

**Minutes of the Regular Meeting of the Council of the Rural Municipality of Cana No. 214**

**Held Tuesday the 12<sup>th</sup> day of October, 2021**

**In the Municipal Office at 110-5<sup>th</sup> Avenue East, Melville, Saskatchewan**

**Present:**

Reeve - Brian Reinson  
Councillor Division 2 - Nelson Yelle  
Councillor Division 3 - Tim Chaban – Electronic Attendance  
Councillor Division 4 - Darcy Gembey  
Councillor Division 5 - Tim Beres  
Councillor Division 6 - Robert Almasi  
Administrator - Kali Tourney

**Absent:**

Councillor Division 1 - Scott Edlin

**Call to Order:**

A quorum being present, Reeve Brian Reinson called the meeting to order at 8:01 a.m.

**Meeting Through Electronic Means**

**285/21 Beres:** That the Council for the R.M. of Cana No. 214 grant approval for the use of electronic means to conduct this meeting and acknowledge the Public Notice given in accordance with subsection 4(3) of Bylaw No. 1/2021 The Council Procedures Bylaw, 2021 for the purpose of mitigating the spread of COVID-19.

**Carried.**

**Public Attendance at Council Meetings**

**286/21 Almasi:** That until the Public Health Order issued October 1, 2021 by the Province of Saskatchewan regarding COVID-19 is lifted, the R.M. of Cana No. 214 prohibit the public from attending Council Meetings in person with meetings advertised and made electronically available in accordance with subsection 4(3) of Bylaw No. 1/2021 The Council Procedures Bylaw, 2021 and further that Council members and staff must file proof of full vaccination with the Administrator to attend meetings in person or they shall be required to attend meetings electronically.

**Carried.**

**Minutes:**

**287/21 Gembey:** That the minutes of the Regular Meeting of Council held September 14, 2021 be approved as presented.

**Carried.**

**Financial Reports:**

**288/21 Beres:** That the Statement of Financial Activities and the bank reconciliation for the month of September 2021 be accepted as presented.

**Carried.**

**Online Banking**

**289/21 Gembey:** That the R.M. of Cana No. 214 authorizes Cornerstone Credit Union to make an exception to the municipality's signing authorities and account instructions by allowing only one signer for transactions conducted through digital banking with all other transactions continuing to requiring two to sign and further that the municipality understands the risk and responsibility that lies with our decision to request this exception.

**Carried.**

**Delegation:**

8:30 a.m. – Ross Fisher – Health Foundation Regional Committee – Electronic Attendance

**Cornerstone Credit Union**

**290/21 Almasi:** That the R.M. of Cana No. 214 send a letter to the Board of Directors for Cornerstone Credit Union expressing the municipalities displeasure with the lack of communication, inability to properly assess municipal needs and inadequate training provided for their staff regarding new policies implemented as a result of the recent amalgamation with the Horizon Credit Union.

**Carried.**

**Recess:**

**291/21 Reinson:** That this meeting recess at 9:30 a.m.

**Carried.**

**Reconvene:**  
**292/21 Reinson:** That this meeting reconvene at 9:40 a.m. **Carried.**

**Accounts:**  
**293/21 Beres:** That the accounts in the amount of \$584,089.47 as indicated on the list attached hereto and forming part of these minutes be approved for payment. **Carried.**

**Correspondence:**  
**294/21 Gembey:** That the following correspondence having been read now be filed:

a) Ministry of Agriculture	FRWIP-22-5443
b) City of Melville	Landfill Expansion Development Permit
c) APAS	Canadian Federation of Agriculture Hay West
d) APAS	October 2021 APAS Update
e) Transport Canada	RSIG-8823752
f) Transport Canada	RSIG-8823497
g) Hudson Bay Route Association	Annual General Meeting Postponed
h) S/Sgt. T.L. Adams	Melville Detachment Quarterly Mayors Report
i) Miller Moar Grodecki Kreklewich & Chorney	Audit Planning Letter
j) Miller Moar Grodecki Kreklewich & Chorney	Letter of Engagement
k) S/Sgt. Burton Jones	Yorkton Detachment Monthly Occurrence Summary

**Carried.**

**Bylaws:**  
**295/21** Bylaw Z5-2021 – A Bylaw to Amend Bylaw Z2-2016 known as the Zoning Bylaw  
**Chaban:** That Bylaw No. Z5-2021 being a bylaw to amend Bylaw Z2-2016 known as the Zoning Bylaw be read a first time. **Carried.**

**Administration Reports:**  
**296/21** Development Report  
**Reinson:** That the Development Report for the period of July 1 to September 30, 2021 be accepted as presented. **Carried.**

**297/21** 2021 RMAA Fall Division Meeting Report  
**Yelle:** That the 2021 RMAA Fall Division Meeting Report be accepted as presented. **Carried.**

