

**Minutes of the First Meeting of the Council of the Rural Municipality of Cana No. 214**

**Held Tuesday the 14<sup>th</sup> day of November, 2022**

**In the Municipal Office at 110-5<sup>th</sup> Avenue East, Melville, Saskatchewan**

**Present:**

Reeve - Brian Reinson  
Councillor Division 2 - Nelson Yelle  
Councillor Division 3 - Tim Chaban  
Councillor Division 4 - Darcy Gembey  
Councillor Division 5 - Tim Beres  
Councillor Division 6 - Perry Yelle  
Administrator - Kali Tourney

**Absent:**

Councillor Division 1 - Scott Edlin

**Call to Order:**

A quorum being present, Reeve Brian Reinson called the meeting to order at 8:01 a.m.

**Oath of Office:**

Councillors Nelson Yelle and Darcy Gembey subscribed to their Oath of Office as required by *The Municipalities Act*.

**Election Results:**

**268/22 Gembey:** That the Council for the R.M. of Cana No. 214 acknowledge the Declaration of Results as provided by the Returning Officer for the 2022 General Election.

**Carried.**

**Minutes:**

**269/22 Chaban:** That the minutes of the Regular Meeting of Council held October 11, 2022 be approved as presented.

**Carried.**

**Financial Reports:**

**270/22 Beres:** That the Statement of Financial Activities and the bank reconciliation for the month of October 2022 be accepted as presented.

**Carried.**

**Accounts:**

**271/22 N. Yelle:** That the accounts in the amount of \$118,347.80 as indicated on the list attached hereto and forming part of these minutes be approved for payment.

**Carried.**

**Correspondence:**

**272/22 Gembey:** That the following correspondence having been read now be filed:

a) S/Sgt. Burton Jones	Yorkton Detachment Monthly Occurrence Summary
b) Ministry of Highways	Traffic Impact Assessments
c) Combined Traffic Services Saskatchewan	District Commander Update
d) CN	Snow Removal Operations
e) SARM	Resolution Committee Expression of Interest
f) APAS	2023 Membership

**Carried.**

**New Business:**

**Destruction of Records**

**273/22 Gembey:** That the Council for the R.M. of Cana No. 214 authorize Administration to proceed with the destruction of records as presented by the Administrator in Schedule 1 dated November 14, 2022 as per the municipality's Destruction of Records Bylaw 1-17.

**Carried.**

- WWTF Discharge Easement  
**274/22 Chaban:** That the Council for the R.M. of Cana No. 214 approve the Easement Agreement with the City of Melville for the City of Melville's Wastewater Treatment Facility (WWTF) discharge line to be installed in Range Road 2063 West of Section 3-23-6 W2 subject to submission of the final plans for Schedule A.  
**Carried.**
- City of Melville Landfill – Setbacks  
**275/22 Chaban:** That the Council for the R.M. of Cana No. 214 request a proposal from the City of Melville to rectify the burrow pit and the guardhouse located on the W ½ 35-22-6 W2 at the City of Melville landfill in contravention of the setback requirements stipulated in The R.M. of Cana No. 214 Zoning Bylaw.  
**Carried.**
- Request for Culvert  
**276/22 N. Yelle:** That request for a culvert in an existing approach onto Range Road 2060 from the NW 30-22-5 W2 be tabled for Council to review possible solutions.  
**Carried.**
- Councillor Perry Yelle entered the Council Chambers at 8:46 a.m. and subscribed to his Oath of Office as required by The Municipalities Act.*
- Waterflow Concerns – SW 3-23-4 W2  
**277/22 Reinson:** That the waterflow concerns received from the landowner of the SW 2-23-4 W2 be tabled.  
**Carried.**
- Deputy Reeve  
**278/22 Gembey:** That in accordance with Section 91(1) of *The Municipalities Act*, Scott Edlin be appointed as Deputy Reeve for a one-year term effective November 14, 2022.  
**Carried.**
- Casual Labour Rates Policy #300-06  
**279/22 Gembey:** That the Casual Labour Rates Policy #300-06 be amended by removing the Council Mileage rate as a rate is provided under Policy #200-10 – Council Remuneration with the following rates updated as follows:  
- Trucks (used for hauling) ½ or ¾ ton - \$0.60/km; and  
- Trucks (used for hauling) one ton and over - \$0.60/km.  
**Carried.**
- 2022-2023 Committees and Appointments  
**280/22 Gembey:** That the Council for the R.M. of Cana No. 214 approve the 2022-2023 committee appointments and non-council appointments as shown on Schedule A attached hereto and forming part of these minutes.  
**Carried.**
- Request for Snow Removal  
**281/22 Chaban:** That the municipality provide snow removal on Range Road 2063 and Township Road 222 from the SE 21-22-6 W2 to Range Road 2062 as requested by the landowners of the SE 21-22-6 W2 as a non-priority item for the 2022/23 winter season in accordance with Snow Removal Policy #300-02 and further that the municipality will require annual written requests for all non-scheduled snow removal routes to be approved at Council's discretion further to Policy #300-02.  
**Carried.**
- Request for Snow Removal  
**282/22 N. Yelle:** That the municipality provide snow removal on Range Road 2060 from Township Road 222 to Township 220 by the landowner of the SW 22-22-6 W2 as a non-priority item for the 2022/23 winter season in accordance with Snow Removal Policy #300-02 and further that the municipality will require annual written requests for all non-scheduled snow removal routes to be approved at Council's discretion further to Policy #300-02.  
**Carried.**
- Additional Work Order  
**283/22 Chaban:** That Work Order 5-8 for bush removal be approved as presented subject to Highways Development Permit approval with the works to be cost-shared with the landowner of the SE 22-24-5 W2.  
**Carried.**

