

**Minutes of the Regular Meeting of the Council of the Rural Municipality of Cana No. 214**

**Held Tuesday the 9<sup>th</sup> day of January, 2024**

**In the Municipal Office at 110-5<sup>th</sup> Avenue East, Melville, Saskatchewan**

**Present:**

Reeve - Brian Reinson  
Councillor Division 1 - Scott Edlin  
Councillor Division 2 - Nelson Yelle – electronic participation  
Councillor Division 3 - Tim Chaban  
Councillor Division 4 - Darcy Gembey  
Councillor Division 5 - Tim Beres  
Councillor Division 6 - Perry Yelle  
Administrator - Marj Beatty

**Call to Order:**

A quorum being present, Reeve Brian Reinson called the meeting to order at 9:00 a .m.

**Minutes:**

**01/24 Edlin:** That the minutes of the Regular Meeting of Council held December 15, 2023 be approved as presented.

**Carried.**

**Financial Reports:**

**02/24 Beres:** That the Statement of Financial Activities and the bank reconciliation for the month of December 2023 be accepted as presented.

**Carried.**

**Transfers to Reserves**

**03/24 Chaban:** That the Council for the R.M. of Cana No. 214 authorize the following transfers to reserves for the year 2023:

310-100-100 – Future Road Construction	\$150,000.00
310-100-200 – Capital Expenditures	\$75,000.00

**Carried.**

*Councillor Nelson Yelle joined the meeting by electronic means at 9:17 a.m.*

**Accounts:**

**04/24 P. Yelle:** That the accounts in the amount of \$194,504.05 as indicated on the list attached hereto and forming part of these minutes be approved for payment.

**Carried.**

**Correspondence:**

**05/24 Gembey:** That the following correspondence having been read now be filed:

a) SARM	2024 Membership fees
b) SARM	2024 Service Fees
c) East Central Transportation Planning Committee	2024 membership fees
d) Saskatchewan Crime Stoppers	Request for donation
e) City of Melville	2024 rate – water, sewer, waste & recycling
f) Plant Health Network	iMapInvasives – online GIS database

**Carried.**

**Bylaws:**

**Bylaw 1/2024 - Gravel Licensing Bylaw**

**06/24 Edlin:** That Bylaw No. 1/2024 being a bylaw to license the excavation of gravel from gravel pits be read a first time.

**Carried.**

**07/24 Gembey:** That Bylaw No. 1/2024 be read a second time.

**Carried.**

- 08/24**      **Chaban:** That Bylaw No. 1/2024 be given three readings at this meeting. **Carried Unanimously.**
- 09/24**      **Beres:** That Bylaw No. 1/2024 being a bylaw to license the excavation of gravel from gravel pits be read a third time and adopted. **Carried.**
- Administration Reports:**
- 10/24**      Development Report  
**N. Yelle:** That the Development Report for the period of October 1 to December 31, 2023 be accepted as presented. **Carried.**
- New Business:**
- 11/24**      Fidelity Bond  
**Scott:** That pursuant to Section 113 of *The Municipalities Act*, the Fidelity Bond provided through the Saskatchewan Association of Rural Municipalities providing Fifty Thousand Dollars (\$50,000.00) coverage for the Administration be accepted as presented. **Carried.**
- 12/24**      Workers' Compensation Board – Elected Officials  
**Gembey:** That for the year 2024 the Reeve and each Council Member be insured under *The Workers' Compensation Act* at the rate of Forty Thousand, Three Hundred, Eighty-Two Dollars (\$40,382.00) per elected official. **Carried.**
- 13/24**      RMAA Spring Workshop  
**P. Yelle:** That Administrator Marj Beatty & Administrative Assistant Jo-Anne Reid be authorized to attend the 2024 RMAA Spring Workshop in Melville, SK on March 27, 2024 with a registration fee of \$100.00 per participant in accordance with Policy #200-11. **Carried.**
- 14/24**      Saskatchewan Lotteries Grant  
**P. Yelle:** That per capita allocation of the Saskatchewan Lotteries Grant for the year 2025-2026 be tabled until the February regular meeting of council. **Carried.**
- 15/24**      Hershmillier Pit  
**Edlin:** That the R.M. of Cana No. 214 authorize Administrator Marj Beatty to send Robert and Louise Hershmillier a new 3-year Agreement for Gravel Purchase on Parcel A, Plan 102331954, Parcel #203782327. **Carried**
- 16/24**      Request for Snow Removal  
**Chaban:** That the municipality provide snow removal on Range Road 2063 from SE 21-22-6-2 southerly to Township Road 222 and then easterly to Range Road 2062 as requested by the landowners of the SE 21-22-6-2 as a non-priority item for the 2023/24 winter season in accordance with Snow Removal Policy #300-02 and further that the municipality will require annual written requests for all non-scheduled snow removal routes to be approved at Council's discretion further to Policy #300-02. **Carried.**
- 17/24**      Class 6 Road Construction Standard  
**Beres:** That the council for the R.M. of Cana No. 214 approve the development standard for a Class 6 Residential Road as per attached Schedule 'A'. **Carried**
- 18/24**      Adjournment  
**N. Yelle:** That this meeting adjourn (11:00 a.m.) **Carried.**

