

**Minutes of the Regular Meeting of the Council of the Rural Municipality of Cana No. 214**

**Held Tuesday the 12<sup>th</sup> day of July, 2022**

**In the Municipal Office at 110-5<sup>th</sup> Avenue East, Melville, Saskatchewan**

**Present:**

Reeve - Brian Reinson  
Councillor Division 1 - Scott Edlin  
Councillor Division 2 - Nelson Yelle  
Councillor Division 3 - Tim Chaban  
Councillor Division 4 - Darcy Gembey  
Councillor Division 6 - Robert Almasi  
Administrator - Kali Tourney

**Absent:**

Councillor Division 5 - Tim Beres

**Call to Order:**

A quorum being present, Reeve Brian Reinson called the meeting to order at 8:00 a.m.

**Minutes:**

**163/22 Gembey:** That the minutes of the Regular Meeting of Council held June 14, 2022 be approved as presented.

**Carried.**

**Financial Reports:**

**164/22 Edlin:** That the Statement of Financial Activities and the bank reconciliation for the month of June, 2022 be accepted as presented.

**Carried.**

**Cornerstone Credit Union – Term Account**

**165/22 Gembey:** That the Council for the R.M. of Cana No. 214 ratify the establishment of a Redeemable Term Account with the Cornerstone Credit Union for the purpose of maintaining funds received to fulfill the bond requirements of Road Maintenance Agreement No. 2022-03 with the City of Melville.

**Carried.**

*Councillor Tim Chaban entered the Council Chambers (8:06 a.m.)*

**Accounts:**

**166/22 Gembey:** That the accounts in the amount of \$124,534.80 as indicated on the list attached hereto and forming part of these minutes be approved for payment.

**Carried.**

**Correspondence:**

**167/22 Almasi:** That the following correspondence having been read now be filed:

- |   |   |
|---|---|
| a) Saskatchewan Association of Watersheds | Prairie Watersheds Climate Program            |
| b) Agriculture Health & Safety Network    | 2022 Membership                               |
| c) Water Security Agency                  | 2022-23 Channel Clearing Program              |
| d) S/Sgt. Burton Jones                    | Yorkton Detachment Monthly Occurrence Summary |
| e) S/Sgt. Travis Adams                    | Melville Detachment Q1 Mayors Report          |

**Carried.**

**Administration Reports:**

**Development Report**

**168/22 Edlin:** That the Development Report for the period of April 1 to June 30, 2022 be accepted as presented.

**Carried.**

**New Business:**

**Office Assistant**

**169/22 Gembey:** That the R.M. of Cana No. 214 hire Jo-Anne Reid for the position of part-time Office Assistant in accordance with Bylaw No. 1-18 effective July 19, 2022 at a rate of pay of \$23.00/hour.

**Carried.**

- Development Agreement – City of Melville Lagoon  
**170/22** **Gembey:** That the Council for the R.M. of Cana No. 214 authorize Reeve Brian Reinson and Administrator Kali Tourney to sign the Development Agreement with the City of Melville for the upgrading of a portion of Range Road 2063 as access the City of Melville Lagoon to all-weather standard.  
**Carried.**
- Extension to Gravel Agreement  
**171/22** **Edlin:** That the Council for the R.M. of Cana No. 214 authorize Reeve Brian Reinson and Administrator Kali Tourney to sign the Extension to Gravel Agreement dated February 21, 2022 with the landowners of Parcel A, Plan 102331954.  
**Carried.**
- RMA 2022-02 - Request for Amendment  
**172/22** **Edlin:** That the request for an amended route under Road Maintenance Agreement RMA 2022-02 be tabled until additional information regarding the haul is received from the Hauler.  
**Carried.**
- Request for Approach  
**173/22** **Gembey:** That the request for an approach from the NW 18-24-04 W2 onto Range Road 2050 be approved in accordance with Approach Policy #300-09.  
**Carried.**
- Application for Dust Control  
**174/22** **Almasi:** That the following requests for dust control be approved in accordance with Dust Control Policy #300-10:  
 - On Brewer Road in front of the Niebergall residence on the NE 14-23-6 W2.  
**Carried.**
- Request to Amend Civic Addressing Bylaw  
**175/22** **Reinson:** That Administration be authorized to draft an amendment to the Civic Addressing Bylaw No 1-11 to amend the address of 16 Second Avenue, Otthon.  
**Defeated.**
- Conflict of Interest  
 Councillor Robert Almasi declared a conflict of interest in the next item of business due to personal involvement, therefore he is leaving the Council Chambers, is not participating in any discussion and is abstaining from voting (8:44 a.m.)
- Sale of Concrete Blocks  
**176/22** **Gembey:** That the R.M. of Cana offer for sale 12 concrete retaining wall blocks for \$900.00 to Robert Almasi.  
**Carried.**  
*Councillor Robert Almasi returned to the Council Chambers (8:45 a.m.)*
- Purchase of Drone  
**177/22** **Edlin:** That the Council for the R.M. of Cana No. 214 authorize the purchase of a DJI drone at an estimated cost of \$1,200.00 plus applicable taxes and shipping.  
**Carried.**
- Transport Canada - Letter of Concern  
**178/22** **Reinson:** That the Council for the R.M. of Cana No. 214 authorize Administration to reply to the Letter of Concerns from Transport Canada in regards to Mile 12.00 on the Yorkton Subdivision (File RSIG-9818577) to advise that the municipality will attempt to meet sightline requirements once a policy regarding sightlines on private property is adopted by the municipality.  
**Carried.**
- Rail Safety Week  
**179/22** **Gembey:** **Whereas Rail Safety Week** is to be held across Canada from September 19 to 25, 2022;  
**Whereas** it is in the public's interest to raise citizens' awareness of the dangers of ignoring safety warnings at level crossings and trespassing on rail property to reduce avoidable deaths, injuries and damage caused by incidents involving trains and citizens;  
**Whereas** Operation Lifesaver is a public/private partnership whose aim is to work with the public, rail industry, governments, police services, media and others to raise rail safety awareness;  
**Whereas** CN has requested Council adopt this resolution in support of its ongoing efforts to raise awareness, save lives and prevent injuries in communities, including our municipality;

