

Minutes of the Regular Meeting of the Council of the Rural Municipality of Cana No. 214

Held Tuesday the 10th day of May, 2022

In the Municipal Office at 110-5th Avenue East, Melville, Saskatchewan

Present:

Reeve - Brian Reinson
Councillor Division 1 - Scott Edlin
Councillor Division 2 - Nelson Yelle
Councillor Division 3 - Tim Chaban
Councillor Division 4 - Darcy Gembey
Councillor Division 5 - Tim Beres
Councillor Division 6 - Robert Almasi
Administrator - Kali Tourney

Call to Order:

A quorum being present, Reeve Brian Reinson called the meeting to order at 8:01 a.m.

Minutes:

100/22 Edlin: That the minutes of the Regular Meeting of Council held April 12, 2022 be approved as presented.

Carried.

Financial Reports:

101/22 Beres: That the Statement of Financial Activities and the bank reconciliation for the month of April, 2022 be accepted as presented.

Carried.

Accounts:

102/22 Almasi: That the accounts in the amount of \$90,619.19 as indicated on the list attached hereto and forming part of these minutes be approved for payment.

Carried.

Correspondence:

103/22 Gembey: That the following correspondence having been read now be filed:

a) S/Sgt. Travis Adams	Melville Detachment Q4 Mayors Report
b) Ministry of Government Relations	2022 Education Property Tax Mill Rates
c) STARS	Donation Thank-You
d) SARM	Effective Tax Limit Changes
e) Christ the Teacher	2022 Education Property Tax Mill Rates
f) Ministry of Government Relations	Certificate of Approval R0860-21-R
g) The Health Foundation	Local Health Services Meeting
h) Parkland Valley	Annual General Meeting
i) Katey Makohoniuk	Division 1 Plant Health Officer
j) S/Sgt. Burton Jones	Yorkton Detachment Monthly Occurrence Summary

Carried.

New Business:

RMAA Convention

104/22 Edlin: That the Council for the R.M. of Cana No. 214 authorize Administrator Kali Tourney and Office Assistant Chrissy Bodnarchuk to attend the Rural Municipal Administrators Association Convention to be held May 17-19, 2022 in Regina, SK in accordance with Policy #200-11.

Carried.

Tax Title Property – Roll 1444

105/22 Beres: That the R.M. of Cana No. 214 offer for sale by public auction tax title property described as Lots 1-3, Block 3, Plan W2614 and further that administration be authorized to make arrangements for the sale of the property at the next available auction date that coincides with timelines stipulated in *The Tax Enforcement Act*.

Carried.

