

**Minutes of the Regular Meeting of the Council of the Rural Municipality of Cana No. 214**  
**Held Tuesday the 10<sup>th</sup> day of January, 2023**  
**In the Municipal Office at 110-5<sup>th</sup> Avenue East, Melville, Saskatchewan**

**Present:**

Reeve -	Brian Reinson
Councillor Division 1 -	Scott Edlin
Councillor Division 2 -	Nelson Yelle
Councillor Division 3 -	Tim Chaban
Councillor Division 4 -	Darcy Gembey
Councillor Division 5 -	Tim Beres
Councillor Division 6 -	Perry Yelle
Administrator -	Kali Tourney

**Call to Order:**

A quorum being present, Reeve Brian Reinson called the meeting to order at 9:00 a.m.

**Minutes:**

**1/23** **Edlin:** That the minutes of the Regular Meeting of Council held December 13, 2022 be approved as presented.

**Carried.**

**Financial Reports:**

**2/23** **Gembey:** That the Statement of Financial Activities and the bank reconciliation for the month of December 2022 be accepted as presented.

**Carried.**

**Transfers to Reserves**

**3/23** **Beres:** That the Council for the R.M. of Cana No. 214 authorize the following transfers to reserves:

310-100-100 – Future Road Construction:	(\$250,000.00)
310-100-200 – Capital Expenditures:	\$100,000.00

**Carried.**

**Investment Options**

**4/23** **Beres:** That the balance upon renewal in the Term Account 831800375642 be transferred to a 24-month Non-Redeemable Term at 4.85% with the Cornerstone Credit Union.

**Carried.**

**Accounts:**

**5/23** **Edlin:** That the accounts in the amount of \$215,799.35 as indicated on the list attached hereto and forming part of these minutes be approved for payment.

**Carried.**

**Correspondence:**

**6/23** **N. Yelle:** That the following correspondence having been read now be filed:

a) SARM	2023 Membership Fees
b) ECTPC	Membership
c) S/Sgt. Burton Jones	Yorkton Detachment Monthly Occurrence Summary
d) SAMA	2023 Annual Meeting

**Carried.**

**Administration Reports:**

**Development Report**

**7/23** **Chaban:** That the Development Report for the period of October 1 to December 31, 2022 be accepted as presented.

**Carried.**

**Asset Management Report**

**8/23** **Gembey:** That the Assessment Management Review Report be accepted as presented.

**Carried.**

**New Business:**

- 9/23** Fidelity Bond  
**Gembey:** That pursuant to Section 113 of *The Municipalities Act*, the Fidelity Bond provided through the Saskatchewan Association of Rural Municipalities providing Fifty Thousand Dollars (\$50,000.00) coverage for the Administration be accepted as presented.  
**Carried.**
- 10/23** Workers' Compensation Board – Elected Officials  
**Gembey:** That for the year 2023 the Reeve and each Council Member be insured under *The Workers' Compensation Act* at the rate of Thirty-Nine Thousand, One Hundred and Seventy Dollars (\$39,170.00) per elected official.  
**Carried.**
- 11/23** RMAA Spring Workshop  
**Beres:** That Administrator Kali Tourney be authorized to attend the 2022 RMAA Spring Workshop in Melville, SK on March 29, 2023 with a registration fee of \$100.00 in accordance with Policy #200-11.  
**Carried.**
- 12/23** Saskatchewan Lotteries Grant  
**Chaban:** That Administration be authorized to send a letter to the City of Melville requesting clarification on the eligibility criteria under the City's Recreation Department Saskatchewan Lotteries Community Grant Program Information and a list of all applications submitted under the 2023 Saskatchewan Lotteries intake.  
**Carried.**
- 13/23** City of Melville Landfill – Burrow Pit  
**Chaban:** That the R.M. of Cana No. 214 maintain the deadline of March 15, 2023 for the corrective action required under Resolution 309/22 for the burrow pit located on the W ½ 35-22-6 W2 at the City of Melville landfill and further that due to safety concerns the municipality shall require the temporary fencing and signage installed by January 19, 2023.  
**Carried.**
- 14/23** Development Permit No. 2022-03 – Outstanding Items  
**Chaban:** That Administration be authorized to send a letter to the City Melville requesting all outstanding items under the Conditions of Approval for Development Permit No. 2022-03.  
**Carried.**
- 15/23** Lagoon Access Maintenance  
**Chaban:** That Administration be authorized to send a letter to the City of Melville notifying the City that the municipality has received complaints regarding the winter maintenance of Range Road 2063 as access to the City lagoon and further that under Road Maintenance Agreement 2022-03 maintenance of Range Road 2063 is the City's responsibility for the duration of the Agreement therefore the road must be plowed in a safe and timely manner.  
**Carried.**
- 16/23** Snow Removal Custom Work  
**Gembey:** That Administration be authorized to notify the landowner of the NE 18-24-4 W2 that the municipality will not be providing snow removal custom work for their yard or laneway in accordance with Custom Work Policy #300-07.  
**Carried.**
- 17/23** SaskWater Discharge  
**Edlin:** That Administration be authorized to send a letter to SaskWater requesting the amount of daily discharge into Crescent Creek from the water treatment plant located in the City of Melville and as well as their notification process when releasing discharge.  
**Carried.**
- Delegation:**  
11:10 a.m. – Grant Lacaille – Brandt Tractor
- 18/23** Adjournment  
**N. Yelle:** That this meeting adjourn (11:39 a.m.)  
**Carried.**

