

Minutes of the Regular Meeting of the Council of the Rural Municipality of Cana No. 214

Held Tuesday the 9th day of November, 2021

In the Municipal Office at 110-5th Avenue East, Melville, Saskatchewan

Present:

Reeve -	Brian Reinson
Councillor Division 1 -	Scott Edlin – Electronic Participation
Councillor Division 2 -	Nelson Yelle
Councillor Division 3 -	Tim Chaban – Electronic Participation
Councillor Division 4 -	Darcy Gembey
Councillor Division 5 -	Tim Beres
Councillor Division 6 -	Robert Almasi
Administrator -	Kali Tourney

Call to Order:

A quorum being present, Reeve Brian Reinson called the meeting to order at 7:00 a.m.

Meeting Through Electronic Means

313/21 **Gembey:** That the Council for the R.M. of Cana No. 214 grant approval for the use of electronic means to conduct this meeting and acknowledge the Public Notice given in accordance with subsection 4(3) of Bylaw No. 1/2021 The Council Procedures Bylaw, 2021 for the purpose of mitigating the spread of COVID-19.

Carried.

Minutes:

314/21 **Beres:** That the minutes of the Regular Meeting of Council held October 12, 2021 be approved as presented.

Carried.

Financial Reports:

315/21 **Almasi:** That the Statement of Financial Activities and the bank reconciliation for the month of October 2021 be accepted as presented.

Carried.

Accounts:

316/21 **Edlin:** That the accounts in the amount of \$184,213.75 as indicated on the list attached hereto and forming part of these minutes be approved for payment.

Carried.

Correspondence:

317/21 **Chaban:** That the following correspondence having been read now be filed:

a) The Agriculture Health & Safety Network	Scholarship & Discovery Days
b) Ministry of Highways	Winte Weight Bulletin 2021-2022
c) City of Yorkton	Regional Hospital Discussions
d) Saskatchewan Association of Watersheds	2021/22 Board of Directors
e) APAS	2022 Membership
f) RCMP Combined Traffic Servicers Saskatchewan	District Commander Update
g) SARM	Fidelity Bond Self-Insurance
h) SARM	Liability Self-Insurance Plan
i) SARM	Excess Liability Insurance
j) Cornerstone Credit Union	Service Level Concerns
k) S/Sgt. Burton Jones	Yorkton Detachment Monthly Occurrence Summary

Carried.

Administration Reports:

Procurement Reporting Requirements

318/21 **Gembey:** That the Procurement Reporting Requirements Report be accepted as presented.

Carried.

New Business:Deputy Reeve

- 319/21** **Gembey:** That in accordance with Section 91(1) of *The Municipalities Act*, Scott Edlin be appointed as Deputy Reeve for a one-year term effective November 9, 2021

Carried.2021-2022 Committees and Appointments

- 320/21** **Yelle:** That the Council for the R.M. of Cana No. 214 approve the 2021-2022 committee appointments and non-council appointments as shown on Schedule A attached hereto and forming part of these minutes.

Carried.Subdivision Application – SW 12-22-4 W2

- 321/21** **Edlin:** That the Council for the R.M. of Cana No. 214 recommends approval of the Application to Subdivide Land on the SW 12-22-4 W2 as presented in the Ministry of Government Relations letter dated October 21, 2021 File No. R0860-21R as it complies with section 4.1.4(a) of Zoning Bylaw Z2-2016.

Carried.Purchase of Mower

- 322/21** **Beres:** That the Council for the R.M. of Cana No. 214 authorize the purchase of a 2021 Schulte rotary mower and 2021 flex arm for a total cost of \$60,440.00 from Pattison Agriculture in 2022 and further that payment in the amount of \$10,000.00 be authorized to Pattison Agriculture as deposit with the remaining balance payable in 2022.

Carried.Sale of 2011 Mower

- 323/21** **Almasi:** That the municipality's fully depreciated 2011 Schulte rotary mower and flex arm be sold by public auction at the next spring auction in 2022 through Yorkton Auction Centre.

Carried.Melvin Vindevoghel – Layoff Notice

- 324/21** **Beres:** That the Council for the R.M. of Cana No. 214 ratify Seasonal Mower Operator Melvin Vindevoghel being laid off for the season effective October 31, 2021 due to end of season.

Carried.Canada Community-Building Fund Projects (CCBF)

- 325/21** **Gembey:** That applications under the CCBF be tabled to the December 14, 2021 Council Meeting to allow Council to physically review proposed project locations.