- 106/22** Municipal Hail Withdrawals
Beres: That the Council for the R.M. of Cana No. 214 approve the list of applications received from the Saskatchewan Municipal Hail Insurance Association dated April 8, 2022 for withdrawal of lands from Municipal Hail Insurance.
Carried.
- 107/22** 2022 Clubroot Pest Control Officer Appointment
Chaban: That, as part of the 2022 clubroot survey being conducted by the Ministry of Agriculture, the R.M. of Cana No. 214 appoints the following Plant Health Officers as Pest Control Officers for 2022:
- | | |
|--|---|
| Tayo Adegeye
Plant Health Officer – SARM Division 1 | Katey Makohoniuk
Plant Health Officer – SARM Division 4 |
| Joanne Kwasnicki
Plant Health Officer – SARM Division 2 | Chelsea Neuberger
Plant Health Officer – SARM Division 5 |
| Betty Johnson
Plant Health Officer – SARM Division 3 | Colleen Fennig
Plant Health Officer – SARM Division 6 |
- Carried.**
- 108/22** 2022 Weed Management Plan
Chaban: That the Council for the R.M. of Cana No. 214 adopt the 2022 Weed Management Plan as presented.
Carried.
- 109/22** Development Agreement – City of Melville Landfill
Edlin: That the Council for the R.M. of Cana No. 214 authorize Reeve Brian Reinson and Administrator Kali Tourney to sign the Development Agreement with the City of Melville for the upgrading of a portion of Range Road 2062 as access the City of Melville Landfill to all-weather standard.
Carried.
- 110/22** Amend Zoning Bylaw
Edlin: That Administration be authorized to draft a bylaw to amend Zoning Bylaw Z2-2016 to amend setbacks in the Agricultural (A) District and the Multi-Parcel Residential (CR2) District.
Carried.
- 111/22** Bylaw Z5/2022 – A Bylaw to Amend Bylaw Z2/2016 known as the Zoning Bylaw
Almasi: That Bylaw No. Z6/2022 being a bylaw to amend Bylaw Z2/2016 known as the Zoning Bylaw be read a first time.
Carried.
- 112/22** Public Hearing & Public Notice
Almasi: That a Public Hearing for the Zoning Bylaw amendment Bylaw Z5/2022 be set for June 14, 2022 at 9:00 a.m. at the R.M. of Cana No. 214 Municipal Office located at 110 – 5th Ave. E. Melville, SK and that Administration be authorized to prepare the necessary public notice and advertisements as legislated.
Carried.
- 113/22** Subdivision Application – S ½ 4-23-6 W2
Edlin: That the Council for the R.M. of Cana No. 214 recommends approval of the Application to Subdivide Land on the SE & SW 4-23-6 W2 as presented in the Ministry of Government Relations letter dated April 7, 2022 File No. R0226-22 as the municipality will allow a reduced site area below 32.37 hectares (80 acres) as the intended use is resource based for gravel exploration therefore the Application complies with section 4.1.4(c)iii. Of Zoning Bylaw Z2-2016.
Carried.
- 114/22** Application for Dust Control
Chaban: That the following requests for dust control be approved in accordance with Dust Control Policy #300-10:
- On Range Road 2062 in front of the Schmaltz residence on the SW 14-22-6 W2 and in front of the Printz residence on the NW 2-22-6 W2; and
 - On Range Road 2043 in front of the Sandercock residence on the NE 33-24-4 W2.
- Carried.**
- 115/22** Road Use Agreement – MHI No. 2022001
Beres: That Reeve Brian Reinson be authorized to sign the Road Use Agreement No. 2022001 with the Ministry of Highways to utilize access through Ministry owned property on the NE 24-23-6 W2.
Carried.

- Gravel Agreement – NW 17-24-7 W2
116/22 Almasi: That Reeve Brian Reinson and Administrator Kali Tourney be authorized to sign the Agreement for Gavel Purchase with the landowner of the NW 17-24-7 W2.
Carried.
- Policy #200-10 & Policy #200-11– Mileage
117/22 Gembey: That the Council Remuneration Policy #200-10 & the Employee Training and Travel Policy #200-11 Mileage amounts be amended to \$0.60/km.
Carried.
- Disaster Assistance
118/22 Chaban: That the R.M. of Cana No. 214 apply to the Ministry of Corrections, Policing and Public Safety to be designated an eligible assistance area under the Provincial Disaster Assistance Program (PDAP), which provides financial assistance for restoring essential services and property as a result of substantial damages caused by heavy snow on the 13 - 15 day of April, 2022.
Carried.
- Additional Work Orders
119/22 Almasi: That the following additional work orders be approved as presented:
 - 4-1 – Clay Exploration
 - 4-2 – Remove & Bury Bush
 - 4-3 – Remove & Bury Bush
Carried.
- Office Assistant
120/22 Edlin: That the Council for the R.M. of Cana No. 214 acknowledge the letter of resignation from Office Assistant Chrissy Bodnarchuk effective May 31, 2022 and further that Administrator Kali Tourney be authorized to advertise for a part-time Office Assistant 10-month term position and that temporary part-time office assistance for approximately three days per week be authorized to be arranged by the Administrator at the Administrator’s discretion pending office workload until the Office Assistant position is filled.
Carried.
- Office Closure
121/22 Edlin: That Administration be authorized to close the municipal office June 1 – 8, 2022.
Carried.
- Recess
122/22 Reinson: That this meeting now recess at 9:26 a.m.
Carried.
- Reconvene
123/22 Reinson: That this meeting now reconvene at 9:44 a.m.
Carried.
- Closed Session
124/22 Reinson: That the meeting enter into closed session at 9:45 a.m. in accordance with Section 120(2)(a) of *The Municipalities Act* and Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss advice from officials.
Carried.
- In attendance: Brian Reinson, Scott Edlin, Nelson Yelle, Tim Chaban, Darcy Gembey, Tim Beres, Robert Almasi and Kali Tourney.
- Open Session
125/22 Reinson: That the meeting reconvene into regular session at 10:02 a.m.
Carried.
- Public Hearing: 10:00 a.m.
126/22 Reinson: That the Council for the R.M. of Cana No. 214 now suspend this meeting at 10:03 a.m. to hold a public hearing to hear any submissions on a discretionary use application on the NE 4-23-6 W2 and Parcel A, Plan 101670904.
Carried.
- 127/22 Reinson:** That the Council for the R.M. of Cana No. 214 now close the hearing at 10:53 a.m. and reconvene the regular council meeting.
Carried.