Haying Road Allowances – Litzemberger

**284/22 Chaban:** That the municipality revoke the haying ban implemented on Elmer Lizenberger under Resolution 262/22 with the custom work invoice in the amount of \$125.00 for grading completed by the municipality to remove hay left on the municipal road allowance cancelled and further that Administration be authorized to send a letter of apology to Elmer Litzemberger for incorrectly assuming he was responsible for leaving debris on the driving surface of the road allowance, contravening Section 2.c) of The Haying Policy Bylaw No. 10/2013.

**Carried.**

CN MP 278.70 - Rivers Subdivision

**285/22 Chaban:** That Administration be authorized to follow-up with Transport Canada regarding the Letter of Concerns dated November 5, 2020 for CN MP 278.70 on the Rivers Subdivision.

**Carried.**

Disaster Assistance

**286/22 Chaban:** That the R.M. of Cana No. 214 apply to the Ministry of Corrections, Policing and Public Safety to be designated an eligible assistance area under the Provincial Disaster Assistance Program (PDAP), which provides financial assistance for restoring essential services and property as a result of substantial damages caused by heavy snow on the 22<sup>nd</sup> – 24<sup>th</sup> day of April, 2022.

**Carried.**

Adjournment

**287/22 N. Yelle:** That this meeting adjourn (11:20 a.m.)

**Carried.**

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Administrator

R.M. of Cana No. 214  
List of Accounts for Approval  
as of 11/14/2022  
Batch: 2022-00063 to 2022-00070

Cheques	Date	Vendor Name	Reference	Payment Amount
EFT	31-Oct-22	Kali Tourney	October Payroll	\$4,148.53
EFT	31-Oct-22	Blair Rathgeber	October Payroll	\$4,129.68
EFT	31-Oct-22	Grant Shyngera	October Payroll	\$4,138.63
EFT	31-Oct-22	Leo Prokop	October Payroll	\$4,409.03
EFT	31-Oct-22	Jo-Anne Reid	October Payroll	\$1,968.85
OL	31-Oct-22	City of Melville	September Water	\$149.48
OL	31-Oct-22	Mastercard	Reimbursement	\$241.94
OL	31-Oct-22	MEPP	October Payable	\$5,048.14
OL	31-Oct-22	Receiver General	October Payable	\$8,600.96
OL	31-Oct-22	Sask Power/Energy	October Payable	\$714.28
OL	31-Oct-22	SaskTel	October Payable	\$339.82
OL	31-Oct-22	Ministry of Finance	GSSD - October collections	\$22,796.15
OL	31-Oct-22	SMHI	October Collections	\$17,867.55
4454	31-Oct-22	Petty Cash	Equipment Washing	\$200.00
4455	31-Oct-22	Christ the Teacher	October Collections	\$961.23
4456	31-Oct-22	Royal Canadian Legion	Poppy Fund	\$35.00
4457	14-Nov-22	Robert Almasi	Council Indemnity	\$884.00
4458	14-Nov-22	Tim Beres	Council Indemnity	\$4,554.10
4459	14-Nov-22	Ekos Holdings Ltd.	Tax Overpayment	\$5.84
4460	14-Nov-22	Gattinger Law Office	Tax Overpayment File 19504	\$50.98
4461	14-Nov-22	Grasslands News Group	Advertising	\$141.41
4462	14-Nov-22	Launders Lee & Asbjornhus B	Tax Overpayment	\$19.05
4463	14-Nov-22	Petty Cash	Reimbursement	\$85.00
4464	14-Nov-22	Melville & District Physician	2022/23 Levy	\$1,290.00
4465	14-Nov-22	Prairie Mapping	Maps	\$219.50
4466	14-Nov-22	Schick Darren Donna	Tax Overpayment	\$35.67
4467	14-Nov-22	Value Tire	Tire Repair	\$3,112.05
EFT	14-Nov-22	Canadian National	Flasher Gate Contract	\$623.00
EFT	14-Nov-22	Dical Transport	Freight Parts	\$87.57
EFT	14-Nov-22	Finning	Equipment Parts	\$98.20
EFT	14-Nov-22	Darcy Gembey	Council Indemnity	\$2,690.39
EFT	14-Nov-22	Ron Gerein	Plan Reviews	\$1,312.50
EFT	14-Nov-22	Municode	Inspections	\$633.27
EFT	14-Nov-22	Munisoft	Webinar	\$114.45
EFT	14-Nov-22	Ottenbreit Sanitation Service	Aug/Sep/Oct Otthon Garbage	\$1,590.28
EFT	14-Nov-22	Brian Reinson	Reeve Indemnity	\$2,019.05
EFT	14-Nov-22	Rocky Mountain Equipment	Shop Supplies	\$87.38
EFT	14-Nov-22	Kali Lazurko Tourney	Reimbursement	\$228.00
EFT	14-Nov-22	Toshiba Business Solutions	Oct/Nov Copier Meter Read	\$167.47
EFT	14-Nov-22	OK Tire	Tire Repair	\$69.94
EFT	14-Nov-22	SARM	Supplies/Benefits/Legal	\$3,588.41
EFT	14-Nov-22	Smith Steel	Equipment Repairs	\$153.52
OL	14-Nov-22	City of Melville	September Fire Calls	\$3,283.88
OL	14-Nov-22	Prairie Co-op	October Statement	\$15,453.62
Total				\$118,347.80