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 Reeve

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 Administrator

R.M. of Cana No. 214  
List of Accounts for Approval  
as of 01/09/2024  
Batch: 2023-00089 to 2024-00003

<b>Cheques</b>	<b>Date</b>	<b>Vendor Name</b>	<b>Reference</b>	<b>Payment Amount</b>
EFT	31-Dec-23	Marjorie Beatty	December Payroll	\$3,330.69
EFT	31-Dec-23	Leonard Prokop	December Payroll	\$2,330.08
EFT	31-Dec-23	Blair Rathgeber	December Payroll	\$4,942.88
EFT	31-Dec-23	Jo-Anne Reid	December Payroll	\$2,670.60
EFT	31-Dec-23	Grant Shyngera	December Payroll	\$5,274.53
EFT	31-Dec-23	Kali Tourney	December Payroll	\$250.00
EFT	31-Dec-23	Melvin Vindevoghel	December Payroll	\$250.00
OL	31-Dec-23	Pitney Bowes	Postage Meter Lease	\$332.90
OL	31-Dec-23	MEPP	December Payable	\$4,387.94
OL	31-Dec-23	Mastercard	Reimburse	\$784.87
OL	31-Dec-23	Receiver General	December Payable	\$8,474.33
OL	31-Dec-23	Sask Power/Energy	December Payable	\$1,208.25
OL	31-Dec-23	SaskTel	December Payable	\$345.79
OL	31-Dec-23	Ministry of Finance	GSSD - December Collections	\$34,976.50
OL	31-Dec-23	SMHI	December Collections	\$37,018.46
OL	31-Dec-23	City of Melville	Fire Call	\$4,119.36
4649	31-Dec-23	Tim Chaban	Council Indemnity	\$5,551.46
4650	31-Dec-23	Scott Edlin	Council Indemnity	\$416.18
4651	31-Dec-23	Greg Hahn	Lease Payment December	\$400.00
4652	31-Dec-23	Petty Cash	Reimburse	\$96.60
4653	31-Dec-23	RM of Saltcoats	2023 Gravel Road Maintenance	\$2,100.00
4654	31-Dec-23	Perry Yelle	Council Indemnity	\$1,114.24
4655	31-Dec-23	Christ The Teacher	December Collections	\$3,899.92
EFT	31-Dec-23	SARM	Freight on Pocket Calendars	\$20.69
EFT	31-Dec-23	Brian Reinson	Reimburse Gift	\$200.00
4656	09-Jan-24	Ricky & Glenda Wasylkowski	2023 Overpaid Taxes	\$120.86
4657	09-Jan-24	RMAA	2024 Membership	\$425.00
4658	09-Jan-24	SGI	Plate Renewals	\$2,663.26
4659	09-Jan-24	Western Municipal Consulting	2024 Board Services	\$472.50
EFT	09-Jan-24	APAS	2024 Membership	\$11,351.40
EFT	09-Jan-24	Canadian National Railway	Flasher Gate Contract	\$2,307.00
EFT	09-Jan-24	Dical Transport	Freight - Minute paper	\$21.01
EFT	09-Jan-24	Hillside Welding	Shop Supplies	\$101.48
EFT	09-Jan-24	Melville Hardware	Office Supplies	\$34.39
EFT	09-Jan-24	Minister of Finance	2024 Fire Dispatch Services	\$1,898.40
EFT	09-Jan-24	Munisoft	2024 Software & Equipment Mtce.	\$5,058.83
EFT	09-Jan-24	RCAP Leasing	Copier Lease	\$144.58
EFT	09-Jan-24	Redhead Equipment Ltd.	Excavator Parts	\$333.66
EFT	09-Jan-24	SARM	2024 Membership	\$3,177.33
EFT	09-Jan-24	SARM	Grader Supplies	\$321.42
EFT	09-Jan-24	SARM	2024 Benefits, PSIP, LSIP, Bond, Liability	\$39,828.96
OL	09-Jan-24	City of Melville	December Statement	\$147.76
OL	09-Jan-24	Prairie Co-op	December Statement	\$1,599.94
			<b>Total</b>	<b>\$194,504.05</b>

Certified correct this 9th day of January, 2024

Reeve

Administrator

