

**Minutes of the Regular Meeting of the Council of the Rural Municipality of Cana No. 214**

**Held Tuesday the 13<sup>th</sup> day of September, 2022**

**In the Municipal Office at 110-5<sup>th</sup> Avenue East, Melville, Saskatchewan**

**Present:**

Reeve - Brian Reinson  
Councillor Division 1 - Scott Edlin  
Councillor Division 2 - Nelson Yelle  
Councillor Division 3 - Tim Chaban  
Councillor Division 4 - Darcy Gembey  
Councillor Division 6 - Robert Almasi  
Administrator - Kali Tourney

**Absent:**

Councillor Division 5 - Tim Beres

**Call to Order:**

A quorum being present, Reeve Brian Reinson called the meeting to order at 8:00 a.m.

**Minutes:**

**216/22 Edlin:** That the minutes of the Regular Meeting of Council held August 9, 2022 be approved as presented.

**Carried.**

**Financial Reports:**

**217/22 Gembey:** That the Statement of Financial Activities and the bank reconciliation for the month of August, 2022 be accepted as presented.

**Carried.**

**Void Cheque 4381**

**218/22 Almasi:** That cheque no. 4381 in the amount of \$252.00 payable to Wudrich Excavating Ltd. For Otthon Snow Removal be voided as reported misplaced by the Vendor.

**Carried.**

*Councillor Tim Chaban joined the Council Meeting (8:09 a.m.)*

**Accounts:**

**219/22 Yelle:** That the accounts in the amount of \$295,723.38 as indicated on the list attached hereto and forming part of these minutes be approved for payment.

**Carried.**

**Correspondence:**

**220/22 Edlin:** That the following correspondence having been read now be filed:

- |   |   |
|---|---|
| a) Transport Canada                       | Letter Acknowledging Action Taken             |
| b) APAS                                   | Summer 2022 Update                            |
| c) Saskatchewan Association of Watersheds | Prairie Watershed Climate Program             |
| d) Ministry of Government Relations       | File R0226-22R                                |
| e) Ministry of Highways                   | File SUBD-000258-2022                         |
| f) S/Sgt. Burton Jones                    | Yorkton Detachment Monthly Occurrence Summary |
| h) Water Security Agency                  | Dismissal of Request for Assistance           |
| i) Hudson Bay Route Association           | Annual General Meeting                        |
| k) Ministry of Government Relations       | File SUBD-000258-2022                         |

**Carried.**

**New Business:**

**List of Lands in Arrears**

**221/22 Gembey:** That the list of lands in arrears of taxes be prepared to not include tax arrears equal to or less than one-half of the previous year's levy in accordance with Section 3(3) of *The Tax Enforcement Act*.

