

Minutes of the Regular Meeting of the Council of the Rural Municipality of Cana No. 214

Held Tuesday the 13th day of June, 2023

In the Municipal Office at 110-5th Avenue East, Melville, Saskatchewan

Present:

Reeve - Brian Reinson
Councillor Division 2 - Nelson Yelle
Councillor Division 3 - Tim Chaban
Councillor Division 4 - Darcy Gembey
Councillor Division 5 - Tim Beres
Councillor Division 6 - Perry Yelle
Administrator - Kali Tourney

Absent:

Councillor Division 1 - Scott Edlin

Call to Order:

A quorum being present, Reeve Brian Reinson called the meeting to order at 9:00 a.m.

Minutes:

101/23 **Gembey:** That the minutes of the Regular Meeting of Council held May 9, 2023 be approved as presented.

Carried.

Financial Reports:

102/23 **N. Yelle:** That the Statement of Financial Activities and the bank reconciliation for the month of May 2023 be accepted as presented.

Carried.

Cancel Cheque No. 4462

103/23 **Gembey:** That Cheque No. 4462 in the amount of \$19.05 be cancelled due to being stale-dated.

Carried.

Councillor Tim Chaban entered the Council Chambers (9:07 a.m.)

Accounts:

104/23 **Beres:** That the accounts in the amount of \$108,723.60 as indicated on the list attached hereto and forming part of these minutes be approved for payment.

Carried.

Correspondence:

105/23 **Beres:** That the following correspondence having been read now be filed:

- | | | |
|----|------------------------------|---|
| a) | Cpl. Mark Oman | RCMP Yorkton Detachment Priorities Consultation |
| b) | R.M. of Fertile Belt No. 183 | Professional Development |
| c) | S/Sgt. Burton Jones | Yorkton Detachment Monthly Occurrence Summary |
| d) | Marie Oystrick | Otthon Concerns – 36 First Ave. |
| e) | Marie Oystrick | Otthon Concerns – Snow Removal |
| f) | Marie Oystrik | Otthon Concerns - Grass |

Carried.

Bylaws:

Bylaw 2/2023 – Amend Council Procedures Bylaw

106/23 **Gembey:** That Bylaw No. 2/2023 being a bylaw to amend Bylaw No. 1/2021 The Council Procedures Bylaw, 2021 be read a first time.

Carried.

107/23 **P. Yelle:** That Bylaw No. 2/2023 be read a second time.

Carried.

108/23 **N. Yelle:** That Bylaw No. 2/2023 be given three readings at this meeting.

Defeated.

Administration Reports:**109/23** 2023 RMAA Convention Report**Chaban:** That the 2023 RMAA Convention Report be accepted as presented.**Carried.****New Business:**Tax Enforcement**110/23** **Beres:** That Administration be authorized to proceed under *The Tax Enforcement Act* to acquire title for the following described lands:

<u>Legal</u>	<u>Title</u>
SW 21-22-5 W2	123698324
SE 10-23-5 W2	123524142
Parcel A, Plan 101684178	139030949
Parcel A, Plan 69Y02128	153252974
SW 19-24-4 W2	140356076
Lot 6, Blk 1, Plan W2614	130259516
Lot 7, Blk 1, Plan W2614	130259538
Lot 8, Blk 1, Plan W2614	130259549
Parcel A, Plan 97Y12477	141394967

Carried.**111/23** Application to Amend OCP & Zoning Bylaw**Beres:** That the Council for the R.M. of Cana No. 214 authorize Administration to proceed with the amendment to Bylaw No. Z1/2016 known as the Official Community Plan (OCP) to redesignate the NW 9-24-5 W2 from Future Country Residential to an Agricultural Area under the OCP Future Land Use Map and the amendment to Bylaw Z2-2016 known as the Zoning Bylaw and to amend the Zoning District Map by rezoning the NW 9-24-5 W2 from (CR1)-Country Residential to (A)-Agriculture.**Carried.****112/23** Bylaw Z8/2023 – A Bylaw to Amend Bylaw Z1/2016 known as the Official Community Plan**Gembey:** That Bylaw No. Z8/2023 being a bylaw to amend Bylaw Z1/2016 known as the Official Community Plan be read a first time.**Carried.****113/23** Bylaw Z9/2023 – A Bylaw to Amend Bylaw Z2/2016 known as the Zoning Bylaw**Reinson:** That Bylaw No. Z9/2023 being a bylaw to amend Bylaw Z2/2016 known as the Zoning Bylaw be read a first time.**Carried.****114/23** Public Hearing & Public Notice**Chaban:** That a Public Hearing for the Official Community Plan amendment Bylaw Z8/2023 and Zoning Bylaw amendment Bylaw Z9/2023 be set for July 11, 2023 at 9:00 a.m. at the R.M. of Cana No. 214 Municipal Office located at 110 – 5th Ave. E. Melville, SK and that Administration be authorized to prepare the necessary public notice and advertisements as legislated.**Carried.****115/23** Administrator Maternity Leave**Gembey:** That the Council for the R.M. of Cana No. 214 acknowledge Kali Tourney commencing maternity leave with a tentative effective date of August 11, 2023.**Carried.****116/23** Administrator Term Position**Beres:** That the Council for the R.M. of Cana No. 214 hire Marj Beatty as Administrator at a rate of pay of \$40.00 per hour for a one-year term with a tentative effective date of August 1, 2023 with the position to terminate upon the return of Administrator Kali Tourney from maternity leave.**Carried.****117/23** Administrative Assistance**N. Yelle:** That the Council for the R.M. of Cana No. 214 hire Donna Westerhaug on a contract basis for administrative assistance to be utilized at the Administrator's discretion.**Carried.**

