

**Minutes of the Regular Meeting of the Council of the Rural Municipality of Cana No. 214**

**Held Tuesday the 11<sup>th</sup> day of January, 2022**

**In the Municipal Office at 110-5<sup>th</sup> Avenue East, Melville, Saskatchewan**

**Present:**

Reeve -	Brian Reinson
Councillor Division 1 -	Scott Edlin
Councillor Division 2 -	Nelson Yelle
Councillor Division 3 -	Tim Chaban
Councillor Division 4 -	Darcy Gembey
Councillor Division 5 -	Tim Beres
Councillor Division 6 -	Robert Almasi
Administrator -	Kali Tourney
Administrator Trainee -	Chantelle Ottenbreit, R.M. of McLeod No. 185

**Call to Order:**

A quorum being present, Reeve Brian Reinson called the meeting to order at 9:00 a.m.

**Meeting Through Electronic Means**

**1/22 Beres:** That the Council for the R.M. of Cana No. 214 grant approval for the use of electronic means to conduct this meeting and acknowledge the Public Notice given in accordance with subsection 4(3) of Bylaw No. 1/2021 The Council Procedures Bylaw, 2021 for the purpose of mitigating the spread of COVID-19.

**Carried.**

**Delegation:**

9:00 a.m. – Blair Rathgeber & Grant Shyngera – Crew Report

**Request for Snow Removal**

**2/22 Chaban:** That the municipality provide snow removal on Range Road 2063 and Township Road 222 from the SE 21-22-6 W2 to Range Road 2062 as requested by the landowners of the SE 21-22-6 W2 as a non-priority item for 2022 and further that the municipality will require annual written requests for all non-scheduled snow removal routes to be approved at Council's discretion further to Snow Removal Policy #300-02.

**Carried.**

**Minutes:**

**3/22 Gembey:** That the minutes of the Regular Meeting of Council held December 14, 2021 be approved as presented.

**Carried.**

**Financial Reports:**

**4/22 Edlin:** That the Statement of Financial Activities and the bank reconciliation for the month of December 2021 be accepted as presented.

**Carried.**

**Investment Options**

**5/22 Gembey:** That the balance upon renewal in the Term Account 831800375642 and any remaining balance in the Capitol Account 831800344952 be transferred to a 12-month Non-Redeemable Term at 1.25% with the Cornerstone Credit Union.

**Carried.**

**Accounts:**

**6/22 Beres:** That the accounts in the amount of \$215,516.09 as indicated on the list attached hereto and forming part of these minutes be approved for payment.

**Carried.**

**Public Hearing: 10:00 a.m.**

**7/22 Reinson:** That the Council for the R.M. of Cana No. 214 now suspend this meeting at 10:00 a.m. to hold a public hearing to hear any submissions on a discretionary use application on the NW 1-23-6 W2.

**Carried.**

**8/22 Reinson:** That the Council for the R.M. of Cana No. 214 now close the hearing at 10:10 a.m. and reconvene the regular council meeting.

**Carried.**

Discretionary Use Application – NW 1-23-6 W2

- 9/22 Chaban:** That having followed the Discretionary Public Notice Procedures as outlined in the Municipal Zoning Bylaw Z2-2016 and considering that no public comment has been received, the Council for the R.M. of Cana No. 214 approves the Development Permit Application dated December 29, 2021 being an application for an additional residence on the NW 1-23-6 W2 as submitted with the condition that a Flood Hazard Development Waiver be required as the development is within close proximity to Flood Hazard Area.

**Carried.**Correspondence:

- 10/22 Almasi:** That the following correspondence having been read now be filed:

- |   |                                  |
|---|----------------------------------|
| a) East Central Transportation Planning Committee | Annual General Meeting           |
| b) SARM   | 2022 Membership Fees             |
| c) Cst. Todd Tyndall                              | Black-Cat Speed Recording Device |

**Carried.**Bylaws:Bylaw 1/2022 - Gravel Licensing Bylaw

- 11/22 Edlin:** That Bylaw No. 1/2022 being a bylaw to license the excavation of gravel from gravel pits be read a first time.

**Carried.**

- 12/22 Chaban:** That Bylaw No. 1/2022 be read a second time.

