

**Minutes of the Regular Meeting of the Council of the Rural Municipality of Cana No. 214**

**Held Tuesday the 14<sup>th</sup> day of February, 2023**

**In the Municipal Office at 110-5<sup>th</sup> Avenue East, Melville, Saskatchewan**

**Present:**

Reeve -	Brian Reinson
Councillor Division 1 -	Scott Edlin
Councillor Division 2 -	Nelson Yelle
Councillor Division 3 -	Tim Chaban
Councillor Division 4 -	Darcy Gembey
Councillor Division 5 -	Tim Beres – Electronic Participation
Councillor Division 6 -	Perry Yelle
Administrator -	Kali Tourney

**Call to Order:**

A quorum being present, Reeve Brian Reinson called the meeting to order at 9:00 a.m.

**Minutes:**

**19/23** **Edlin:** That the minutes of the Regular Meeting of Council held January 10, 2023 be approved as presented.

**Carried.**

**Financial Reports:**

**20/23** **Gembey:** That the Statement of Financial Activities and the bank reconciliation for the month of January 2023 be accepted as presented.

**Carried.**

**Special Service Area**

**21/23** **Beres:** That the 2022 Year End Statement of Revenue and Expenditures for the Special Service Area of Otthon be accepted as presented.

**Carried.**

**Accounts:**

**22/23** **Edlin:** That the accounts in the amount of \$78,040.22 as indicated on the list attached hereto and forming part of these minutes be approved for payment.

**Carried.**

**Correspondence:**

**23/23** **Gembey:** That the following correspondence having been read now be filed:

a) S/Sgt. T.L. Adams	Melville Detachment Mayors Report Q3
b) Marie Oystrick	Otthon Concerns
c) Ross Fisher	The Health Foundation
d) Hudson Bay Route Association	Annual Achievement Report
e) Ministry of Government Relations	File R0226-22R Closed
f) S/Sgt. Burton Jones	Yorkton Detachment Monthly Occurrence Summary

**Carried.**

**New Business:**

**March Meeting**

**24/23** **Chaban:** That the Council Meeting scheduled to be held on Tuesday, March 14, 2023 be changed to Tuesday, March 7, 2023 commencing at 9:00 a.m. on the Council Chambers at 110 – 5<sup>th</sup> Ave. E. Melville, SK.

**Carried.**

**SARM Convention**

**25/23** **Gembey:** That each member of Council and all employees be authorized to attend the 2023 SARM Annual Convention in Saskatoon, SK from March 14-16, 2023 in accordance with Policy #200-10 and Policy #200-11.