Carried.**Conflict of Interest**

Councillor Robert Almasi declared a conflict of interest in the next item of business due to family involvement, therefore he is leaving the Council Chambers, is not participating in any discussion, and is abstaining from voting (8:17 a.m.)

Rental Agreement

- 326/21** **Gembey:** That Reeve Brian Reinson and Administrator Kali Tourney be authorized to sign the rental agreement for the storage of four pieces of municipal equipment at Lot 4, Block E, Plan 102146262 with Greg Hahn at a rate of \$100.00 per month per piece of equipment.

Carried.

Councillor Robert Almasi returned to the Council Chambers (8:19 a.m.).

Gravel Exploration – SE 30-23-4 W2

- 327/21** **Gembey:** That Administration be authorized to send a letter to the landowner of the SE 30-23-4 W2 thanking them for allowing the municipality to conduct exploration for gravel on the property however the municipality believes sufficient quantities of materials are not available to meet municipal needs.

Carried.No Development Permit – SE 20-24-5 W2

- 328/21** **Beres:** That the agricultural building constructed on the SE 20-24-5 W2 without a valid Development Permit be tabled to the December 14, 2021 Council Meeting.

Carried.Mowing and Snow Concerns

- 329/21** **Chaban:** That Administration be authorized to send a letter to the landowners of the SW 24-22-6 W2, SE 18-22-5 W2 and NW 12-22-6 W2 to require the removal of bee tents from municipal property as they create issues for municipal mowing operations and snow concerns and further that if the tents are

not removed from municipal property by November 30, 2021 the municipality may remove them as a custom work item.

Carried.

Work Order 3-1

330/21 **Reinson:** That action regarding Work Order 3-1 be tabled until the December 14, 2021 Council Meeting.

Carried.

Tax Enforcement – Roll Number 1411 000

331/21 **Edlin:** That the owner of Lots 6-8, Block 1, Plan W2614 be notified that the late payment due in October as well as the payment due for November in accordance with the payment plan established under Resolution 207/21 shall be required no later than November 30, 2021.

Carried.

Highway No. 10 Passing Lane Project

332/21 **Almasi:** That Administration be authorized to forward outstanding questions previously submitted to the design-builder regarding the Highway No. 10 Passing Lane Project to the Ministry of Highways.

Carried.

Cattle at Large

333/21 **Yelle:** That Administration be authorized to send a letter to Eric and Michelle Brown informing them the municipality has been made aware of cattle routinely straying from their property and informing them of the provisions of *The Stray Animals Act* and the municipality's safety concerns for driving traffic with stray cattle on municipal road allowances.

Carried.

Permission to Remove Bush

334/21 **Edlin:** That the Council for the R.M. of Cana No. 214 grant permission to the landowner of the NE 28-22-4 W2 to remove four to six feet of bush on municipal property along Range Road 2043 on the NE 28-22-4 W2 with the landowner responsible for the removal and disposal of the bush at their cost.

Carried.

Public Hearing 9:00 a.m.:

335/21 **Reinson:** That the Council for the R.M. of Cana No. 214 now suspend this meeting at 9:00 a.m. to hold a public hearing to hear any submissions on the proposed Bylaw Z5-2021.

Carried.

336/21 **Reinson:** That the Council for the R.M. of Cana No. 214 now close the hearing at 9:10 a.m. and reconvene the regular council meeting.

Carried.

Bylaws:

Bylaw Z5-2021 – A Bylaw to Amend Bylaw Z2-2016 known as the Zoning Bylaw

337/21 **Edlin:** That Bylaw No. Z5-2021 being a bylaw to amend Bylaw Z2-2016 known as the Zoning Bylaw be read a second time.

Carried.

338/21 **Beres:** That Bylaw No. Z5/2021 being a bylaw to amend Bylaw Z2-2016 known as the Zoning Bylaw be read a third time and adopted.

Carried.

Additional Work Orders

339/21 **Reinson:** That the Council for the R.M. of Cana No. 214 approve the following additional work order:
- 3-6 – Spot Repair.

Carried.

Drainage Concerns – SW 22-23-5 W2

340/21 **Beres:** That Administration be authorized to send a letter to the landowner of the SW 22-23-5 W2 formally requesting permission to access the property for the purpose of cleaning beaver dams from Crescent Creek located on the property as the municipality has concerns for municipal road infrastructure should water held back by the obstructed channel continue to accumulate and eventually overflow.

Carried.