Certified correct this 14th day of November, 2022

Reeve

Administrator

R.M. of Cana No. 214  
2022-2023  
Appointments/Committees  
Schedule A

Effective November 14, 2022:

OFFICE, COMMITTEE OR BOARD	APPOINTEE	TERM OF OFFICE
Administrator, <i>Stray Animals Act</i>	Administrator	2022-23
Acting Administrator, <i>Stray Animals Act</i>	Reeve or Office Assistant	2022-23
Auditor	Prairie Strong Chartered Professional Accountants	2022-23
Building Inspector Residential	The Home Team Ron Gerein	2022-23
Building Inspector Commercial	MuniCode Services Ltd.: Wayne Meier, Clayton Meier, Ryan Thiessen, Travis Elkin, Shenah Cartier, Clint Vargo and Jordan Hoffo	2022-23
Fire Rangers	Division Councillors	2022-23
Fire Chief	Tyrone Mogenson	2022-23
Pest Control Officer	Ron Lang	2022-23
Solicitor	Bell, Krekelwich & Chambers; SARM Legal Departm	2022-23
Weed Inspector	Jade Delaurier	2022-23

STANDING COMMITTEES OF COUNCIL	APPOINTEE	TERM OF OFFICE
EMO Committee	Council for the R.M. of Cana No. 214	2022-23
Kaposvar Dam Committee	Reeve Reinson, Councillors Chaban and Gembey	2022-23
Land Claims Committee	Councillors N. Yelle, Chaban and Gembey	2022-23
Machine/Tool/Building/Snow Committee	Councillor Div. No. 1 and Councillor Div. No. 6	2022-23
Road Committee	Reeve Reinson, Councillor where work is being done and Councillor with next highest number	2022-23

NON-COUNCIL BOARDS AND COMMISSIONS	APPOINTEE	TERM OF OFFICE
Assiniboine Watershed Stewardship Association Board	Councillor P. Yelle	2022-23
Ag Health & Safety Representative	Councillor Beres	2022-23
Board of Revision	Western Municipal Consulting Ltd.	2022-23
Development Appeals Board	Western Municipal Consulting Ltd.	2022-23
Fire Protection Board	Reeve Reinson and Councillors N. Yelle and Beres	2022-23
Library Board	Councillor Gembey	2022-23
Local Emergency Coordinator	Reeve Reinson	2022-23
Melville & District Physician Recruitment & Retention Committee	Reeve Reinson	2022-23
Regional Park Board	Councillor Chaban	2022-23
Yorkton Creek Watershed Board	Councillor Edlin	2022-23
Yorkville Public Utility Board	Reeve Reinson and Councillor Gembey	2022-23