

Minutes of the Regular Meeting of the Council of the Rural Municipality of Cana No. 214

Held Tuesday the 21st day of November, 2023

In the Municipal Office at 110-5th Avenue East, Melville, Saskatchewan

Present:

Reeve -	Brian Reinson
Councillor Division 1 -	Scott Edlin
Councillor Division 2 -	Nelson Yelle
Councillor Division 3 -	Tim Chaban – electronic participation
Councillor Division 4 -	Darcy Gembey
Councillor Division 5 -	Tim Beres
Councillor Division 6 -	Perry Yelle
Administrator -	Marj Beatty

Call to Order:

A quorum being present, Reeve Brian Reinson called the meeting to order at 8:00 a.m.

Minutes:

237/23 Gembey: That the minutes of the Regular Meeting of Council held October 10, 2023 be approved as amended by correcting resolution 221/23 to read “\$735,645.07”.

Carried.

Financial Reports:

238/23 Chaban: That the Statement of Financial Activities and the bank reconciliation for the month of October 2023 be accepted as presented

Carried.

Councillor Tim Chaban joined the meeting via Zoom (8:06 a.m.)

Accounts:

239/23 N Yelle: That the accounts in the amount of \$201,780.85 as indicated on the list attached hereto and forming part of these minutes be approved for payment.

Carried.

240/23 SARM – Excess Liability Insurance

Chaban: That the council for the R.M. of Cana No. 214 approve increasing excess liability insurance in 2024 to \$5,000,000 to align with Section 6 of the Fire Protection Agreement between the City of Melville and the R. M. of Cana No. 214.

Carried.

Correspondence:

241/23 S Edlin: That the following correspondence having been read now be filed:

- | | |
|--|---|
| a) S/Sgt. Burton Jones | Yorkton Detachment Monthly Occurrence Summary |
| b) S/Sgt. Travis Adams | Melville Detachment Mayor’s Report – Q2 |
| c) Yorkton Creek Watershed Authority | Channelization interests registered on ISC |
| d) RMAA | Division 1 Curling Bonspiel |
| e) CN | Snow removal operations, railroad crossings |
| f) Eleanor Woloschuk | Otthon comments |
| g) APAS | 2024 membership |
| h) APAS | AGM – Dec 5 & 6, Regina, newsletter |
| i) Multicultural Council of Saskatchewan | Written request for municipal proclamation |
| j) Ag in the Classroom | Request for donation |
| k) Melville Curling Club | Request for donation |
| l) SARM | Excess Liability Insurance |
| m) SARM | Liability Self-Insurance Plan |
| n) SARM | Fidelity Bond Self-Insurance |

Carried.

New Business:

- 242/23** Deputy Reeve – Appointment
Gembey: That in accordance with Section 91(1) of *The Municipalities Act*, Scott Edlin be appointed as Deputy Reeve for a one-year term effective November 21, 2023.
Carried.
- 243/23** 2023-2024 Committees and Appointments
Gembey: That the Council for the R.M. of Cana No. 214 approve the 2023-2024 committee appointments and non-council appointments as shown on Schedule A attached hereto and forming part of these minutes.
Carried.
- 244/23** Melvin Vindevoghel – Layoff Notice
Beres: That the Council for the R.M. of Cana No. 214 ratify Seasonal Mower Operator Melvin Vindevoghel being laid off for the season effective October 31, 2023 due to end of season.
Carried.
- 245/23** Leo Prokop – Layoff Notice
N. Yelle: That the Council for the R.M. of Cana No. 214 ratify Maintenance/Mower Operator Leo Prokop being laid off for the season effective December 8, 2023 with a tentative recall date of April 15, 2023 weather permitting.
Carried.
- 246/23** Rental Agreement
P. Yelle: That Reeve Brian Reinson and Administrator Marj Beatty be authorized to sign the rental agreement for the storage of four pieces of municipal equipment for a period of 5 months at Lot 4, Block E, Plan 102146262 with Greg Hahn at a rate of \$100.00 per month per piece of equipment.
Carried.
- 247/23** Division 3 Work Order
Chaban: That the work order to replace a culvert on Township Road 221 west of Range Road 2062 be cancelled for 2023 and moved to the 2024 budget year.
Carried.
- 248/23** Division 5 – Additional Work Order
Beres: That Work Order 5-10, beaver dam removal on NE 19-24-5-2 and removal of overhanging trees from roadway site line on SE 29-24-5-2, be approved as presented.
Carried.
- 249/23** Request for Approach – NW 14-23-6-2
P Yelle: That the request for an approach onto Township Road 233 from the NW 14-23-6 W2 be approved in accordance with Approach Policy #300-09 and further that, subject to a cost estimate, the R.M. of Cana No. 214 build the approach with all costs billable to the applicant.
Carried.
- 250/23** Recess
Reinson: That this meeting now recess at 10:04 a.m.
Carried.
- 251/23** Reconvene
Reinson: That this meeting now reconvene at 10:10 a.m.
Carried.
- 252/23** Request for Approach – NE 1-24-6-2
Beres: That the request for an approach onto Range Road 2060 from the NE 01-24-6 W2 be approved in accordance with Approach Policy #300-09.
Carried.
- 253/23** Request to Remove Bush
P. Yelle: That the Council for the R.M. of Cana No. 214 permit the removal of bush for ½ mile along the West side of SW 26-23-6-2 in accordance with Policy #300-14.
Carried.