**Carried.**

- 222/22** **Edlin:** That the Council for the R.M. of Cana No. 214 acknowledge the list of lands in arrears as presented to the head of Council. **Carried.**
- 223/22** **Gembey:** That the Council for the R.M. of Cana No. 214 authorize the cancellation of the 2022 levy for Lots 1-3, Block 4, Plan W2614 Tax Roll Number 1444 000 for the portion of the year the municipality held title as Tax Title Property in accordance with section 292(1)(q) of *The Municipalities Act* as follows:
- | <u>Taxing Authority</u>                | <u>Taxes Cancelled</u> |
|--|------------------------|
| 101 - Municipal                        | \$54.00                |
| 200 – Good Spirit School Division #204 | \$ 1.67                |
- Carried.**
- 224/22** **Almasi:** That the R.M. of Cana No. 214 accept the Offer to Purchase from Wudrich Excavating Ltd. for Lot 7, Block 2, Plan W2614, Otthon at a sale price of \$200.00. **Carried.**
- 225/22** **Gembey:** That the Council for the R.M. of Cana No. 214 authorize Administrator Kali Tourney to attend the Community Planning Workshop in Yorkton, SK on October 20, 2022 with a registration fee of \$105.00 in accordance with Policy #200-11. **Carried.**
- 226/22** **Almasi:** That Reeve Brian Reinson be authorized to sign the Permission for Clay agreement with the landowners of the SW 36-23-6 W2. **Carried.**
- Conflict of Interest**  
Councillor Scott Edlin declared a conflict of interest in the next item of business due to personal involvement, therefore he is leaving the Council Chambers, is not participating in any discussion and is abstaining from voting (8:25 a.m.)
- 227/22** **Yelle:** That the request for an approach onto Range Road 2043 from the NE 16-23-4 W2 be approved in accordance with Approach Policy #300-09 and further that the municipality will cost share 50% of any culverts required. **Carried.**
- Councillor Scott Edlin returned to the Council Chambers (8:30 a.m.)*
- 228/22** **Chaban:** That the Council for the R.M. of Cana No. 214 ratify the approval of the request for an approach onto Range Road 2065 from the NE 6-23-6 W2 in accordance with Approach Policy #300-09. **Carried.**
- 229/22** **Gembey:** That the following additional work orders be approved as presented:  
- 2-3 – Widen Road & Install Signs. **Carried.**
- 230/22** **Edlin:** That the R.M. of Cana No. 214 accepts the request for The Ministry of Highways (The Ministry) to install and maintain the road name signs at the junctions of Township Road 250 and Highway No. 9, Township Road 250 and Highway No. 10 and Township Road 250 and Highway No. 47 with the R.M. of Orkney No. 244 responsible for the initial costs in accordance with The Ministry's Road Name Policy GS-49. **Carried.**
- 231/22** **Chaban:** That the Council for the R.M. of Cana No. 214 authorize Reeve Brian Reinson and Administrator Kali Tourney to sign the Kaposvar Agreement with the R.M. of Grayson No. 184 to specify the operational and maintenance responsibilities of Kaposvar Dam. **Carried.**
- 232/22** **Edlin:** That the Council for the R.M. of Cana No. 214 approve the preliminary design for the City of

Melville's wastewater treatment facility (WWTF) gravity effluent discharge line as submitted September 8, 2022 to be installed in the municipal right-of-way on Range Road 2063.

**Carried.**

WWTF Discharge Line – Draft Easement

- 233/22** **Gembey:** That the Council for the R.M. of Cana No. 214 approve the draft easement agreement for the City of Melville's wastewater treatment facility (WWTF) gravity effluent discharge line to be installed in the municipal right-of-way on Range Road 2063 subject to the correct legal description being inserted as the Easement Area in Clause 1.1.b.

**Carried.**

Request for Approach

- 234/22** **Chaban:** That the Council for the R.M. of Cana No. 214 ratify the approval of the request for an approach onto Range Road 2060 from the NW 7-23-5 W2 in accordance with Approach Policy #300-09.

**Carried.**

Mowing Road Allowances

- 235/22** **Almasi:** That the Mower Operators be authorized to use their discretion regarding the width of cuts required to mow the municipal road allowances.

**Carried.**

Chargeback Notification

- 236/22** **Gembey:** That the Chargeback Fee of \$10.00 drawn on Big Rock Farms Inc. as a result of insufficient funds be added to Tax Roll Number 478 000 and further that certified forms of payment shall be the only form of payment accepted from Big Rock Farms Inc.

**Carried.**

Yelle Pit

- 237/22** **Edlin:** That Reeve Brian Reinson be authorized to make arrangements with T&H Trucking Ltd. for crushing at the Yelle Pit.

**Carried.**

605 Gas Line

- 238/22** **Yelle:** That Administration be authorized to contact SaskEnergy regarding the corrective action to the gas line installed in the municipal road allowance in the 605 Grid that has not been completed as required.

**Carried.**

Adjournment

- 239/22** **Almasi:** That this meeting adjourn (10:12 a.m.)