**BE IT RESOLVED** the Council for the R.M. of Cana No. 214 support *Rail Safety Week* to be held from September 19 to 25, 2022; and

**BE IT FURTHER RESOLVED** that Administration be authorized to forward the municipality's safety concerns to CN Railway in efforts to contribute to promoting rail safety in the community.

**Carried.**

**Delegation:**

9:00 a.m. – Kevin Pushon, Shawn Fleming & Steve Abdullah (Electronic Participation) – CIBC Investment Opportunities

**Public Hearing 9:30 a.m.**

**180/22 Reinson:** That the Council for the R.M. of Cana No. 214 now suspend this meeting at 9:31 a.m. to hold a public hearing to hear any submissions on the proposed Bylaw Z7-2022.

**Carried.**

**181/22 Reinson:** That the Council for the R.M. of Cana No. 214 now close the hearing at 9:35 a.m. and reconvene the regular council meeting.

**Carried.**

**Bylaw Z7-2022 – A Bylaw to Amend Bylaw Z2-2016 known as The Zoning Bylaw**

**182/22 Gembey:** That Bylaw No. Z7-2022 being a bylaw to amend Bylaw Z2-2016 known as the Zoning Bylaw be read a second time.

**Carried.**

**183/22 Almasi:** That Bylaw No. Z7-2022 being a bylaw to amend Bylaw Z2-2016 known as the Zoning be read a third time and adopted.

**Carried.**

**Recess**

**184/22 Reinson:** That this meeting now recess at 9:35 a.m.

**Carried.**

**Reconvene**

**185/22 Reinson:** That this meeting now reconvene at 9:44 a.m.

**Carried.**

**Kaposvar Agreement**

**186/22 Chaban:** That the draft agreement for Kaposvar Dam be forwarded to the R.M. of Grayson No. 184.

**Carried.**

**Brewer Road Clay**

**187/22 Gembey:** That the Council for the R.M. of Cana No. 214 authorize Reeve Brian Reinson to sign the Permission for Clay agreement with Shawn and Jocelyn Pryhitka to source materials for the 2022 Brewer Road Clay Cap project.

**Carried.**

**Signs - Showstoppers**

**188/22 Almasi:** That Administration be authorized to send a letter to Showstoppers Snowmobile Club requesting 2021/22 route signs be removed from municipal property by August 8, 2022.

**Carried.**

**Unauthorized Works**

**189/22 Almasi:** That Administration be authorized to send a letter to the following landowners requesting the unauthorized works completed to the municipal road allowance be returned to the previous condition by August 8, 2022:

- SW 19-23-6 W2;
- SE 3-23-5 W2;
- NE 7-23-4 W2; and
- SW 27-24-6 W2

And further that a letter be sent to the landowner of the NE 24-24-6 W2 requiring the bale, including wrap, be removed from the road allowance by August 8, 2022.