**Carried.**

- 13/22 Almasi:** That Bylaw No. 1/2022 be given three readings at this meeting.

**Carried Unanimously.**

- 14/22 Beres:** That Bylaw No. 1/2022 being a bylaw to license the excavation of gravel from gravel pits be read a third time and adopted.

**Carried.**Administration Reports:Development Report

- 15/22 Gembey:** That the Development Report for the period of October 1 to December 31, 2021 be accepted as presented.

**Carried.**Asset Management Report

- 16/22 Edlin:** That the Assessment Management Review Report be accepted as presented.

**Carried.**New Business:Fidelity Bond

- 17/22 Chaban:** That pursuant to Section 113 of *The Municipalities Act*, the Fidelity Bond provided through the Saskatchewan Association of Rural Municipalities providing Fifty Thousand Dollars (\$50,000.00) coverage for the Administration be accepted as presented.

**Carried.**Workers' Compensation Board – Elected Officials

- 18/22 Gembey:** That for the year 2022 the Reeve and each Council Member be insured under *The Workers' Compensation Act* at the rate of Thirty-Eight Thousand, Four Hundred and Forty-Two Dollars (\$38,442.00) per elected official.

**Carried.**Nuisance Order Cost Recovery – Lots 1-3, Blk 4, Plan W2614

- 19/22 Beres:** That the costs incurred by the municipality to complete the work specified in the "Order to Remedy" issued to Romeo and Sonia Piche on August 11, 2021 relative to the nuisance condition on Lots 1-3, Block 4, Plan W2614 – Otthon, specifically two hundred dollars (\$200.00), said amount remaining unpaid, be added to and thereby form part of the property taxes of the previously described property.

- Carried.**
- 20/22**      Subdivision Application – NE 35-24-6 W2  
**Almasi:** That the Council for the R.M. of Cana No. 214 recommends approval of the Application to Subdivide Land on the NE 35-24-6 W2 as presented in the Ministry of Government Relations letter dated December 28, 2021 File No. R1028-21R as it complies with section 4.1.4(a) of Zoning Bylaw Z2-2016.  
**Carried.**
- 21/22**      Division Boundary Review Policy  
**Beres:** That Administration be authorized to draft a Division Boundary Review Policy by November 30, 2022 to comply with section 49.1 of *The Municipalities Act*.  
**Carried.**
- 22/22**      Fire Safety Plan Policy #400-01  
**Almasi:** That the Fire Prevention Safety Plan #400-01 be adopted as presented for the purpose of providing effective means to protect workers from any fire that may occur.  
**Carried.**
- 23/22**      OHS Notice of Contravention  
**Reinson:** That Administration be authorized to submit the Progress Report for the Notice of Contravention received December 22, 2021 to Occupational Health and Safety.  
**Carried.**
- 24/22**      Saskatchewan Lotteries Grant  
**Beres:** That for the purpose of the Saskatchewan Lotteries Community Grant Program the R.M. of Cana No. 214 allocate its per capita amount to the City of Melville for the year 2023-2024.  
**Carried.**
- 25/22**      Request for Road Build – SE 24-22-4 W2  
**Edlin:** That Administration be authorized to inform the landowner of the SE 24-22-4 W2 that it is not feasible for the municipality to upgrade Township Road 223 from Range Road 2041 East to provide access to the SE 24-22-4 W2 and further that the municipality recommends the landowner remove brush from the intersecting point of the NW 24-22-4 W2 and the SE 24-22-4 W2 to create access to the SE 24-22-4 W2 by way of the NW 24-22-4 W2.  
**Carried.**
- 26/22**      Highway No. 10 Passing Lane Project  
**Edlin:** That Administration be authorized to forward a request for further information to questions submitted November 16, 2021 regarding the Highway No. 10 Passing Lane Projects to the Minister of Highways.  
**Carried.**
- 27/22**      Fencing on Road Allowance  
**Chaban:** That an extension to January 31, 2022 be granted for the removal of fencing on the municipal road allowance required under Resolution 381/21.  
**Carried.**
- 28/22**      Adjournment  
**Yelle:** That this meeting adjourn (11:56 a.m.)  
**Carried.**