- 118/23** Office Equipment Upgrades
Gembey: That the Council for the R.M. of Cana No. 214 accept the quotes for MuniSoft for remote system access upgrades in the amount of \$1,084.00 plus applicable shipping and taxes and \$1,956.00 plus application shipping and taxes for a laptop.
Carried.
- 119/23** Application for Dust Control
P. Yelle: That the following requests for dust control be approved in accordance with Dust Control Policy #300-10:
- On Range Road 2043 in front of the Sandercock residence on the NE 33-24-4 W2; and
- On Range Road 2051 in front of the Melanson residence on the NE 26-22-5 W2.
Carried.
- 120/23** Public Hearing: 10:00 a.m.
Reinson: That the Council for the R.M. of Cana No. 214 now suspend this meeting at 10:00 a.m. to hold a public hearing to hear any submissions on a discretionary use application on the NE 33-23-6 W2.
Carried.
- 121/23** **Reinson:** That the Council for the R.M. of Cana No. 214 now close the hearing at 10:13 a.m. and reconvene the regular council meeting.
Carried.
- 122/23** Discretionary Use Application – NE 33-23-6 W2
Gembey: That the Council for the R.M. of Cana No. 214 table the decision on the Development Permit Application being an application for gravel and sand extraction on the NE 33-23-6 W2 until approval is received from the agencies to which the application was referred.
Carried.
- 123/23** Request for Approach
P. Yelle: That the request for an approach onto Range Road 2061 from the NE 2-24-6 W2 be approved in accordance with Approach Policy #300-09.
Carried.
- 124/23** Request for Approach
Chaban: That the request for an approach onto Fairland Road from the SE 12-23-6 W2 be approved in accordance with Approach Policy #300-09 upon receipt of the application form forming part of Policy #300-09.
Carried.
- 125/23** Request for Approach
P. Yelle: That the request for an approach onto Banner Road from the SW 35-23-6 W2 be approved in accordance with Approach Policy #300-09.
Carried.
- 126/23** AWSA 2023 Well Decommissioning Campaign
Beres: That the R.M. of Cana No. 214 participate in the 2023 well decommissioning campaign administered by the Assiniboine Watershed Stewardship Association (AWSA) and further that the municipality agrees to pay contractor invoices and apply to the Farm Ranch Water Infrastructure Program on behalf of landowners to decommission abandoned/unused wells in the municipality with the remaining outstanding balance not funded under the program (\$300.00) the responsibility of the landowner.
Carried.
- 127/23** Drainage Concerns – NE 9-23-4 W2
P. Yelle: That Administration be authorized to send a letter to the landowner of the NE 9-23-4 W2 formally requesting permission to access the property for the purpose of cleaning obstructions from Crescent Creek located on the property as the municipality has concerns for municipal road infrastructure and private property should water held back by the obstructed channel continue to accumulate and eventually overflow.
Carried.
- Conflict of Interest**
Councillor Perry Yelle declared a conflict of interest in the next item of business due to personal involvement, therefore he is leaving the Council Chambers, is not participating in any discussion and is abstaining from voting (10:52 a.m.)

Yelle Pit - Purchase of Materials

128/23 Gembey: That Administration be authorized to draft an Agreement for Gravel Purchase for materials on the NW 24-23-6 W2 as discussed.

Carried.

Councillor Perry Yelle entered the Council Chambers as a Delegation (11:08 a.m.)