**Carried.**

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Reeve

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Administrator

R.M. of Cana No. 214  
List of Accounts for Approval  
as of 09/13/2022  
Batch: 2022-00049 to 2022-00053

Cheques	Date	Vendor Name	Reference	Payment Amount
EFT	31-Aug-22	Kali Tournay	August Payroll	\$4,102.28
EFT	31-Aug-22	Blair Rathgeber	August Payroll	\$4,078.49
EFT	31-Aug-22	Grant Shyngera	August Payroll	\$4,078.49
EFT	31-Aug-22	Leo Prokop	August Payroll	\$4,761.80
EFT	31-Aug-22	Jo-Anne Reid	August Payroll	\$1,974.35
OL	31-Aug-22	MasterCard	August Reimburse	\$1,561.18
OL	31-Aug-22	MEPP	August Payable	\$5,155.06
OL	31-Aug-22	Receiver General	August Payable	\$9,035.42
OL	31-Aug-22	Sask Power/Energy	August Invoices	\$488.53
OL	31-Aug-22	SaskTel	August Invoices	\$339.25
OL	31-Aug-22	Ministry of Finance	GSSD - August collections	\$178,396.75
OL	31-Aug-22	Pitney Bowes	Postage Meter Lease	\$332.90
OL	31-Aug-22	SMHI	August Collections	\$6,780.38
OL	31-Aug-22	City of Melville	August Water	\$136.49
4429	31-Aug-22	Cheryl Barrett Director	Fall Meeting Kali	\$50.00
4430	31-Aug-22	Sakimay Reserve Acquisition:	2022 Tax Overpayment	\$111.07
4431	31-Aug-22	Christ The Teacher	August Collections	\$40,064.92
4432	13-Sep-22	Canadian Tire	Shop Supplies	\$141.31
4433	13-Sep-22	GWP Rodent Products	Rozol	\$1,266.70
4434	13-Sep-22	Linde Canada Inc.	Cylinder Lease	\$187.98
4435	13-Sep-22	Petty Cash	Reimburse Petty Cash	\$71.96
4436	13-Sep-22	Romeo & Sonia Piche	Net Proceeds/Tax Title Property	\$1,731.28
4437	13-Sep-22	Royal Canadian Legion	Military Service Book	\$225.00
4438	13-Sep-22	Jo-Anne Reid	Sit/Stand Desk	\$221.99
4439	13-Sep-22	SARM	Stars Donation	\$1,600.00
4440	13-Sep-22	Western Litho Printers	Office Supplies	\$471.75
4441	13-Sep-22	Wudrich Excavating	Otthon Snow & Grass	\$462.00
EFT	13-Sep-22	Canadian National	August Contract	\$623.00
EFT	13-Sep-22	Dionco Sales	Equipment Parts	\$3,468.43
EFT	13-Sep-22	Darcy Gembey	Council Indemnity	\$3,056.90
EFT	13-Sep-22	Finning Canada	Remove & Install Blade	\$330.75
EFT	13-Sep-22	Melville Hardware	Equipment Supplies	\$84.34
EFT	13-Sep-22	Municode Services Ltd.	Plan Review & Inspection	\$767.55
EFT	13-Sep-22	OK Tire	August Statement	\$42.04
EFT	13-Sep-22	Ottenbreit Sanitation Service	Otthon Garbage July	\$534.53
EFT	13-Sep-22	RCAP Leasing	September Lease	\$124.32
EFT	13-Sep-22	Brian Reinson	Reeve Indemnity	\$1,105.35
EFT	13-Sep-22	Repsch Agri Parts	Repairs/Parts	\$670.73
EFT	13-Sep-22	Toshiba Business Solutions	Copier	\$461.31
OL	13-Sep-22	Prairie Co-op	August Statement	\$16,626.80
Total				\$295,723.38

Certified correct this 13th day of September, 2022

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Reeve

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Administrator