

Minutes of the Regular Meeting of the Council of the Rural Municipality of Cana No. 214
Held Tuesday the 8th day of February, 2022
In the Municipal Office at 110-5th Avenue East, Melville, Saskatchewan

Present:

Reeve -	Brian Reinson
Councillor Division 1 -	Scott Edlin
Councillor Division 2 -	Nelson Yelle
Councillor Division 3 -	Tim Chaban
Councillor Division 4 -	Darcy Gembey
Councillor Division 5 -	Tim Beres
Councillor Division 6 -	Robert Almasi – Electronic Participation
Administrator -	Kali Tourney

Call to Order:

A quorum being present, Reeve Brian Reinson called the meeting to order at 9:04 a.m.

Delegation

9:05 a.m. – Blair Rathgeber & Grant Shyngera – Crew Report

Custom Work Policy #300-07

29/22 **Reinson:** That Custom Work Policy #300-07 be amended to include a minimum one-hour charge for laneway snow removal widening.

Carried.

Request for Snow Removal

30/22 **Edlin:** That the municipality provide snow removal on the following roads as requested by the landowner of the SW 22-22-6 W2:

- Township Road 225 South of Sections 34, 35 and 36-22-6 W2;
- Range Road 2060 West of Sections 1 and 12-22-6 W2; and
- Township Road 221 South of Section 9-22-5 W2.

Defeated.

2022 Budget – Speed Plow

31/22 **Edlin:** That Council authorize the purchase of two One-Way Speed Snow Plow and two V-plow quick attach conversion kits from Capital I Industries as quoted at \$48,600.00 per plow and \$4,250.00 per conversion kit plus applicable taxes.

Carried.

Meeting Through Electronic Means

32/22 **Beres:** That the Council for the R.M. of Cana No. 214 grant approval for the use of electronic means to conduct this meeting and acknowledge the Public Notice given in accordance with subsection 4(3) of Bylaw No. 1/2021 The Council Procedures Bylaw, 2021 for the purpose of mitigating the spread of COVID-19.

Carried.

Public Attendance at Council Meetings

33/22 **Edlin:** That the requirements stipulated in Resolution 286/21 prohibiting the public from attending Council Meetings in person with meetings advertised and made electronically available in accordance with subsection 4(3) of Bylaw No. 1/2021 The Council Procedures Bylaw, 2021 be maintained for the March 8, 2022 Council Meeting.

Carried.

Minutes:

34/22 **Chaban:** That the minutes of the Regular Meeting of Council held January 11, 2022 be approved as presented.

Carried.

Financial Reports:

35/22 **Gembey:** That the Statement of Financial Activities and the bank reconciliation for the month of January 2022 be accepted as presented.

Carried.

Special Service Area

- 36/22 Beres:** That the 2021 Year End Statement of Revenue and Expenditures for the Special Service Area of Otthon be accepted as presented.

Carried.Accounts:

- 37/22 Edlin:** That the accounts in the amount of \$145,314.44 as indicated on the list attached hereto and forming part of these minutes be approved for payment.

Carried.Correspondence:

- 38/22 Beres:** That the following correspondence having been read now be filed:

- | | | |
|----|------------------------------------|--|
| a) | S/Sgt. Travis Adams | Melville Detachment Q3 Mayors Report |
| b) | S/Sgt. Burton Jones | Yorkton Detachment Monthly Occurrence Summary (January) |
| c) | Hudson Bay Route Association | 2022 Membership Request |
| d) | SAMA | Notice of Annual Meeting |
| e) | Good Spirit School Division | Public Consultation Meeting |
| f) | City of Yorkton | Regional Hospital Meeting |
| g) | Bob Moulding, SARM Div. 1 Director | Request for Support |
| h) | Ministry of Government Relations | Procurement Thresholds 2022-2023 |
| i) | S/Sgt. Burton Jones | Yorkton Detachment Monthly Occurrence Summary (February) |

Carried.New Business:SARM Convention

- 39/22 Edlin:** That each member of Council and all employees be authorized to attend the 2022 SARM Annual Convention in Regina, SK from March 15-17, 2022 in accordance with Policy #200-10 and Policy #200-11.

Carried.Municipal Hail

- 40/22 Gembey:** That Tim Beres be appointed to attend the Annual Meeting of the Saskatchewan Municipal Hail Association to be held March 15, 2022 in Regina, SK.

Carried.Destruction of Records

- 41/22 Almasi:** That the Council for the R.M. of Cana No. 214 authorize Administration to proceed with the destruction of records as presented by the Administrator in Schedule 1 dated February 8, 2022 as per the municipality's Destruction of Records Bylaw 1-17.

Carried.Division Boundary Review Policy #200-15

- 42/22 Gembey:** That the Division Boundary Review Policy #200-15 be adopted as presented for the purpose of establishing regulations in which the municipality will review divisional boundaries.

Carried.Office Computer Upgrades

- 43/22 Edlin:** That Administration be authorized to purchase upgraded computer systems for the municipal office as quoted by MuniSoft at \$4,958.00 plus applicable taxes.

Carried.Otthon Snow Removal

- 44/22 Beres:** That the R.M. of Cana No. 214 accept the quote from Wudrich Excavating Ltd for snow removal in Otthon to remove grader ridges at a cost of \$120.00/hour upon request from the Division Councillor.