**Carried.**

**Conflict of Interest**

Councillor Tim Chaban declared a conflict of interest in the next item of business due to personal involvement, therefore he is leaving the Council Chambers, is not participating in any discussion and is abstaining from voting (10:34 a.m.)

Gravel Removed from the Road Allowance

**190/22** **Reinson:** That Administration be authorized to send a letter to the landowner of the NE & SE PT 10-22-6 W2 requesting they cease the removal of gravel from the municipal road allowance.

**Carried.**

*Councillor Tim Chaban returned to the Council Chambers (10:36 a.m.)*

Farming Road Allowance

**191/22** **Yelle:** That Administration be authorized to send a letter to the landowner of NE 17-23-5 W2 requesting they cease farming the municipal road allowance.

**Carried.**

Request for Assistance

**193/22** **Yelle:** That the R.M. of Cana No. 214 make application to the Water Security Agency for a Request for Assistance Regarding Drainage works on the SW 22-23-5 W2 impacting municipal road infrastructure.

**Carried.**

Adjournment

**194/22** **Yelle:** That this meeting adjourn (11:19 a.m.)

**Carried.**

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Reeve

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Administrator

R.M. of Cana No. 214  
List of Accounts for Approval  
as of 07/12/2022  
Batch: 2022-00037 to 2022-00042

Cheques	Date	Vendor Name	Reference	Payment Amount
EFT	30-Jun-22	Marj Beatty	June Payroll	\$1,785.44
EFT	30-Jun-22	Kali Tourney	June Payroll	\$4,102.28
EFT	30-Jun-22	Blair Rathgeber	June Payroll	\$4,078.49
EFT	30-Jun-22	Grant Shyngera	June Payroll	\$4,078.49
EFT	30-Jun-22	Leo Prokop	June Payroll	\$4,810.80
OL	30-Jun-22	MasterCard	June credit card charges	\$1,022.69
OL	30-Jun-22	MEPP	June Payable	\$4,690.72
OL	30-Jun-22	Receiver General	June Payable	\$8,686.18
OL	30-Jun-22	Sask Power/Energy	June Invoices	\$624.01
OL	30-Jun-22	SaskTel	June Invoice	\$341.59
OL	30-Jun-22	Ministry of Finance	GSSD - June collections	\$2,225.56
OL	30-Jun-22	Pitney Works	Postage meter refill	\$1,590.80
4414	12-Jul-22	VOID	VOID During Printing	\$0.00
4415	12-Jul-22	Agriculture Health & Safety	2022 Membership	\$1,200.00
4416	12-Jul-22	Canadian Tire	Mack Truck - Electrical Connectors	\$66.41
4417	12-Jul-22	Grasslands News Group	Advertising	\$278.75
4418	12-Jul-22	Pattison Agriculture	Mower - Ditch Wheel	\$854.70
4419	12-Jul-22	Petty Cash	Office - Grass Mowing	\$20.00
4420	12-Jul-22	RM of Saltcoats No. 213	2022 Gravel Maint TWP RD 230	\$2,632.50
4421	12-Jul-22	Nelson Yelle	Council Indemnity - April to June	\$2,449.10
EFT	18-Jul-22	Canadian National	Flashter/Gate Contract June	\$623.00
EFT	18-Jul-22	Finning Canada	Equipment Repairs	\$2,175.48
EFT	18-Jul-22	Ron Gerein	Sawa, D Plan review/4 inspection	\$897.75
EFT	18-Jul-22	Hillside Welding	Repairs	\$194.25
EFT	18-Jul-22	Parkland Regional Library	2022 Municipal Levy - Second Half	\$5,830.58
EFT	18-Jul-22	Mininster of Finance-Policing	Rural Policing	\$48,100.90
EFT	18-Jul-22	Municode Services Ltd.	Plan Review - Melville Wastewater	\$1,995.96
EFT	18-Jul-22	OK Tire	Mack Truck - Power Steering Hose	\$69.94
EFT	18-Jul-22	RCAP Leasing	Copier Lease - July	\$124.32
EFT	18-Jul-22	Brian Reinson	Council Indemnity - June	\$1,796.00
EFT	18-Jul-22	SARM	Business Cards/Finning Additive	\$520.62
EFT	18-Jul-22	Toshiba Business Solutions In	Copier Meter Read - June	\$126.44
OL	11-Jul-22	City of Melville	Water Invoice - June	\$134.82
OL	11-Jul-22	Prairie Co-operative Ltd.	June Statement	\$16,406.23
Total				\$124,534.80

Certified correct this 14th day of June, 2022

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Reeve

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Administrator