Delegation

11:08 a.m. – Perry Yelle – Sale of Materials

Councillor Perry Yelle left the Council Chambers (11:11 a.m.)

Texas Gate Purchase – Yelle Pit

129/23 Reinson: That the Council for the R.M. of Cana No. 214 authorize up to \$5,300.00 excluding freight and applicable taxes for the purchase of a 7 foot x 20 foot heavy duty Texas Gate for the Yelle Pit.

Carried.

Councillor Perry Yelle returned to the Council Chambers (11:21 a.m.)

605 Soft Spot

130/23 Beres: That the Council for the R.M. of Cana No. 214 authorize the arrangement of approximately 400 feet of dust control to alleviate soft spots on the 605 Grid.

Carried.

Adjournment

131/23 N. Yelle: That this meeting adjourn (12:13 p.m.)

Carried.

Reeve

Administrator

R.M. of Cana No. 214
List of Accounts for Approval
as of 06/13/2023
Batch: 2023-00039 to 2023-00044

Cheques	Date	Vendor Name	Reference	Payment Amount
EFT	31-May-23	Kali Tourney	May Payroll	\$4,128.45
EFT	31-May-23	Blair Rathgeber	May Payroll	\$4,232.94
EFT	31-May-23	Grant Shyngera	May Payroll	\$4,232.94
EFT	31-May-23	Jo-Anne Reid	May Payroll	\$2,036.98
EFT	31-May-23	Leonard Prokop	May Payroll	\$3,210.60
EFT	31-May-23	Kali Tourney	Reimburse RMAA Convention	\$408.00
OL	31-May-23	MEPP	May Payable	\$4,786.10
OL	31-May-23	Receiver General	May Payable	\$8,653.54
OL	31-May-23	Sask Power/Energy	May Payable	\$784.42
OL	31-May-23	SaskTel	May Payable	\$343.96
OL	31-May-23	Ministry of Finance	GSSD - May Collections	\$1,332.31
OL	31-May-23	Pitney Works	Postage	\$1,590.80
4546	31-May-23	Christ The Teacher	May Collections	\$4.60
4547	13-Jun-23	Capital Industries	Speed Plow Accessories	\$3,987.38
4548	13-Jun-23	Fortunes Tools'n Toys	Bobcat Assist/April Snow	\$309.75
4549	13-Jun-23	Pattison Agrilculture	Equipment Supplies	\$230.10
4550	13-Jun-23	Petty Cash	Re-establish Petty Cash	\$240.00
4551	13-Jun-23	Prairie Strong Chartered Acct	2022 Audit	\$6,299.25
4552	13-Jun-23	RM of Saltcoats	Gravel TWP RD 230	\$2,120.00
4553	13-Jun-23	Value Tire	Equipment Repairs	\$1,224.54
4554	13-Jun-23	Nelson Yelle	Reimburse	\$17.00
4555	13-Jun-23	Prairie Mapping	RM Maps	\$230.08
EFT	13-Jun-23	Canadian Tire	Small Tools	\$33.29
EFT	13-Jun-23	Dionco Sales & Service Ltd.	Mower Blades	\$876.90
EFT	13-Jun-23	Melville Hardware Ltd.	Shop Supplies	\$78.71
EFT	13-Jun-23	Municode Services Ltd.	Building Inspection	\$249.49
EFT	13-Jun-23	OK Tire	Tire Repairs & Replacements	\$2,110.69
EFT	13-Jun-23	Ottenbreit Sanitation Service	April & May Garbage	\$1,063.75
EFT	13-Jun-23	Prairie Steel	Culverts	\$23,274.63
EFT	13-Jun-23	RCAP Leasing	June & July Lease	\$248.64
EFT	13-Jun-23	Redhead Equipment Ltd.	Grader & Excavator Blades, Parts	\$9,221.23
EFT	13-Jun-23	Rocky Mountain Equipment	Shop Supplies	\$87.38
EFT	13-Jun-23	Smith Steel Inc.	Steel	\$644.24
EFT	13-Jun-23	SARM	Grader Supplies	\$4,850.82
EFT	13-Jun-23	Toshiba Business Solutions	Copier Read May	\$78.90
EFT	13-Jun-23	Brian Reinson	Reeve Indemnity	\$1,525.09
OL	13-Jun-23	City of Melville	May Water Bill	\$152.26
OL	13-Jun-23	Prairie Co-op	May Statement	\$13,823.84
Total				\$108,723.60

Certified correct this 13th day of June, 2023

Reeve

Administrator