

**Minutes of the Regular Meeting of the Council of the Rural Municipality of Cana No. 214**

**Held Tuesday the 9<sup>th</sup> day of August, 2022**

**In the Municipal Office at 110-5<sup>th</sup> Avenue East, Melville, Saskatchewan**

**Present:**

Reeve - Brian Reinson  
Councillor Division 2 - Nelson Yelle – Electronic Attendance  
Councillor Division 3 - Tim Chaban  
Councillor Division 4 - Darcy Gembey  
Councillor Division 5 - Tim Beres  
Councillor Division 6 - Robert Almasi  
Administrator - Kali Tourney

**Absent:**

Councillor Division 1 - Scott Edlin

**Call to Order:**

A quorum being present, Reeve Brian Reinson called the meeting to order at 8:00 a.m.

**Electronic Participation**

Council acknowledged the Public Notice given in accordance with Section 125 of *The Municipalities Act* that some council members may participate through electronic means.

**Minutes:**

**195/22** **Gembey:** That the minutes of the Regular Meeting of Council held July 12, 2022 be approved as presented.

**Carried.**

**Financial Reports:**

**196/22** **Almasi:** That the Statement of Financial Activities and the bank reconciliation for the month of July, 2022 be accepted as presented.

**Carried.**

**Accounts:**

**197/22** **Beres:** That the accounts in the amount of \$248,839.45 as indicated on the list attached hereto and forming part of these minutes be approved for payment.

**Carried.**

**Correspondence:**

**198/22** **Beres:** That the following correspondence having been read now be filed:

- |   |   |
|---|---|
| a) Combined Traffic Services Saskatchewan | RCMP CTSS District Commander Update           |
| b) R.M. of Stanley No. 215                | Notice of Decision for Development Permit     |
| c) Ministry of Government Relations       | Bylaw Z7/2022 Approval                        |
| d) Water Security Agency                  | Acknowledgement of Request for Assistance     |
| e) S/Sgt. Burton Jones                    | Yorkton Detachment Monthly Occurrence Summary |

**Carried.**

**New Business:**

**Election Official Remuneration**

**199/22** **Gembey:** That the remuneration for election officials participating in the 2022 Municipal Election be set at \$200.00 for election day and \$17.00 per hour for training plus \$0.60 per kilometer of necessary travel.

**Carried.**

**Polling Places:**

**200/22** **Beres:** That the polling places for the Municipal Election being held on Monday, November 9, 2022 from 9:00 a.m. – 8:00 p.m. be established as follows:

- Division One: Municipal Office – 110-5<sup>th</sup> Ave. E. Melville, SK  
Division Two: Municipal Office – 110-5<sup>th</sup> Ave. E. Melville, SK  
Division Three: Municipal Office – 110-5<sup>th</sup> Ave. E. Melville, SK  
Division Four: Municipal Office – 110-5<sup>th</sup> Ave. E. Melville, SK  
Division Five: Municipal Office – 110-5<sup>th</sup> Ave. E. Melville, SK

Division Six: Municipal Office – 110-5<sup>th</sup> Ave. E. Melville, SK**Carried.**

- Subdivision Application – NW 4-24-6 W2  
**201/22 Almasi:** That the Council for the R.M. of Cana No. 214 recommends approval of the Application to Subdivide Land on the NW 4-24-6 W2 as presented in the Ministry of Government Relations letter dated July 14, 2022 File No. SUBD-000258-2022 as it complies with section 4.1.4(a) of Zoning Bylaw Z2-2016.  
**Carried.**
- Policy #200-10 – Council Remuneration  
**202/22 Gembey:** That the Council Remuneration Policy #200-10 be amended by setting both Workshop and Committee Meetings Rates at \$150.00/Full Day and \$75.00/Half Day.  
**Carried.**
- Policy #200-14 – Harassment  
**203/22 Beres:** That the Harassment Policy #200-14 be amended as presented in accordance with the Occupation Health and Safety Officer Report No. 1-00022397 received July 12, 2022.  
**Carried.**
- Commercial Building Official Addition  
**204/22 Almasi:** That Jordan Hoffort be added as an appointed Commercial Building Official with MuniCode Services Ltd. .  
**Carried.**
- RMAA Division Meeting  
**205/22 Gembey:** That the Council for the R.M. of Cana No. 214 authorize Administrator Kali Tourney to attend the Rural Municipal Administrators Association Division 1 & 2 Fall Meeting to be held September 16, 2022 in Regina, SK with a registration fee of \$50.00 in accordance with Policy #200-11.  
**Carried.**
- Safety Training  
**206/22 Gembey:** That the Council for the R.M. of Cana No. 214 authorize operators Blair Rathgeber, Grant Shyngera and Leo Prokop to attend GLOBAL Ground Disturbance training on September 20, 2022 in Yorkton , SK with a registration fee of \$255.00/person and First Aid/CPR A/AED Training on September 22, 2022 in Yorkton, SK with a registration fee of \$200.00/person in accordance with Policy #200-11.  
**Carried.**
- Memorandum of Understanding  
**207/22 Reinson:** That the Council for the R.M. of Cana No. 214 appoint Reeve Brian Reinson, Councillor Scott Edlin and Administrator Kali Tourney as representatives to negotiate the development of a Memorandum of Understanding between the City of Melville and the R.M. of Cana No. 214.  
**Defeated.**
- Delegation:  
 9:00 a.m. – S/Sgt. Travis Adams – File 2022-553534
- Seasonal Mower Operator  
**208/22 Almasi:** That the R.M. of Cana No. 214 hire Melvin Vindevoghel as Seasonal Mower Operator effective August 15, 2022 at a rate of pay of \$25.00/hour.  
**Carried.**
- Haying Road Allowances – Waldron Road  
**209/22 Almasi:** That Leo and Marilyn Munteanu be invoiced as a custom work item at a rate of \$80.00/hour for 2.5 hours of raking completed by the municipality to remove hay left on the municipal road allowance, impeding municipal gravelling operations.  
**Carried.**
- Fencing on Municipal Road Allowance  
**210/22 Gembey:** That Administration be authorized to send a letter to the landowner of Parcel A, Plan 101723903 to advise them that the fencing along Township Road 243 on the North ½ of 16-24-4 W2 is encroaching on the municipal road allowance and the fencing is to be removed from municipal property by August 31, 2022 and further that the municipality will consider a lack of action by the deadline as agreement to have the work completed by the municipality and invoiced as a custom work item.  
**Carried.**
- Municipal Road Allowance Fenced  
**211/22 Gembey:** That Administration be authorized to send a letter to the landowner of the SE 21-24-4 W2 to advise the fenced across Township Road 243 from the SE 21-24-4 W2 to the NE 16-24-4 W2 is to be

