 in the year for which the taxes were levied until the property is brought to current the municipality will postpone the tax enforcement process to acquire title. **Carried.**
- Tax Cancellation – Tax Title Property
- 208/21 Edlin:** That the Council for the R.M. of Cana No. 214 authorize the cancellation of the 2021 levy for Lots 8-12, Block 2, Plan W2614 Tax Roll Number 1424 000 for the portion of the year the municipality held title as Tax Title Property in accordance with section 292(q) of *The Municipalities Act* as follows:
- | <u>Taxing Authority</u>                                      | <u>Taxes Cancelled</u> |
|--|------------------------|
| 101 – Municipal  | \$41.77                |
| 200 – Good Spirit School Division #204                       | \$13.12                |
| 202 – Christ the Teacher Roman Catholic School Division #212 | \$2.88                 |
- Carried.**
- Tax Cancellations – APAS Levy
- 209/21 Almasi:** That the Council for the R.M. of Cana No. 214 approve the cancellation of the 2021 APAS levy on the NW 35-22-5 W2 Tax Roll Number 300 000 in the amount of \$9.00 and on Parcel A, Plan 102032570 Tax Roll Number 1508 100 in the amount of \$9.00. **Carried.**
- RMAA Division Meeting
- 210/21 Gembey:** That the Council for the R.M. of Cana No. 214 authorize Administrator Kali Tourney and Office Assistant Chrissy Bodnarchuk to attend the Rural Municipal Administrators Association

Division 1 & 2 Fall Meeting to be held September 24, 2021 in Regina, SK with a registration fee of \$100.00 per attendee in accordance with Policy #200-11.

**Carried.**

Internet Upgrades

**211/21** **Gembey:** That Administration be authorized to arrange for upgrades to the SaskTel internet at the municipal office at a monthly cost of \$89.95 and further that additional upgrade to internet infrastructure be authorized to an approximate cost of \$1,000.00.

**Carried.**

Xplornet Proposed Tower – SW 27-22-6 W2

**212/21** **Chaban:** That the R.M. of Cana No. 214 grant approval for the location of the proposed Xplornet 45 metre self-support tower on Parcel B, Plan 101697835 on the SW 27-22-6 W2 to improve telecommunication services in the municipality.

**Carried.**

Access Communications Proposed Tower – NE 15-24-5 W2

**213/21** **Beres:** That the Council for the R.M. of Cana No. 214 grant approval for the location of the proposed Access Communications Co-operative 45 metre self-support tower on the NE 15-24-5 W2 Ext. 2 to improve wireless internet services in the Municipality with the following conditions:

- A Roadside Development Permit from the Ministry of Highways shall be obtained if required from the Ministry; and
- The development shall not infringe on the Ducks Unlimited Canada Conservation Easement registered on title.

**Carried.**

Seasonal Mower Operator

**214/21** **Edlin:** That the R.M. of Cana No. 214 hire Melvin Vindevoghel as Seasonal Mower Operator effective August 3, 2021 at a rate of pay of \$24.00/hour.

**Carried.**

Closed Session

**215/21** **Reinson:** That the meeting enter into a closed session at 9:18 a.m. in accordance with Section 120(2)(a) of *The Municipalities Act* and Section 17 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss economic interests.

**Carried.**

In attendance: Brian Reinson, Scott Edlin, Nelson Yelle, Tim Chaban, Darcy Gembey, Tim Beres, Robert Almasi and Kali Tourney

Open Session

**216/21** **Reinson:** That the meeting reconvene into regular session at 9:33 a.m.

**Carried.**

Gravel Agreement – NE & NW 24-23-6 W2

**217/21** **Gembey:** That the Council for the R.M. of Cana No. 214 authorize Reeve Brian Reinson and Administrator Kali Tourney to sign the gravel agreement dated July 13, 2021 with the landowners of the NE & NW 24-23-6 W2.

**Carried.**

Road Use Agreement

**218/21** **Beres:** That the Council for the R.M. of Cana No. 214 authorize Reeve Brian Reinson to sign the Road Use Agreement No. 2021001 with the Saskatchewan Ministry of Highways for access to the NE 24-23-6 W2 Ext. 1.

**Carried.**

Closed Session

**219/21** **Reinson:** That the meeting enter into a closed session at 9:34 a.m. in accordance with Section 120(2)(a) of *The Municipalities Act* and Section 13 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss records from other governments.

