

Minutes of the Regular Meeting of the Council of the Rural Municipality of Cana No. 214

Held Tuesday the 14th day of June, 2022

In the Municipal Office at 110-5th Avenue East, Melville, Saskatchewan

Present:

Reeve - Brian Reinson
Councillor Division 2 - Nelson Yelle
Councillor Division 3 - Tim Chaban
Councillor Division 4 - Darcy Gembey
Councillor Division 5 - Tim Beres
Councillor Division 6 - Robert Almasi
Administrator - Kali Tourney

Absent:

Councillor Division 1 - Scott Edlin

Call to Order:

A quorum being present, Reeve Brian Reinson called the meeting to order at 8:00 a.m.

Minutes:

132/22 **Gembey:** That the minutes of the Regular Meeting of Council held May 10, 2022 be approved as presented. **Carried.**

Financial Reports:

133/22 **Beres:** That the Statement of Financial Activities and the bank reconciliation for the month of May, 2022 be accepted as presented. **Carried.**

Accounts:

134/22 **Almasi:** That the accounts in the amount of \$70,563.61 as indicated on the list attached hereto and forming part of these minutes be approved for payment. **Carried.**

Correspondence:

135/22 **Yelle:** That the following correspondence having been read now be filed:

a) Ministry of Government Relations	2022 Confirmed Education Property Tax Mill Rates
b) Assiniboine Watershed Stewardship Association	2022 Membership & Annual Meeting
c) Ministry of Corrections, Policing and Public Safety	PDAP Designation
d) Agriculture in the Classroom	Letter of Thanks
e) S/Sgt. Burton Jones	Yorkton Detachment Monthly Occurrence Summary
f) Ministry of Government Relations	2022-23 Municipal Revenue Sharing

Carried.

AWSA Annual Meeting

136/22 **Almasi:** That Reeve Brian Reinson and Administrator Kali Tourney be authorized to attend the Assiniboine Watershed Stewardship Association Annual General Meeting on June 21, 2022 in Yorkton, SK. **Carried.**

Administration Reports:

2022 RMAA Convention Report

137/22 **Gembey:** That the 2022 RMAA Convention Report be accepted as presented. **Carried.**

New Business:

Tax Enforcement

138/22 **Chaban:** That the Administrator be authorized to proceed under *The Tax Enforcement Act* to acquire title for the following described lands:

- | | <u>Legal</u> | <u>Title</u> | |
|--------|--|--------------|-----------------|
| | Parcel A Plan 101928977 | 135301586 | |
| | NE 28-24-05 W2 | 112065746 | |
| | NW 28-24-05 W2 | 112065724 | |
| | SE 28-24-05 W2 | 112065689 | Carried. |
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| | <u>Development Permit Application – Minor Variance</u> | | |
| 139/22 | Beres: That the Council for the R.M. of Cana No. 214 grant a variance in accordance with Section 2.4.d of Zoning Bylaw Z6-2016 for the setback requirements to 142 feet for the Development Permit Application for residential addition on Parcel A, Plan 101729493 dated May 6, 2022 and further that the Development Permit be approved on the condition this setback is met. | | Carried. |
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| | <u>Designated Officer – Temporary Road Closure</u> | | |
| 140/22 | Gembey: That the Council for the R.M. of Cana No. 214 designated the Road Committee as Designated Officer for the purpose of authorizing temporary road closures in accordance with Section 14(1) of <i>The Municipalities Act</i> . | | Carried. |
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| | <u>Road Maintenance Agreement – White Stone Enterprises</u> | | |
| 141/22 | Chaban: That the Council for the R.M. of Cana No. 214 enter into the Road Maintenance Agreement with White Stone Enterprises Ltd. Agreement No. RMA 2022-01. | | Carried. |
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| | <u>Road Maintenance Agreement – Fedorowich Construction</u> | | |
| 142/22 | Almasi: That the Council for the R.M. of Cana No. 214 enter into the Fedorowich Construction Ltd. with White Stone Enterprises Agreement No. RMA 2022-02. | | Carried. |
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| | <u>Application for Dust Control</u> | | |
| 143/22 | Beres: That the following requests for dust control be approved in accordance with Dust Control Policy #300-10: | | |
| | - On McKim Road in front of the Diltz residence on the NE 4-24-5 W2. | | Carried. |
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| | <u>Additional Work Orders</u> | | |
| 144/22 | Chaban: That the following additional work orders be approved as presented: | | |
| | - 2-2 – Install Culvert | | Carried. |
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| | <u>Public Hearing 9:00 a.m.</u> | | |
| 145/22 | Reinson: That the Council for the R.M. of Cana No. 214 now suspend this meeting at 9:00 a.m. to hold a public hearing to hear any submissions on the proposed Bylaw Z6-2022. | | Carried. |
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| 146/22 | Reinson: That the Council for the R.M. of Cana No. 214 now close the hearing at 9:10 a.m. and reconvene the regular council meeting. | | Carried. |
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| | <u>Bylaw Z6-2022 – A Bylaw to Amend Bylaw Z2-2016 known as The Zoning Bylaw</u> | | |
| 147/22 | Gembey: That Bylaw No. Z6-2022 being a bylaw to amend Bylaw Z2-2016 known as the Zoning Bylaw be read a second time. | | Carried. |
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| 148/22 | Almasi: That Bylaw No. Z6-2022 being a bylaw to amend Bylaw Z2-2016 known as the Zoning be read a third time and adopted. | | Carried. |
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| | <u>Closed Session</u> | | |
| 149/22 | Reinson: That the meeting enter into closed session at 9:10 a.m. in accordance with Section 120(2)(a) of <i>The Municipalities Act</i> and Section 16 of <i>The Local Authority Freedom of Information and Protection of Privacy Act</i> to discuss advice from officials. | | Carried. |