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 Reeve

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 Administrator

R.M. of Cana No. 214  
List of Accounts for Approval  
as of 01/11/2022  
Batch: 2021-00091 to 2022-00002

Cheques	Date	Vendor Name	Reference	Payment Amount
EFT	31-Dec-21	Chrissy Bodnarchuk	December Payroll	\$2,745.09
EFT	31-Dec-21	Kali Tourney	December Payroll	\$4,361.20
EFT	31-Dec-21	Blair Rathgeber	December Payroll	\$4,746.95
EFT	31-Dec-21	Grant Shyngera	December Payroll	\$4,746.95
EFT	31-Dec-21	Leo Prokop	December Payroll	\$3,383.13
EFT	31-Dec-21	Melvin Vindevogehl	Christmas Bonus	\$250.00
4352	31-Dec-21	Tim Chaban	Council Indemnity	\$905.31
4353	31-Dec-21	Scott Edlin	Council Indemnity	\$3,620.00
4354	31-Dec-21	Greg Hahn	Lease Payment	\$400.00
4355	31-Dec-21	James & Jamie McDonald	2021 Gravel Royalties	\$14,862.33
4356	31-Dec-21	RM of Saltcoats	2021 Maintenance Agreement	\$2,100.00
4357	31-Dec-21	Tom Stachura	2021 Gravel Royalties	\$7,867.13
OL	31-Dec-21	City of Melville	Wildland Replacement	\$4,774.22
OL	31-Dec-21	Mastercard	December Reimburse	\$1,000.00
OL	31-Dec-21	MEPP	December Payable	\$4,720.40
OL	31-Dec-21	Sask Power	December Invoice	\$1,044.37
OL	31-Dec-21	SaskTel	December Invoice	\$340.10
OL	31-Dec-21	Receiver General	December Payable	\$7,380.22
EFT	31-Dec-21	Finning International	December Statement	\$1,393.68
EFT	31-Dec-21	Home Hardware	December Statement	\$46.61
EFT	31-Dec-21	OK Tire	December Statement	\$80.26
EFT	31-Dec-21	Repsch Agri-Parts	Equipment Repairs	\$175.52
4358	31-Dec-21	DiCal Transport	Shipping	\$18.74
4359	31-Dec-21	Andrew & Karalyn Exner	Overpaid Taxes	\$19.47
4360	31-Dec-21	Fortune's Tools'n'Toys	Snow Removal	\$126.00
4361	31-Dec-21	RMAA Workshop Fund	Training	\$300.00
OL	31-Dec-21	Minister of Finance	December Collections	\$33,556.72
OL	31-Dec-21	SMHI	December Collections	\$42,405.64
EFT	31-Dec-21	Christ the Teacher	December Collections	\$8,237.97
4362	11-Jan-22	APAS	2022 Membership	\$11,351.40
4363	11-Jan-22	Eric & Michelle Brown	Overpaid Taxes	\$69.87
4364	11-Jan-22	Petty Cash	Reimburse Petty Cash	\$50.00
4365	11-Jan-22	Regional Fire Protection	Fire Extinguishers	\$541.68
4366	11-Jan-22	RMASS	2022 Membership Fees	\$850.00
4367	11-Jan-22	SGL	License Plate Renewals	\$2,778.80
4368	11-Jan-22	Western Municipal Consultin	2022 Retainer Fee	\$262.50
OL	11-Jan-22	City of Melville	December Water Invoice	\$130.34
OL	11-Jan-22	City of Melville	November Bulk Water	\$4.37
EFT	11-Jan-22	Canadian National Railway	December Flasher/Gate Contract	\$623.00
EFT	11-Jan-22	Ron Gerein	2022 Retainer Fee	\$525.00
EFT	11-Jan-22	Saskatchewan Public Safety	2022 Fire Dispatch Service	\$1,365.53
EFT	11-Jan-22	Munisoft	2022 Maintenance	\$4,531.58
EFT	11-Jan-22	RCAP Leasing	January Copier Lease	\$124.32
EFT	11-Jan-22	SARM	December Statement	\$36,699.69
Total				\$215,516.09

Certified correct this 11th day of January, 2022

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Reeve

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Administrator