**Carried.**

In attendance: Brian Reinson, Scott Edlin, Nelson Yelle, Tim Chaban, Darcy Gembey, Tim Beres, Robert Almasi, Kali Tourney

Open Session

**220/21** **Reinson:** That the meeting reconvene into regular session at 9:35 a.m.

**Carried.**

- Tree Removal Agreement  
221/21 **Gembey:** That the Council for the R.M. of Cana No. 214 authorize Reeve Brian Reinson to enter into the Removal of Trees on Range Road 2053 Agreement with Her Majesty the Queen as Represented by the Ministry of Highways.  
**Carried.**
- Conflict of Interest  
Reeve Brian Reinson requested it be noted in the minutes that he felt Councillor Tim Chaban may have a conflict of interest in the next item of business based on previous Conflict of Interest declarations. Councillor Tim Chaban indicated he did not feel he had a conflict of interest in the next item of business.
- Closed Session  
222/21 **Reinson:** That the meeting enter into a closed session at 9:37 a.m. in accordance with Section 120(2)(a) of *The Municipalities Act* and Section 13 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss solicitor-client privilege information.  
**Carried.**
- In attendance: Brian Reinson, Scott Edlin, Nelson Yelle, Tim Chaban, Darcy Gembey, Tim Beres, Robert Almasi and Kali Tourney
- Open Session  
223/21 **Reinson:** That the meeting reconvene into regular session at 9:56 a.m.  
**Carried.**
- CN File #1051257  
224/21 **Almasi:** That Administration be authorized to proceed with SARM's legal department to commence an action to recover costs claimed from the Canadian National Railway under file #1051257 with a maximum legal expense budget of \$5,000.00 for the file.  
**Carried.**
- Weed Concerns – NW 3-23-4 W2  
225/21 **Edlin:** That Administration be authorized to send a letter to the land owner of the NW 3-23-4 W2 requesting the measures implemented as the landowner to eradicate the current infestation of noxious weeds on the property and further that should a response not be received within seven days of the date of the letter and Order be issued in accordance with *The Weed Control Act*.  
**Carried.**
- Weed Inspector  
226/21 **Beres:** That Katey Makohoniuk be appointed as Weed Inspector for the R.M. of Cana No. 214 for the year 2021.  
**Carried.**
- Mutual Road Maintenance Agreement  
227/21 **Almasi:** That the R.M. of Cana No. 214 enter into a mutual agreement with the R.M. of Stanley No. 215 for maintenance of the All-Weather portion of Range Road 2070 from the access onto Highway No. 10 South to the farm yard access on the NW 19-22-6 W2 (The Road) whereby the R.M. of Cana shall be responsible for summer road grading of The Road and the R.M. of Stanley shall be responsible for the winter snow removal of The Road.  
**Carried.**
- Road Maintenance Agreement – Yorkton Concrete  
228/21 **Almasi:** That the road maintenance agreement with Yorkton Concrete 2012 Ltd. dated June 7, 2021 be tabled until Administration receives confirmation from the landowner of the NW 24-23-6 W2 authorizing the haul.  
**Carried.**
- Recess  
229/21 **Reinson:** That the meeting now recess at 10:26 a.m.  
**Carried.**
- Reconvene  
230/21 **Reinson:** That the meeting now reconvene at 10:43 a.m.  
**Carried.**
- Tender – Municipal Office Heating System  
231/21 **Gembey:** That the Council for the R.M. of Cana No. 214 award the tender to reroute the existing boiler system to provide zone control throughout the municipal office to 3D Plumbing and Heating Inc. at a

cost of \$4,125.00 plus applicable taxes.

**Carried.**

Deboys Equipment Ltd. Invoices

**232/21 Gembey:** That the Council for the R.M. of Cana No. 214 authorize payment to Deboys Equipment Ltd. for Invoice No. 21195 in the amount of \$106,862.48 for Range Road 2061 road construction and Invoice No. 21196 in the amount of \$91,717.64 for Otthon Road (Township Road 244) road construction.

**Carried.**

Additional Work Orders

**233/21 Gembey:** That the Council for the R.M. of Cana No. 214 approved the following additional work orders:

- 3-5 – Clean Trees;
- 5-6 – Level Slope on Rg. Rd. 2053; and
- 5-7 – Twp. Rd. 240 Spot Repairs.

**Carried.**

Highway # 10 Passing Lane Project – Pit Reclamation

**234/21 Reinson:** That the R.M. of Cana No. 214 make claim to the Ministry of Highways for the reclamation required under Development Permits No. 2020-01 and 2020-02 under the Ministry's Third Party Claims Surety Related Policy.