Recess
128/22 **Reinson:** That the meeting now recess at 10:53 a.m. **Carried.**

Reconvene
129/22 **Reinson:** That the meeting now reconvene at 11:05 a.m. **Carried.**

Discretionary Use Application – NE 4-23-6 W2 & Parcel A, Plan 101670904
130/22 **Almasi:** That the Council for the R.M. of Cana No. 214 refuse the discretionary use application being an application for wastewater treatment facility upgrade and expansion on the NE 4-23-6 W2 and Parcel A, Plan 101670904 as the proposed development does not meet the criteria specified in section 4.1.4.e. of Zoning Bylaw Z2/2016. **Carried.**

Adjournment
131/22 **Yelle:** That this meeting adjourn (11:55 a.m.) **Carried.**

 Reeve

 Administrator

R.M. of Cana No. 214
List of Accounts for Approval
as of 05/10/2022
Batch: 2022-00023 to 2022-00029

Cheques	Date	Vendor Name	Reference	Payment Amount
EFT	30-Apr-22	Chrissy Bodnarchuk	April Payroll	\$2,149.15
EFT	30-Apr-22	Kali Tourney	April Payroll	\$4,102.28
EFT	30-Apr-22	Blair Rathgeber	April Payroll	\$4,078.49
EFT	30-Apr-22	Grant Shyngera	April Payroll	\$4,078.49
4397	30-Apr-22	Greg Hahn	April Lease Payment	\$200.00
OL	30-Apr-22	Mastercard	April Reimburse	\$416.89
OL	30-Apr-22	MEPP	April Payable	\$3,824.04
OL	30-Apr-22	Receiver General	April Payable	\$7,018.12
OL	30-Apr-22	Sask Power	April Invoice	\$1,063.01
OL	30-Apr-22	SaskTel	April Invoice	\$336.51
OL	01-May-22	Minister of Finance	April Collections	\$3,042.80
4398	01-May-22	Petty Cash	Reestablish Float	\$300.00
4399	10-May-22	Robert Almasi	Council Indemnity	\$3,503.00
4400	10-May-22	Blaze Locksmithing & Security	Safe Repair	\$227.99
4401	10-May-22	Canadian Tire	April Statement	\$74.35
4402	10-May-22	CC Lock 'n Key	Lock Repair	\$826.40
4403	10-May-22	Fortune's Tools 'n' Toys	Office Snow Removal	\$63.00
4404	10-May-22	Grasslands News Group	April Statement	\$212.63
4405	10-May-22	GWP Rodent Products	Pest Control Products	\$4,466.31
OL	10-May-22	City of Melville	April Water Invoice	\$129.65
OL	10-May-22	Prairie Coop	April Statement	\$5,292.60
EFT	10-May-22	Canadian National Railway	April Flasher/Gate Contract	\$623.00
EFT	10-May-22	Hillside Welding	Shop Supplies	\$118.69
EFT	10-May-22	MuniSoft	April Statement	\$66.00
EFT	10-May-22	OK Tire	April Statement	\$297.16
EFT	10-May-22	Ottenbreits Sanitation	Otthon Garbage - March	\$521.88
EFT	10-May-22	Prairie Steel	Culverts	\$42,531.21
EFT	10-May-22	RCAP Leasing	May Copier Meter Lease	\$124.32
EFT	10-May-22	Brian Reinson	Council Indemnity	\$931.22
Total				\$90,619.19

Certified correct this 10th day of May, 2022

Reeve

Administrator