In attendance: Brian Reinson, Scott Edlin, Nelson Yelle, Tim Chaban, Darcy Gembey, Tim Beres, Robert Almasi and Kali Tourney.

Open Session

150/22 **Reinson:** That the meeting reconvene into regular session at 9:30 a.m. **Carried.**

Public Hearing: 9:30 a.m.

151/22 **Reinson:** That the Council for the R.M. of Cana No. 214 now suspend this meeting at 9:30 a.m. to hold a public hearing to hear any submissions on a discretionary use application on the NE 4-23-6 W2 and Parcel A, Plan 101670904. **Carried.**

152/22 **Reinson:** That the Council for the R.M. of Cana No. 214 now close the hearing at 9:57 a.m. and reconvene the regular council meeting. **Carried.**

Delegation:

10:00 a.m. – Ron McCullough, Walter Streelasky & Diana Hawryluk (Electronic Participation) – City of Melville Capital Projects

Application to Amend Zoning Bylaw

153/22 **Chaban:** That the Council for the R.M. of Cana No. 214 authorize Administration to proceed with the amendment to Bylaw Z2-2016 known as the Zoning Bylaw to amend setbacks for liquid waste disposal facilities in the Agricultural (A) District. **Carried.**

Bylaw Z7/2022 – A Bylaw to Amend Bylaw Z2/2016 known as the Zoning Bylaw

154/22 **Gembey:** That Bylaw No. Z7/2022 being a bylaw to amend Bylaw Z2/2016 known as the Zoning Bylaw be read a first time. **Carried.**

Public Hearing & Public Notice

155/22 **Beres:** That a Public Hearing for the Zoning Bylaw amendment Bylaw Z7/2022 be set for July 12, 2022 at 9:30 a.m. at the R.M. of Cana No. 214 Municipal Office located at 110 – 5th Ave. E. Melville, SK and that Administration be authorized to prepare the necessary public notice and advertisements as legislated. **Carried.**

Discretionary Use Application – NE 4-23-6 W2 & Parcel A, Plan 101670904

156/22 **Gembey:** That having followed the Discretionary Use Public Notice Procedures as outlined in the Municipal Zoning Bylaw Z2-2016 and taking into consideration the public comments received, the Council for the R.M. of Cana No. 214 approve the Development Permit Application being an application for wastewater treatment facility expansion and upgrade on the NE 4-23-6 W2 & Parcel A, Plan 101670904 with the following conditions:

1. The Lands shall be developed in accordance with the development permit application dated May 27, 2022. The Developer shall not use, or develop, or cause or permit the use or development of the Lands, or buildings placed thereon, except in accordance with the plan submitted.
2. The Developer shall obtain all applicable municipal, provincial and federal approvals, licenses or permits, including but not limited to:
 - a. A Permit to Construct as issued by the Water Security Agency;
 - b. A Permit to Operate as issued by the Water Security Agency; and
 - c. Heritage Sensitivity Screening by the Heritage and Conservation Branch for Parcel A, Plan 101670904 on the SE 4-23-6 W2.

All approvals, licenses or permit submissions are to be submitted in carbon copy to the municipality and no work is to commence until approvals have been received with proof of approvals submitted to the municipality.

3. Septic outfall infrastructure shall be enclosed.
4. An easement registered on title shall be required for infrastructure to be installed on private property. A written easement agreement shall be required for infrastructure to be installed on untitled municipal-right-of way.
5. The Developer shall construct the access road Range Road 2063 from Highway No. 10 approximately 700m. to the first access point to All Season Standard as per a separate Development Agreement in accordance with Development Agreement Policy #200-12.
6. The Developer shall have in place a road maintenance agreement for the construction period before commencement of any offsite hauling of excavated material is permitted including the requirement of a bond, letter of credit or other form of security from the Developer.
7. Fencing around the perimeter of the property shall be no less than 8-feet tall with 4-inch mesh.
8. Approval of Bylaw Z7-2022 by the Ministry of Government Relations to allow the setback of 20m (65.6ft.) to conform with Zoning Bylaw Z2-2016.

Carried.