**New Business:**  
**298/21** November Council Meeting  
**Almasi:** That the council meeting scheduled to commence at 9:00 a.m. on Tuesday, November 9, 2021 be changed to commence at 7:00 a.m. on Tuesday, November 9, 2021. **Carried.**

**299/21** SARM Midterm Convention  
**Gembey:** That Council and staff be authorized to attend the SARM Virtual Midterm Convention on November 9, 2021 commencing at 9:00 a.m. and any webinar workshops offered by SARM throughout the month of November. **Carried.**

**300/21** Public Hearing & Public Notice  
**Beres:** That a Public Hearing for the Zoning Bylaw amendment Bylaw Z5-202 be set for November 9, 2021 at 9:00 a.m. at the R.M. of Cana No. 214 Municipal Office located at 110 – 5<sup>th</sup> Ave. E. Melville, SK and further that the Hearing be held electronic means with the public prohibited from attending in person to mitigate the spread of COVID-19 in accordance with subsection 4(3) of Bylaw No. 1/2021, the Council Procedures Bylaw, 2021 and that Administration be authorized to prepare the necessary public notice and advertisements as legislated. **Carried.**

Outstanding A/R Accounts – Unpaid Fire Calls

301/21

**Almasi:** That a penalty of 10% of the amount outstanding be applied to the following account receivable balances and further that Administration be authorized to add the total amount outstanding including penalties to the applicable Tax Roll Number in accordance with Bylaw No. 3/2021:

<u>A/R Account</u>	<u>Balance</u>	<u>10% Penalty</u>	<u>Total Outstanding</u>	<u>Tax Roll Number</u>
WAL552	\$8,101.63	\$810.17	\$8,911.80	649 000

**Carried.**Conflict of Interest

Councillor Tim Chaban declared a conflict of interest in the next item of business as he is the owner of Tim's Bobcat and acts as a contractor for CN Railway, who may be affected by the next item of business, therefore he is leaving the Council Meeting, is not participating in any discussion, and is abstaining from voting (10:22 a.m.)

Closed Session

302/21

**Reinson:** That the meeting enter into a closed session at 10:24 a.m. in accordance with Section 120(2)(a) of *The Municipalities Act* and Section 13 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss solicitor-client privilege information.

**Carried.**

In attendance: Brian Reinson, Nelson Yelle, Darcy Gembey, Tim Beres, Robert Almasi and Kali Tourney.

Open Session

303/21

**Reinson:** That the meeting reconvene into regular session at 10:46 a.m.

**Carried.**Recorded Vote

A recorded vote was requested by Councillor Robert Almasi for the next item of business.

CN File #1051257

304/21

**Reinson:** That the R.M. of Cana No. 214 authorize Reeve Brian Reinson to sign the Final Release as presented with Canadian National Railway Company for the settlement under file #1051257.

**RECORDED VOTE:**

<b>Councillor</b>		<b>For</b>	<b>VOTED Against</b>	<b>Abstained</b>
Reeve	Brian Reinson	X		
Division 2	Nelson Yelle	X		
Division 4	Darcy Gembey	X		
Division 5	Tim Beres		X	
Division 6	Robert Almasi		X	
	<b>TOTAL VOTES</b>	<b>3</b>	<b>2</b>	<b>0</b>

**Carried.**

*Councillor Tim Chaban returned to the Council Meeting (10:48 a.m.)*

Subdivision Application – NW 21-24-5 W2

305/21

**Beres:** That the Council for the R.M. of Cana No. 214 recommends approval of the Application to Subdivide Land on the NW 21-24-5 W2 as presented in the Ministry of Government Relations letter dated October 5, 2021 File No. R0803-21R as it complies with section 4.1.4(a) of Zoning Bylaw Z2-2016.

**Carried.**No Development Permit – SE 20-24-5 W2

306/21

**Beres:** That Administration be authorized to send a letter to the landowner of the SE 20-24-5 W2 to inform them the municipality is aware of an agricultural building recently constructed on the property without a valid Development Permit and further that the municipality will require a Development Permit Application be filed by November 4, 2021.

**Carried.**Conflict of Interest

Councillor Robert Almasi declared a conflict of interest in the next item of business due to family involvement, therefore he is leaving the Council Chambers, is not participating in any discussion, and is abstaining from voting (10:53 a.m.)

Rental Agreement

**307/21 Chaban:** That Administration be authorized to draft a rental agreement for the storage of four pieces of municipal equipment at Lot 4, Block E, Plan 102146262 with Greg Hahn at a rate of \$100.00 per month per piece of equipment.

**Carried.**

*Councillor Robert Almasi returned to the Council Chambers (10:55 a.m.).*

Otthon Curbside Recycling Request

**308/21 Beres:** That curbside recycling in Otthon be tabled until additional interest is received for ratepayers in Otthon and further that Administration be authorized to forward the curbside recycling quote received from Ottenbreit Sanitation Services to the owner of 8 First Avenue should they wish to notify other ratepayers of the service to generate interest.