Legal Advice

341/21 **Beres:** That Administration be authorized to contact SARM's legal department regarding the

municipality's rights to access private property to mitigate damage to municipal infrastructure related to drainage.

Carried.

Lots 7, Block 2, Plan W2614

342/21

Beres: That the municipality offer for sale municipal property described as Lots 7, Block 2, Plan W2614 for \$500.00 to Tyson Wudrich.

Carried.

Adjournment

343/21

Yelle: That this meeting adjourn (9:59 a.m.)

Carried.

Reeve

Administrator

R.M. of Cana No. 214
List of Accounts for Approval
as of 11/9/2021
Batch: 2021-00076 to 2021-00082

Cheques	Date	Vendor Name	Reference	Payment Amount
EFT	31-Oct-21	Chrissy Bodnarchuk	October Payroll	\$2,141.86
EFT	31-Oct-21	Kali Tourney	October Payroll	\$3,735.94
EFT	31-Oct-21	Blair Rathgeber	October Payroll	\$4,304.80
EFT	31-Oct-21	Grant Shyngera	October Payroll	\$4,273.23
EFT	31-Oct-21	Leo Prokop	October Payroll	\$4,181.05
EFT	31-Oct-21	Melvin Vindevoghel	October Payroll	\$1,071.29
4322	31-Oct-21	Petty Cash	Reimburse Petty Cash	\$50.00
OL	31-Oct-21	Mastercard	October Reimburse	\$400.52
OL	31-Oct-21	MEPP	October Payable	\$4,960.94
OL	31-Oct-21	Receiver General	October Payable	\$8,536.60
OL	31-Oct-21	Sask Power	October Invoice	\$546.71
OL	31-Oct-21	SaskTel	October Invoice	\$336.52
OL	31-Oct-21	Minister of Finance	October Collections	\$27,964.01
OL	31-Oct-21	SMHI	October Collections	\$41,486.40
EFT	31-Oct-21	Christ the Teacher	October Collections	\$2,855.69
4323	09-Nov-21	Robert Almasi	Council Indemnity	\$2,289.36
4324	09-Nov-21	Cameron Pump Service 2006	Decommission Well	\$2,220.00
4325	09-Nov-21	Canadian Tire	October Statement	\$129.21
4326	09-Nov-21	Century Glass Ltd.	Custom Mowing	\$210.00
4327	09-Nov-21	Krzysztof & Victoria Gebhard	Overpaid Taxes	\$100.00
4328	09-Nov-21	Grasslands News Group	October Statement	\$236.26
4329	09-Nov-21	JBK Law Office	Overpaid Taxes	\$85.75
4332	09-Nov-21	J Schill Trucking	2021 Gravel Invoices	\$52,146.21
4333	09-Nov-21	MACH One Septic Services Inc	Septic Pumpout	\$126.00
4334	09-Nov-21	Pacholko Electric	Shop Repairs	\$110.87
4335	09-Nov-21	Petty Cash	Reimburse Petty Cash	\$50.00
4336	09-Nov-21	Prairie Mapping Services	RM Maps	\$1,242.35
4337	09-Nov-21	Royal Canadian Legion	2021 Wreath Donation	\$35.00
4338	09-Nov-21	R.H. Electric Ltd.	Office Repairs	\$927.35
OL	09-Nov-21	City Of Melville	October Water Invoice	\$130.34
OL	09-Nov-21	Prairie Coop	October Statement	\$10,968.16
EFT	09-Nov-21	Canadian National Railway	October Flasher/Gate Contract	\$622.50
EFT	09-Nov-21	Finning International Inc.	October Statement	\$446.54
EFT	09-Nov-21	Darcy Gembey	Council Indemnity	\$2,542.37
EFT	09-Nov-21	Home Hardware	October Statement	\$37.73
EFT	09-Nov-21	Munisoft	October Statement	\$114.45
EFT	09-Nov-21	Ottenbreit Sanitation Service	Otthon Garbage - October	\$469.13
EFT	09-Nov-21	Toshiba Business Solutions	October Copier Meter Read	\$49.57
EFT	09-Nov-21	RCAP Leasing	November Copier Lease	\$124.32
EFT	09-Nov-21	Brian Reinson	Council Indemnity & Beaver Tails	\$1,582.64
EFT	09-Nov-21	Repsch Agri-Parts	Equipment Repairs	\$84.28
EFT	09-Nov-21	SARM	October Statement	\$287.80
Total				\$184,213.75

Certified correct this 9th day of November, 2021

Reeve

Administrator