Carried.Application for Dust Control

- 45/22 Beres:** That the following requests for dust control be approved in accordance with Dust Control Policy #300-10:

- On Township Road 241 (McKim Road) in front of the Finnie residence on the SE 8-24-5 W2; and

- On Township Road 244 (Otthon Road) in front of the Petkau residence on the SE 27-24-5 W2. **Carried.**

Gravel Agreement Extension – Par. A, Plan 102331954
46/22 Edlin: That Administration be authorized to draft an extension to the Gravel Agreement Dated May 1, 2020 with the landowners of Parcel A, Plan 102331954 for the purchase of pit run for the year 2022. **Carried.**

Gravel Agreement – NE 2-23-6 W2
47/22 Chaban: That Administration be authorized to pay the balance owing for the municipal stockpile of crushed materials remaining in accordance with the Gravel Agreement dated December 14, 2021 to the landowners of the NE 2-23-6 W2. **Carried.**

2023 Gravel Tenders
48/22 Beres: That gravel tenders be included on the November, 2022 agenda to discuss for 2023 gravelling. **Carried.**

Drainage Concerns – SW 22-23-5 W2
49/22 Reinson: That Administration be authorized to contact the Water Security Agency requesting a response to correspondence sent December 20, 2021 and further that should no response be received the request be forwarded to the Minister Responsible for Water Security Agency. **Carried.**

Adjournment
50/22 Yelle: That this meeting adjourn (12:44 p.m.) **Carried.**

 Reeve

 Administrator

R.M. of Cana No. 214
List of Accounts for Approval
as of 02/08/2022
Batch: 2022-00003 to 2022-00008

Cheques	Date	Vendor Name	Reference	Payment Amount
EFT	31-Jan-22	Chrissy Bodnarchuk	January Payroll	\$2,133.49
EFT	31-Jan-22	Kali Tourney	January Payroll	\$3,949.62
EFT	31-Jan-22	Blair Rathgeber	January Payroll	\$3,828.91
EFT	31-Jan-22	Grant Shyngera	January Payroll	\$3,141.49
4369	31-Jan-22	Greg Hahn	January Lease Payment	\$400.00
EFT	31-Jan-22	Hillside Welding	Equipment Repairs	\$86.16
EFT	31-Jan-22	Ottenbreit Sanitation Service	Otthon Garbage December	\$477.49
EFT	31-Jan-22	SARM	2021 Group Life	\$10.12
EFT	31-Jan-22	Grant Shyngera	Reimburse Impact	\$827.37
OL	31-Jan-22	Mastercard	January Reimburse	\$257.37
OL	31-Jan-22	MEPP	January Payable	\$3,952.66
OL	31-Jan-22	Prairie Coop	December Statement	\$4,956.34
OL	31-Jan-22	Receiver General	January Payable	\$7,646.80
OL	31-Jan-22	Sask Power	January Invoice	\$1,389.69
OL	31-Jan-22	SaskTel	January Invoice	\$338.53
OL	31-Jan-22	Minister of Finance	January Collections	\$3,850.85
EFT	31-Jan-22	Christ the Teacher	January Collections	\$877.04
4370	08-Feb-22	Canadian Tire	January Statement	\$178.16
4371	08-Feb-22	Capital I Industries Inc.	Equipment Parts	\$148.20
4372	08-Feb-22	DiCal Transport	Shipping	\$31.96
4373	08-Feb-22	Fortune's Tools 'n' Toys	Snow Removal	\$462.00
4374	08-Feb-22	MACH One Septic Services	Shop Pit	\$73.50
4375	08-Feb-22	SaskTip Inc.	2022 Membership	\$100.00
4376	08-Feb-22	Pattison Agriculture	2021 Schulte Mower Balance	\$57,086.00
4377	08-Feb-22	Grasslands News Group	2022 Subscription	\$38.00
4378	08-Feb-22	Ricky Wasylkowski	Overpaid Taxes	\$9.14
4379	08-Feb-22	Yorkton Creek Watershed	2022 Levy	\$4,354.48
4380	08-Feb-22	SAMA	2022 Requisition	\$17,856.00
4381	08-Feb-22	Wudrich Excavating Ltd.	Otthon Snow Removal	\$252.00
OL	08-Feb-22	City of Melville	January Water Invoice	\$125.32
OL	08-Feb-22	Prairie Coop	January Statement	\$13,300.67
EFT	08-Feb-22	Canadian National Railway	January Flasher/Gate Contract	\$623.00
EFT	08-Feb-22	Dionc Sales	Equipment Repairs	\$1,045.62
EFT	08-Feb-22	Finning International	January Statement	\$661.50
EFT	08-Feb-22	Home Hardware	January Statement	\$46.61
EFT	08-Feb-22	SARM	January Statement	\$275.15
EFT	08-Feb-22	Legacy Coop	January Statement	\$388.49
EFT	08-Feb-22	Hillside Welding	Equipment Repairs	\$1,437.63
EFT	08-Feb-22	OK Tire	January Statement	\$372.42
EFT	08-Feb-22	RCAP Leasing	February Copier Lease	\$124.32
EFT	08-Feb-22	Parkland Regional Library	2022 Municipal Levy	\$5,830.57
EFT	08-Feb-22	Brian Reinson	Council Indemnity	\$1,537.50
EFT	08-Feb-22	Blair Rathgeber	Reimburse Mileage	\$153.00
EFT	08-Feb-22	Repsch Agri-Parts	Equipment Repairs	\$573.73
EFT	08-Feb-22	Toshiba Business Solutions	January Copier Meter Read	\$105.54
Total				\$145,314.44

Certified correct this 8th day of February, 2022

Reeve

Administrator