- Request for Snow Removal
254/23 Edlin: That the request for the municipality to provide snow removal on Range Road 2063 and Township Road 222 from the SE 21-22-6 W2 to Range Road 2062 as requested by the landowners of the SE 21-22-6 W2 be tabled to the December regular meeting of Council and further, that the municipal grader operators attend the December meeting to discuss the snow removal request prior to Council rendering a decision.
Carried.
- Request for Snow Removal
255/23 Edlin: That the request for the municipality provide snow removal on Range Road 2060 from Township Road 222 to Township 220 by the landowner of the SW 22-22-6 W2 be tabled to the December regular meeting of Council and further, that the municipal grader operators attend the December meeting to discuss the snow removal request prior to Council rendering a decision.
Carried.
- Showstoppers Snowmobile Club
256/23 Beres: That the Council for the R.M. of Cana No. 214 give approval to the Showstoppers Snowmobile Club for a snowmobile trail through the municipality, as per the provided snowmobile route map, valid from November 21, 2023 to April 30, 2024.
Carried.
- Highway 10 – Site clean-up km 22+100
257/23 Gembey: That Reeve Brian Reinson be authorized to sign the agreement between the Ministry of Highways and the R.M. of Cana No. 214 for clean-up, by mulching and/or landscaping, of site km 22+100 with the full value of the cost of work to be re-imbursed to the R.M. at the completion of the clean-up.
Carried.
- Tree removal Invoice
258/23 Chaban: That Invoice No. 13 from DW Maurer Farms Ltd. dated November 9, 2023 in the amount of \$371.85 for tree removal be approved for payment.
Defeated.
- Unauthorized bush removal from Road Allowance
259/23 N. Yelle: That the registered owner of NW 5-23-5 W2 be issued a notice of violation as per Bylaw 7-2016 for damaging Range Road 231 between NW 5-23-5 W2 and SW 8-23-5 W2 by removing the trees/bush and piling on the road and further, that it be recorded as a second offence by the registered owner for removing trees/bush without written approval in accordance with Policy 300-14.
Carried Unanimously.
- Development Permit – NE 17-24-5 W2
260/23 Beres: That Council table a decision on the development permit for a new residential yard site on NE 17-24-5-2 to the December 15, 2023 meeting pending the development and approval of a written standard for a Class 6 road.
Carried.
- December regular meeting of Council
261/23 Chaban: That the regular meeting of Council scheduled for December 12, 2023 be postponed and moved to December 15, 2023 beginning at 9:00 a.m. at the Municipal Office 110 – 5th Ave. E. Melville, SK S0A 2P0
- Adjournment
262/23 Edlin: That this meeting adjourn (12:28 p.m.)