removed from municipal property by August 31, 2022 and further that the municipality will consider lack of action by the deadline as agreement to have the work completed by the municipality and invoiced as a custom work item.

**Carried.**

Additional Work Orders

**212/22 Beres:** That the following additional work orders be approved as presented:

- 4-3 – Bush Removal (Twp. Rd. 245);
- 4-4 – Bush Removal (Brewer Road); and
- 5-7 – Channel Clearing.

**Carried.**

RMA 2022-02 - Request for Amendment

**213/22 Beres:** That Road Maintenance Agreement No. RMA 2022-02 be amended by allowing an alternative route from the NW 10-23-4 W2 using Range Road 2043 and Brewer Road to Highway No. 9 for a two week period and further that should dust control be required it shall be the Hauler's responsibility to apply dust control product in front of all residences along the alternative route in accordance with Dust Control Policy #300-40.

**Carried.**

Unauthorized Works

**214/22 Beres:** That Administration be authorized to send a letter to Wesley Mitrenga detailing the following regarding unauthorized works completed to the municipal road allowance:

- The municipality has been made aware that works completed at the SW 19-23-6 W2 have been completed by Wesley Mitrenga and a solution is being determined with the landowner;
- The condition of the works completed at the SE 3-23-5 W2 has not been rectified to municipal standards therefore the municipality will completing the works and invoicing as a custom work item; and
- The recent approach installed onto Range Road 2060 from the NW 7-23-5 W2 has been constructed without municipal approval in contravention of Section 2 of Bylaw No. 7/2016 and the municipality will require a written request for the approach in accordance with Approach Policy #300-09 by August 31, 2022 and if not application is received by the deadline the approach will be removed by the municipality and invoiced as a custom work item

**Carried.**

Adjournment

**215/22 Yelle:** That this meeting adjourn (12:17 p.m.)

**Carried.**

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Reeve

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Administrator

R.M. of Cana No. 214  
List of Accounts for Approval  
as of 08/09/2022  
Batch: 2022-00043 to 2022-00048

Cheques	Date	Vendor Name	Reference	Payment Amount
EFT	31-Jul-22	Marj Beatty	July Payroll	\$1,183.17
EFT	31-Jul-22	Kali Tourney	July Payroll	\$4,102.28
EFT	31-Jul-22	Blair Rathgeber	July Payroll	\$4,078.49
EFT	31-Jul-22	Grant Shyngera	July Payroll	\$4,078.49
EFT	31-Jul-22	Leo Prokop	July Payroll	\$4,526.62
EFT	31-Jul-22	Jo-Anne Reid	July Payroll	\$507.30
OL	31-Jul-22	MasterCard	July Reimburse	\$262.85
OL	31-Jul-22	MEPP	July Payable	\$4,718.68
OL	31-Jul-22	Receiver General	July Payable	\$8,580.42
OL	31-Jul-22	Sask Power/Energy	July Invoices	\$508.81
OL	31-Jul-22	SaskTel	July Invoice	\$339.72
OL	31-Jul-22	Ministry of Finance	GSSD - July collections	\$70,316.90
OL	31-Jul-22	SMHI	July Collections	\$13,680.26
4422	31-Jul-22	Petty Cash	Reimburse	\$54.20
4423	31-Jul-22	Edward Sagan	Gravel Deposit	\$15,000.00
4424	31-Jul-22	Trustmark Insurance Brokers	SGI Policy	\$1,278.36
4425	31-Jul-22	Christ The Teacher	July Collections	\$16,153.10
4426	09-Aug-22	Robert Almasi	Council Indemnity	\$1,700.02
4427	09-Aug-22	Canadian Tire	Tools	\$99.89
4428	09-Aug-22	North 47	Reimburse Tax Overpayment	\$45.22
OL	09-Aug-22	Prairie Co-op	July Statement	\$14,116.06
EFT	09-Aug-22	Canadian National	Flasther/Gate Contract July	\$623.00
EFT	09-Aug-22	Dionco Sales & Service Ltd.	Parts/Repairs	\$4,310.42
EFT	09-Aug-22	Ron Gerein	Building Permit Services	\$724.50
EFT	09-Aug-22	Municode Services Ltd.	Building Permit Services	\$357.00
Eft	09-Aug-22	Ottenbreit Sanitation Service	July Garbage Otthon	\$543.86
EFT	09-Aug-22	RCAP Leasing	Copier Lease - August	\$124.32
EFT	09-Aug-22	Brian Reinson	Council Indemnity	\$1,868.02
EFT	09-Aug-22	SARM	July Statement	\$869.49
EFT	09-Aug-22	T&H Trucking Ltd.	Crushing-Stripping	\$74,088.00
Total				\$248,839.45

Certified correct this 9th day of August, 2022

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Reeve

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Administrator