

Documents needed for PDAP claims

All claims must include

- A copy of your insurance denial letter from your insurance **Provider**, not your insurance **Broker**. This letter must:
 - Be addressed to you
 - Be on the insurer Provider's letterhead
 - Include your policy number
 - State the date of loss, which must be within your community's disaster event dates
 - Provide the location of loss (address or legal land description)
 - Include a statement indicating you do not have coverage for damages as a result of the disaster event
- Additional documents as noted below

Principal residence

In addition to your insurance denial letter, you will need:

- A copy of your driver's license

Non-profit, volunteer or community group

In addition to your insurance denial letter, you will need:

- A copy of financials indicating the gross income
- A copy of mission statement outlining your activities and involvement in the community

Charitable organization or board

In addition to your insurance denial letter, you will need:

- Proof of charitable status documentation or registration information
- Copy of financials indicating gross income

Agricultural operation

In addition to your insurance denial letter, you will need:

- A copy of your prior year's T1 General income tax return(s) submitted to the Canada Revenue Agency (CRA); the return(s) must include any Statement of Farming Activities (T2042) schedules
- If filing as a limited corporation – a copy of the prior year's T2 Corporate Tax return(s) including Schedules 1 and 125. Unaudited Financial Statements are not sufficient
- The CRA Notice of Assessment that corresponds with either the T1 or T2 tax return(s)
- All T4 and/or T5 slips associated with the above T1 General Personal tax Returns(s) or T2 Corporate Tax Return(s), if the agricultural operation had employees
- T4 Summary, if the agricultural operation had employees

Small business

In addition to your insurance denial letter, you will need:

- A copy of your prior year's T1 General income tax return(s) submitted to the Canada Revenue Agency (CRA); the return(s) must include any Statement of Business Activities schedules (T2125)
- If filing as a limited corporation – a copy of your prior year's T2 Corporate Tax returns(s) including Schedules 1 and 125. Unaudited Financial Statements are not sufficient
- The CRA Notice of Assessment that corresponds with either the T1 or T2 return(s)
- All T4 and/or T5 slips associated with the above T1 General Personal Tax Return(s) or T2 Corporate Tax Returns(s), if the business had employees
- T4 Summary, if the business had employees
- If claiming a rental property, a copy of your prior year's T1 General income tax return(s) submitted to the Canada Revenue Agency (CRA); the return(s) must include any Statement of Real Estate Rentals (form T776) or, if filing as limited corporation – a copy of your prior year's T2 Corporate Tax returns(s) including Schedules 1 and 125. Unaudited Financial Statements are not sufficient
- The CRA Notice of Assessment that corresponds with the either the T1 or T2 tax return(s)

For clarification or to submit official documents:

1-866-632-4033
PO Box, 227 Regina, SK S4P 2Z6
Fax: (306) 798-2318
Pdapdocs@gov.sk.ca
saskatchewan.ca/PDAP