**Carried.**

Culvert Concerns – WSA File #E710438

**309/21 Yelle:** That action regarding the culvert installed in Township Road 230 under the Water Security Agency (WSA) File #E710438 be tabled until a response is received from the WSA.

**Carried.**

Additional Work Orders

**310/21 Yelle:** That the Council for the R.M. of Cana No. 214 approve the following additional work orders:  
- 2-7 – Widen Road;  
- 1-3 – Clean Bush  
- 1-4 – Clean Bush; and  
- 1-5 – Clean Deadfall.

**Carried.**

CTP Township Road 230 and Marsh Road

**311/21 Reinson:** That Administration be authorized to contact the R.M. of Saltcoats No. 213 to ask if they will gravel the CTP Township Road 230 and Marsh Road as part of their annual gravelling and invoice the R.M. of Cana No. 214 for this service.

**Carried.**

Adjournment

**312/21 Yelle:** That this meeting adjourn (12:13 p.m.)

**Carried.**

\_\_\_\_\_  
Reeve

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Administrator

R.M. of Cana No. 214  
List of Accounts for Approval  
as of 10/12/2021  
Batch: 2021-00069 to 2021-00075

Cheques	Date	Vendor Name	Reference	Payment Amount
EFT	30-Sep-21	Chrissy Bodnarchuk	September Payroll	\$2,629.70
EFT	30-Sep-21	Kali Tourney	September Payroll	\$3,732.40
EFT	30-Sep-21	Blair Rathgeber	September Payroll	\$4,081.04
EFT	30-Sep-21	Grant Shyngera	September Payroll	\$3,868.52
EFT	30-Sep-21	Leo Prokop	September Payroll	\$4,559.60
EFT	30-Sep-21	Melvin Vindevoghel	September Payroll	\$3,731.57
4310	30-Sep-21	Petty Cash	Reimburse Petty Cash	\$50.00
OL	30-Sep-21	Mastercard	September Reimburse	\$105.10
OL	30-Sep-21	MEPP	September Payable	\$5,865.82
OL	30-Sep-21	Pitney Bowes	Postage Machine Lease	\$332.90
OL	30-Sep-21	Receiver General	September Payable	\$11,380.11
OL	30-Sep-21	Sask Power	September Invoice	\$458.91
OL	30-Sep-21	SaskTel	September Invoice	\$337.82
OL	30-Sep-21	Minister of Finance	September Collections	\$248,088.53
OL	30-Sep-21	SMHI	September Collections	\$221,042.79
EFT	30-Sep-21	Christ the Teacher	September Collections	\$49,658.48
4311	12-Oct-21	Canadian Tire	September Statement	\$65.02
4312	12-Oct-21	CP Sunrise Holdings Inc.	Overpaid Taxes	\$66.76
4313	12-Oct-21	Grasslands News Group	September Statement	\$212.02
4314	12-Oct-21	GWP Rodent Products	Weatherblock	\$1,269.88
4315	12-Oct-21	Leech Lake Feeders Ltd.	Overpaid Taxes	\$69.09
4316	12-Oct-21	Pattison Agricultural	September Statement	\$382.79
4317	12-Oct-21	Petty Cash	Reimburse Petty Cash	\$50.00
4318	12-Oct-21	R.H. Electric	Shop Door Repair	\$1,340.35
4319	12-Oct-21	Nicholas & Shauna Schmidt	Overpaid Taxes	\$11.63
4320	12-Oct-21	Lorne Yathon	Overpaid Taxes	\$46.65
4321	12-Oct-21	Nelson Yelle	Council Indemnity	\$1,463.35
EFT	12-Oct-21	Chrissy Bodnarchuk	Reimburse Mileage	\$75.00
EFT	12-Oct-21	Canadian National Railway	Flasher/Gate Contract September	\$622.50
EFT	12-Oct-21	Home Hardware	September Statement	\$50.00
EFT	12-Oct-21	Munisoft	Office Supplies	\$140.55
EFT	12-Oct-21	OK Tire	September Statement	\$98.23
EFT	12-Oct-21	RCAP Leasing	October Copier Lease	\$124.32
EFT	12-Oct-21	Brian Reinson	Council Indemnity	\$1,039.99
EFT	12-Oct-21	SARM	September Statement	\$209.79
EFT	12-Oct-21	Melvin Vindevoghel	Reimbursement & Beaver Tails	\$387.26
OL	12-Oct-21	Prairie Coop	September Statement	\$12,895.19
OL	12-Oct-21	City of Melville	September Water Invoice	\$126.38
OL	12-Oct-21	City of Melville	Fire Call	\$3,419.43
Total				\$584,089.47

Certified correct this 12th day of October, 2021

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Reeve

\_\_\_\_\_  
Administrator