**Carried.**

Regional Park & Golf Course

**235/21 Chaban:** That Administration be authorized to send a letter to the Regional Park Board requesting the trees left along Township Road 230 at the Golf Course be removed from municipal property by August 1, 2021 to allow for ditch mowing by the municipality and further that should the trees not be removed by the deadline and the municipality is required to move them to complete mowing the works will be completed and invoiced as a custom work item.

**Carried.**

Culvert Concerns – Township Road 230

**236/21 Yelle:** That Administration be authorized to send a letter to the landowner of the SE 3-23-5 W2 to advise they contact the Water Security Agency to file a complaint should the landowner have concerns regarding culverts installed in the municipal road allowance on Township Road 230.

**Carried.**

Adjournment

**237/21 Yelle:** That this meeting adjourn (12:27 p.m.)

**Carried.**

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Reeve

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Administrator

R.M. of Cana No. 214  
List of Accounts for Approval  
as of 07/13/2021  
Batch: 2021-00044 to 2021-00049

Cheques	Date	Vendor Name	Reference	Payment Amount
EFT	30-Jun-21	Chrissy Bodnarchuk	June Payroll	\$2,541.21
EFT	30-Jun-21	Kali Tourney	June Payroll	\$3,532.40
EFT	30-Jun-21	Blair Rathgeber	June Payroll	\$4,066.87
EFT	30-Jun-21	Grant Shyngera	June Payroll	\$4,066.87
EFT	30-Jun-21	Leo Prokop	June Payroll	\$4,447.76
OL	30-Jun-21	City of Melville	May Invoice	\$130.34
OL	30-Jun-21	Mastercard	June Reimburse	\$3,403.89
OL	30-Jun-21	MEPP	June Payable	\$5,225.30
OL	30-Jun-21	Pitney Bowes	Postage Meter Lease	\$332.90
OL	30-Jun-21	Receiver General	June Payable	\$9,868.28
OL	30-Jun-21	Sask Power	June Invoice	\$475.81
OL	30-Jun-21	SaskTel	June Invoice	\$328.20
4278	30-Jun-21	Bradley Markham	Refund Building Permit	\$925.00
OL	30-Jun-21	Minister of Finance	June Collections	\$4,395.17
4279	13-Jul-21	Robert Almasi	Council Indemnity & Clean Up	\$2,559.65
4280	13-Jul-21	Grasslands News Group	June Statement	\$71.58
4281	13-Jul-21	Hemphill Trenching Ltd.	Texas Gates	\$5,250.00
4282	13-Jul-21	Klinde Canada Inc.	June Statement	\$153.12
4283	13-Jul-21	Miles Evans	Overpaid Taxes	\$24.12
4284	13-Jul-21	Petty Cash	Reimburse Petty Cash	\$15.00
4285	13-Jul-21	Trustmark Insurance Brokers	Auto Policy	\$1,281.54
4286	13-Jul-21	Nelson Yelle	Council Indemnity	\$2,020.00
EFT	13-Jul-21	Canadian National Railway	Flasher/Gate Contract	\$622.50
EFT	13-Jul-21	Finning International Inc.	June Statement	\$605.62
EFT	13-Jul-21	Parkland Regional Library	2021 Municipal Levy	\$5,830.57
EFT	13-Jul-21	Minister of Finance	2021 Rural Policing	\$42,879.65
EFT	13-Jul-21	Ottenbreit Sanitation Service	Otthon Garbage - May & June	\$938.26
EFT	13-Jul-21	RCAP Leasing	Copier Meter Lease - July	\$124.32
EFT	13-Jul-21	Brian Reinson	Council Indemnity	\$1,799.48
EFT	13-Jul-21	Repsch Agri-Parts	Equipment Repairs	\$204.56
EFT	13-Jul-21	SARM	June Statement	\$239.76
EFT	13-Jul-21	Toshiba Business Solutions	Copier Meter Read - May & June	\$282.90
EFT	13-Jul-21	Yorkton This Week	June Statement	\$107.02
OL	13-Jul-21	City of Melville	June Invoice	\$130.34
OL	13-Jul-21	City of Melville	Fire Invoices	\$34,384.20
OL	13-Jul-21	Pitney Works	Postage Meter Refill	\$1,065.00
OL	13-Jul-21	Prairie Coop	May & June Statements	\$21,252.95
Total				\$165,582.14

Certified correct this 13th day of July, 2021

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Reeve

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Administrator