**Carried.**

- 26/23** Municipal Hail  
**Chaban:** That Nelson Yelle be appointed to attend the Annual Meeting of the Saskatchewan Municipal Hail Association to be held March 14, 2023 in Saskatoon, SK.  
**Carried.**
- 27/23** Destruction of Records  
**Edlin:** That the Council for the R.M. of Cana No. 214 authorize Administration to proceed with the destruction of records as presented by the Administrator in Schedule 1 dated February 14, 2023 as per the municipality's Destruction of Records Bylaw 1-17.  
**Carried.**
- 28/23** 2023 Clubroot Pest Control Officer Appointment  
**Gembey:** That, as part of the 2023 clubroot survey being conducted by the Ministry of Agriculture, the R.M. of Cana No. 214 appoints the following Plant Health Officers as Pest Control Officers for 2023:
- |  |  |
|--|--|
| Tayo Adegeye                           | Katey Makohoniuk                       |
| Plant Health Officer – SARM Division 1 | Plant Health Officer – SARM Division 4 |
| Joanne Kwasnicki                       | Chelsea Neuberger                      |
| Plant Health Officer – SARM Division 2 | Plant Health Officer – SARM Division 5 |
| Betty Johnson                          | Colleen Fennig                         |
| Pant Health Officer – SARM Division 3  | Plant Health Officer – SARM Division 6 |
- Carried.**
- 29/23** Application to Purchase Crown Land – Lease 0100589  
**Gembey:** That the R.M. of Cana No. 214 agrees to the sale of the lands under Lease Number 0100589 on the NE 1-24-4 W2.  
**Carried.**
- 30/23** Retirement Gift  
**Edlin:** That the municipality accept the quote from Olson Silver Company for a retirement gift as presented.  
**Defeated.**
- 31/23** Saskatchewan Lotteries Grant  
**Chaban:** That for the purpose of the Saskatchewan Lotteries Community Grant Program the R.M. of Cana No. 214 allocate its per capita amount to the City of Melville for the year 2024-2025 on the condition that the municipality's allocation be awarded to applicants located in the R.M. of Cana should they apply and further that the City of Melville's Recreation Department Program Information and Guidelines be amended so that the majority of the participants benefiting from the project are not required to reside in the City to ensure R.M. of Cana ratepayers may benefit from the program.  
**Carried.**
- 32/23** Development Permits No. 202203 & 2022-06 – Plan Deviations  
**Gembey:** That the R.M. of Cana No. 214 require any deviation in the plans submitted under Development Permits No. 2022-03 and 2022-06 in accordance with Condition of Approval No. 1 for changes that alter the layout and affect the conformity to zoning requirement and for changes that alter compliance requirements for provincial and federal approvals, licenses or permits.  
**Carried.**
- 33/23** Application for Dust Control  
**Beres:** That the request for dust control on Township Road 241 (McKim Road) in front of the Finnie residence on the SE 8-24-5 W2 be approved in accordance with Dust Control Policy #300-10.  
**Carried.**
- Delegation:**  
10:45 a.m. – Kim Gartner, Conex Wireless – Culvert Tracking – Electronic Participation  
11:00 a.m. – Morley & Paula Maier – Yellowhead Nature Society
- 34/23** Yellowhead Nature Society  
**P. Yelle:** That the municipality grant permission to the Yellowhead Nature Society to place signs promoting the protection of wildlife habitat on municipal road allowances on the condition the road allowances to be signed be submitted for approval by Council.  
**Carried.**
- Delegation:**  
11:30 a.m – Holden Groeneveld & Brent Berjian, PME Inc. – Burrow Pit Settlement

**Closed Session**

- 35/23** **Reinson:** That the meeting enter into closed session at 11:34 a.m. in accordance with Section 120(2)(a) of *The Municipalities Act* and Section 21 of *The Local Authority Freedom of Information and Protection of Privacy Act* to solicitor-client privilege information. **Carried.**

In attendance: Brian Reinson, Scott Edlin, Nelson Yelle, Tim Chaban, Darcy Gembey, Tim Beres, Perry Yelle and Kali Tourney.

**Open Session**

- 36/23** **Reinson:** That the meeting reconvene into regular session at 11:43 a.m. **Carried.**

**Burrow Pit Settlement Offer**

- 37/23** **Chaban:** That the municipality deny the settlement offered from PME Inc. for the location of the burrow pit located on the W ½ 35-22-6 W2 at the City of Melville landfill as the issue falls under the R.M. of Cana No. 214 Zoning Bylaw Z2-2016 and *The Planning and Development Act* and therefore no legal authority exists to accept the request and further that the municipality maintain the previously established deadline of March 15, 2023 for the corrective action required under Resolution 309/22. **Carried.**

**Policy #300-09 - Approach**

- 38/23** **Gembey:** That the Approach Policy #300-09 be amended to include an application form and a timeline of 60 days for works to be completed or the municipality may complete the works as a billable custom work item. **Carried.**

**Gravel Agreement Extension – Par. A, Plan 102331954**

- 39/23** **Edlin:** That Administration be authorized to draft an extension to the Gravel Agreement Dated May 1, 2020 with the landowners of Parcel A, Plan 102331954 for the purchase of pit run for the year 2023. **Carried.**

**Vehicle Safeties**

- 40/23** **Beres:** That the municipality use North 47 for vehicle safeties for 2023. **Carried.**