Recess
157/22 **Reinson:** That the meeting now recess at 10:16 a.m. **Carried.**

Reconvene
158/22 **Reinson:** That the meeting now reconvene at 10:31 a.m. **Carried.**

Road Maintenance Agreement – City of Melville
159/22 **Gembey:** That the Council for the R.M. of Cana No. 214 enter into a Road Maintenance Agreement with the City of Melville Agreement No. RMA 2022-03 with the following conditions:
 - The Haul Route shall be as establish in Appendix B;
 - Any maintenance required in excess of regularly scheduled maintenance shall be completed at the cost of the Hauler for all roads South of Highway No. 10 included in the Haul Route;
 - The Hauler shall be responsible for all maintenance on Range Road 2063;
 - A bond in the amount of \$350,000.00 shall be required;
 - Dust control shall be applied to Township Road 230 from Agripark Road to Landfill access on Range Road 2062 and on Range Road 2062 from Township Road 230 to Highway No. 10 (“Bender Road”);
 - All hauling shall cease and the Agreement shall be terminated should Bylaw Z7-2022 fail to be approved by the Ministry of Government Relations. **Carried.**

Request for Approach
160/22 **Gembey:** That the request for an approach from the NW 18-24-04 W2 onto Range Road 2050 be approved in accordance with Approach Policy #300-09. **Defeated.**

Request to Salvage Hay
161/22 **Chaban:** That Brent Hahn be permitted to salvage hay from the municipal road allowance on Range Road 2065 West of Sections 5 & 8 23-6 W2 and Township Road 231 South of Section 7-23-6 W2 in accordance with Bylaw No. 10/2013. **Carried.**

Adjournment
162/22 **Yelle:** That this meeting adjourn (12:07 p.m.) **Carried.**

 Reeve

 Administrator

R.M. of Cana No. 214
List of Accounts for Approval
as of 06/14/2022
Batch: 2022-00030 to 2022-00036

Cheques	Date	Vendor Name	Reference	Payment Amount
4406	16-May-22	RM of Stanley	Development Permit Application	\$445.00
EFT	31-May-22	Chrissy Bodnarchuk	May Payroll	\$2,381.71
EFT	31-May-22	Kali Tourney	May Payroll	\$4,102.28
EFT	31-May-22	Blair Rathgeber	May Payroll	\$4,078.49
EFT	31-May-22	Grant Shyngera	May Payroll	\$4,078.49
EFT	31-May-22	Leo Prokop	May Payroll	\$3,724.10
OL	31-May-22	MEPP	May Payable	\$4,982.82
OL	31-May-22	Receiver General	May Payable	\$8,563.52
OL	31-May-22	Sask Power	May Invoice	\$799.87
OL	31-May-22	SaskTel	May Invoice	\$341.11
EFT	31-May-22	Kali Tourney	Reimburse RMAA Convention	\$600.40
EFT	31-May-22	Chrissy Bodnarchuk	Reimburse RMAA Convention	\$545.89
OL	02-Jun-22	Minister of Finance	May Collections	\$2,267.69
EFT	02-Jun-22	Christ the Teacher	May Collections	\$127.13
4407	14-Jun-22	Assiniboine Watershed	2022 membership	\$2,000.00
EFT	14-Jun-22	Canadian National Railway	Flasher/Gater Contract - May	\$623.00
OL	14-Jun-22	City of Melville	Fire call - Stachura, water bill - May	\$2,549.27
EFT	14-Jun-22	Darcy Gembey	April & May Council indemnity	\$1,634.20
EFT	14-Jun-22	Ron Gerein	Review/.Inspection - Silverstream	\$451.50
EFT	14-Jun-22	GFL Environment Inc.	Use oil collection	\$37.99
4408	14-Jun-22	Andrew Gillich	Beaver tails	\$180.00
4409	14-Jun-22	Grasslands News Group	Lagoon expansion, zoning, office as	\$829.37
EFT	14-Jun-22	Melville Hardware	Office repairs	\$427.18
4410	14-Jun-22	Jobsite Mechanical Service Lt	Mack Safety	\$858.28
4411	14-Jun-22	MACH One Septic Services In	Septic pump out	\$126.00
EFT	14-Jun-22	Melville Motors Ltd.	Service truck repair	\$575.72
4412	14-Jun-22	Miller & Co	2021 Audit	\$5,994.00
EFT	14-Jun-22	MuniCode Services LTd.	Building Review & Inspection	\$186.23
EFT	14-Jun-22	OK Tire	Tire repair	\$154.56
EFT	14-Jun-22	Ottenbreit Sanitation Service	Otthon Garbage - Apr, May	\$1,062.40
4413	14-Jun-22	Petty Cash	Re-establish petty cash	\$219.51
OL	14-Jun-22	Pitney Bowes	Postage Meter Lease	\$332.90
OL	14-Jun-22	Prairie Coop	Oil/Gas/Shop supplies	\$13,245.06
EFT	14-Jun-22	RCAP Leasing	Copier Lease - May	\$124.32
EFT	14-Jun-22	Brian Renson	Council Indemnity - May	\$1,309.05
EFT	14-Jun-22	Grant Shyngera	Reimburse - Auger extension	\$62.15
EFT	14-Jun-22	SARM	Office supplies, insurance change	\$469.39
EFT	14-Jun-22	Toshiba Business Solutions	Copier meter read - May	\$73.03
Total				\$70,563.61

Certified correct this 14th day of June, 2022

Reeve

Administrator