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 Reeve

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 Administrator

R.M. of Cana No. 214  
List of Accounts for Approval  
as of 01/10/2023  
Batch: 2022-00077 to 2023-00002

Cheques	Date	Vendor Name	Reference	Payment Amount
EFT	31-Dec-22	Kali Tourney	December Payroll	\$4,793.10
EFT	31-Dec-22	Blair Rathgeber	December Payroll	\$4,773.61
EFT	31-Dec-22	Grant Shyngera	December Payroll	\$4,773.61
EFT	31-Dec-22	Leo Prokop	December Payroll	\$2,150.19
EFT	31-Dec-22	Jo-Anne Reid	December Payroll	\$2,305.88
EFT	31-Dec-22	Mel Vindevoghel	December Payroll	\$250.00
OL	31-Dec-22	City of Melville	Fire Calls	\$8,692.33
OL	31-Dec-22	Mastercard	Reimbursement	\$731.62
OL	31-Dec-22	MEPP	December Payable	\$4,354.52
OL	31-Oct-22	Receiver General	December Payable	\$5,861.51
OL	31-Oct-22	Sask Power/Energy	December Payable	\$1,544.31
OL	31-Oct-22	SaskTel	December Payable	\$340.01
OL	31-Oct-22	Ministry of Finance	GSSD - December Collections	\$37,243.18
OL	31-Oct-22	SMHI	December Collections	\$46,512.51
4490	31-Dec-22	Scott Edlin	Council Indemnity	\$3,264.00
4491	31-Dec-22	Greg Hahn	December Lease	\$400.00
4492	31-Dec-22	Parkland Search & Rescue	Donation	\$500.00
4493	31-Dec-22	Prairie Mapping	Maps	\$403.59
4494	31-Dec-22	RM of Orkney	Filters	\$400.00
4495	31-Dec-22	Western Municipal Consultin	Board Services	\$472.50
4496	31-Dec-22	Perry Yelle	Council Indemnity	\$985.00
4497	31-Dec-22	Christ the Teacher	December Collections	\$5,766.81
EFT	31-Dec-22	Finning	Parts	\$4,372.34
EFT	31-Dec-22	Hillside Welding	Steel	\$451.69
EFT	31-Dec-22	RCAP Leasing	January Lease	\$124.32
EFT	31-Dec-22	Redhead Equipment Ltd.	Repairs	\$5,458.97
EFT	31-Dec-22	Repsch Agri Parts	Parts	\$69.88
EFT	31-Dec-22	SARM	Office Supplies & Parts	\$534.34
EFT	10-Jan-23	Minister of Finance	Fire Dispatch Services	\$1,661.10
EFT	10-Jan-23	APAS	Membership Fee	\$11,351.40
EFT	10-Jan-23	SARM	Insurance, LSIP, Bond, PSIP, Liabilit	\$39,513.22
EFT	10-Jan-23	Munisoft	Equipment & Software Maintenanc	\$4,720.83
EFT	10-Jan-23	Canadian National	Flasher Gate Contract	\$623.00
4498	10-Jan-23	RM of Saltcoats	Gravel Road Maintenance	\$2,100.00
4499	10-Jan-23	Canadian Tire	Shop Supplies	\$222.11
4500	10-Jan-23	Fortunes Tools'n' Toys	Snow Removal	\$126.00
4501	10-Jan-23	Rural Municipal Administrato	Membership Fee	\$425.00
4502	10-Jan-23	SGL	Plate Renewals/Mack/Trailer	\$2,663.26
4503	10-Jan-23	Grasslands News Group	Subscription	\$38.00
OL	10-Jan-23	Prairie Co-op	December Statement	\$4,680.46
OL	10-Jan-23	City of Melville	December Water	\$145.15
Total				\$215,799.35

Certified correct this 10th day of January, 2023

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Reeve

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Administrator