**Office Snow Removal**

- 41/23** **N. Yelle:** That office snow removal be included on the August, 2023 agenda. **Carried.**

**Adjournment**

- 42/23** **N. Yelle:** That this meeting adjourn (12:19 p.m.) **Carried.**

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 Reeve

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 Administrator

R.M. of Cana No. 214  
List of Accounts for Approval  
as of 02/14/2023  
Batch: 2023-00003 to 2023-00013

<b>Cheques</b>	<b>Date</b>	<b>Vendor Name</b>	<b>Reference</b>	<b>Payment Amount</b>
4504	17-Jan-23	Perry Yelle	Council Indemnity	\$691.40
EFT	31-Jan-23	Kali Tourney	January Payroll	\$3,955.12
EFT	31-Jan-23	Blair Rathgeber	January Payroll	\$3,980.88
EFT	31-Jan-23	Grant Shyngera	January Payroll	\$3,120.88
EFT	31-Jan-23	Jo-Anne Reid	January Payroll	\$1,556.53
EFT	31-Jan-23	Hillside Welding	Shop Supplies	\$323.29
EFT	31-Jan-23	Ottenbreit Sanitation	December Garbage Otthon	\$533.04
EFT	31-Jan-23	Toshiba Business Solutions	January Copier Meter Read	\$130.54
OL	31-Jan-23	Mastercard	Reimbursement	\$1,499.40
OL	31-Jan-23	MEPP	January Payable	\$3,832.10
OL	31-Jan-23	Receiver General	January Payable	\$7,169.78
OL	31-Jan-23	Sask Power/Energy	January Payable	\$1,618.97
OL	31-Jan-23	SaskTel	January Payable	\$337.89
OL	31-Jan-23	Ministry of Finance	GSSD - January Collections	\$5,009.79
OL	31-Jan-23	SMHI	January Collections	\$3,159.00
4505	31-Jan-23	Fortunes Tools'n' Toys	Snow Removal	\$283.50
4506	31-Jan-23	Greg Hahn	January Lease	\$400.00
4507	31-Jan-23	RMAA Workshop Fund	Workshop	\$100.00
4508	14-Feb-23	3D Plumbing & Heating Inc.	Office Heat	\$387.40
4509	14-Feb-23	Alberts Homestead Farm Ltd.	Snow Ridges	\$777.00
4510	14-Feb-23	Dillon Chaban	Beaver Tails	\$30.00
4511	14-Feb-23	Maddisoon Chaban	Beaver Tails	\$30.00
4512	14-Feb-23	Joe Dumelie	Beaver Tails	\$270.00
4513	14-Feb-23	Fortunes Tools'n' Toys	Snow Removal & Hauling	\$614.25
4514	14-Feb-23	Jobsite Mechanical Services	Vehicle & Trailer Safety	\$3,892.17
4515	14-Feb-23	Maks Construction	Beaver Dam Removal	\$1,387.50
4516	14-Feb-23	Prairie Mapping Services	RM Maps	\$175.93
4517	14-Feb-23	SAMA	Requisition	\$18,750.00
4518	14-Feb-23	Sask Tip Inc.	Membership	\$100.00
EFT	14-Feb-23	Brian Reinson	Reeve Indemnity & Beaver Tails	\$1,492.80
EFT	14-Feb-23	Canadian National	January/February Contract	\$1,246.00
EFT	14-Feb-23	SARM	Training	\$26.25
EFT	14-Feb-23	Parkland Regional Library	Municipal Levy	\$6,237.60
EFT	14-Feb-23	Municode Services Ltd.	Inspection	\$249.49
EFT	14-Feb-23	Canadian Tire	Supplies	\$68.78
EFT	14-Feb-23	Toshiba Business Solutions	February Copier Meter Read	\$56.10
OL	14-Feb-23	Prairie Co-op	January Statement	\$4,399.08
OL	14-Feb-23	City of Melville	January Water	\$147.76
			Total	\$78,040.22

Certified correct this 14th day of February, 2023

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Reeve

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Administrator