 Reeve

 Administrator

R.M. of Cana No. 214
List of Accounts for Approval
as of 11/21/2023
Batch: 2023-00075 to 2023-00080

Cheques	Date	Vendor Name	Reference	Payment Amount
EFT	31-Oct-23	Marjorie Beatty	October Payroll	2,960.98
EFT	31-Oct-23	Leonard Prokop	October Payroll	4,586.74
EFT	31-Oct-23	Blair Rathgeber	October Payroll	4,328.17
EFT	31-Oct-23	Jo-Anne Reid	October Payroll	1,898.20
EFT	31-Oct-23	Grant Shyngera	October Payroll	4,328.17
EFT	31-Oct-23	Melvin Vindevoghal	October Payroll	5,288.83
OL	31-Oct-23	MEPP	October Payable	\$5,008.36
OL	31-Oct-23	Receiver General	October Payable	\$9,745.17
OL	31-Oct-23	Sask Power/Energy	October Payable	\$791.23
OL	31-Oct-23	SaskTel	October Payable	\$343.60
OL	31-Oct-23	Ministry of Finance	GSSD - October Collections	\$20,503.59
OL	31-Oct-23	SMHI	October Collections	\$75,424.44
OL	31-Oct-23	City of Melville	September Water	\$143.27
OL	31-Oct-23	Mastercard	Reimburse	\$242.99
4618	31-Oct-23	Christ The Teacher	October Collections	\$8,073.80
4619	21-Nov-23	Cameron Pump Service 2006	Well Decommissioning FRWIP	\$16,650.00
4620	21-Nov-23	Tim Chaban	Beaver Tails	\$15.00
4621	21-Nov-23	Scott Edlin	Council Indemnity	\$1,024.66
4622	21-Nov-23	Flaman Sales Ltd.	Shop Supplies	\$93.19
4623	21-Nov-23	Fortune's Tools'n' toys	Snow Removal	\$63.00
4624	21-Nov-23	Raymond Gervais	Overpaid Taxes	\$10.85
4625	21-Nov-23	Ron Lang	2023 Pest Control	\$11,696.79
4625	21-Nov-23	Ron Lang	Sale of Bait Stations	\$90.00
4626	21-Nov-23	Robert Morrell	Beaver Tails	\$90.00
4627	21-Nov-23	Pattison Agriculture	Equipment Repairs	\$201.29
4628	21-Nov-23	Prairie Mapping Services	Maps	\$188.33
4629	21-Nov-23	Neil & Joran Weber	Overpaid Taxes	\$119.80
4630	21-Nov-23	Nelson Yelle	Council Indemnity	\$1,752.85
4631	21-Nov-23	Perry Yelle	Council Indemnity	\$645.06
EFT	21-Nov-23	Canadian National	Flasher Gate Contract	\$276.00
EFT	21-Nov-23	Darcy Gembey	Council Indemnity	\$2,204.24
EFT	21-Nov-23	Ron Gerein	Inspection Fees	\$1,984.50
EFT	21-Nov-23	HBI Office Plus	Office Furniture & Supplies	\$771.54
EFT	21-Nov-23	Munisoft	Office Supplies	\$92.20
EFT	21-Nov-23	Municode	Inspection Fees	\$249.49
EFT	21-Nov-23	OK Tire	Equipment Repairs	\$221.24
EFT	21-Nov-23	Ottenbreit Sanitation Services	Otthon Garbage Sept & Oct	\$1,097.31
EFT	21-Nov-23	Brian Reinson	Reeve Indemnity	\$1,850.89
EFT	21-Nov-23	Repsch Agri-Parts & Sales Ltd.	Equipment Repairs	\$77.59
EFT	21-Nov-23	RCAP Leasing	Nov & Dec – Copier Lease	\$329.68
EFT	21-Nov-23	Melvin Vindevoghal	Reimburse – fuel & parts	\$1,410.00
EFT	21-Nov-23	Toshiba Business Solutions Inc.	Copier Read Oct & Nov	\$43.28
OL	21-Nov-23	City of Melville	October Water	\$149.65
OL	21-Nov-23	Prairie Co-op	October Statement	\$14,714.88
			Total	\$201,780.85

Certified correct this 21st day of November, 2023

Reeve

Administrator

