

Minutes of the Regular Meeting of the Council of the Rural Municipality of Cana No. 214

Held Tuesday the 13th day of February, 2024

In the Municipal Office at 110-5th Avenue East, Melville, Saskatchewan

Present:

Reeve - Brian Reinson
Councillor Division 2 - Nelson Yelle
Councillor Division 3 - Tim Chaban
Councillor Division 4 - Darcy Gembey
Councillor Division 6 - Perry Yelle
Administrator - Marj Beatty

Absent:

Councillor Division 1 - Scott Edlin
Councillor Division 5 - Tim Beres

Call to Order:

A quorum being present, Reeve Brian Reinson called the meeting to order at 9:00 a .m.

Minutes:

19/24 **Gembey:** That the minutes of the Regular Meeting of Council held January 9, 2024 be approved as presented.

Carried.

Financial Reports:

20/24 **Chaban:** That the Statement of Financial Activities and the bank reconciliation for the month of January 2024 be accepted as presented.

Carried.

Special Service Area

21/24 **N. Yelle:** That the 2023 Year End Statement of Revenue and Expenditures for the Special Service Area of Otthon be accepted as presented.

Carried.

Accounts:

22/24 **Gembey:** That the accounts in the amount of \$74,173.25 as indicated on the list attached hereto and forming part of these minutes be approved for payment.

Carried.

23/24 **Saskatchewan Public Safety Agency – PDAP training**

N. Yelle: That each member of Council and administration be authorized to attend a one-day PDAP training session on February 28 or 29th in Yorkton.

Carried.

Correspondence:

24/24 **P. Yelle:** That the following correspondence having been read now be filed:

- | | | |
|----|---------------------|--|
| a) | S/Sgt. Burton Jones | Yorkton Detachment Monthly Occurrence Summary – December 2023 and January 2024 |
| b) | S/Sgt. T.L. Adams | Melville Detachment Mayors Report Q3 |
| c) | S/Sgt. Burton Jones | 2024 townhall meeting – Mar 28, 2024 in Yorkton |
| d) | SAMA | AGM – Apr 10, 2024 in Saskatoon |
| e) | SMHI | AGM – Mar 13, 2024 in Regina |
| f) | SPSA | PDAP training – Feb 28 or 29, 2024 in Yorkton |
| f) | SARM | Call for Elections – Division Directors 1, 3 & 5 |

Carried.

Administration Reports:

Asset Management Report

25/24 **Gembey:** That the Assessment Management Review Report be accepted as presented.

Carried.

New Business:

- 26/24** Agreement for Grade Crossing Closure
P. Yelle: That the Council for the R.M. of Cana No. 214 authorize Reeve Brian Reinson to sign the Agreement for Grade Crossing Closure at Public Crossing with His Majesty the King in Right of Canada as represented by the Minister of Transport for the closing of crossings at Mile 5.72, Mile 9.57 and Mile 11.34 in accordance with approved funding under the Rail Safety Improvement Program.
Carried.
- 27/24** Destruction of Records
Chaban: That the Council for the R.M. of Cana No. 214 authorize Administration to proceed with the destruction of records as presented by the Administrator in Schedule 1 dated February 13, 2024 as per the municipality's Destruction of Records Bylaw 1-17.
Carried.
- Tax Enforcement Proceedings - PMB
Gembey: That the Administrator continue to proceed under the *Tax Enforcement Act* to acquire title for the following described lands:
- | <u>Legal</u> | <u>Title</u> |
|--------------------------------|---------------------------------|
| Lots 6-8, Blk 1, Plan W2614 | 130259516, 130259538, 130259549 |
| Parcel A, Plan 97Y12477, Ext 2 | 141394967 |
- Carried.**
- 28/24** Saskatchewan Lotteries Grant
Chaban: That for the purpose of the Saskatchewan Lotteries Community Grant Program the R.M. of Cana No. 214 allocate its per capita amount to the City of Melville for the year 2025-2026.
Carried.
- 29/24** Class 6 Residential Road Access Standards Policy #300-16
N. Yelle: That the Class 6 Residential Access Standards Policy #300-16 be tabled until the March meeting of council.
Carried.
- 30/24** SARM Delegates
Reinson: That Council appoint Councillor Gembey and Councillor N. Yelle as the R.M. of Cana No. 214 voting delegates at the 2024 SARM Convention.
Carried.
- 31/24** SARM Convention
Gembey: That each member of Council and all employees be authorized to attend the 2024 SARM Annual Convention in Regina, SK from March 13-15, 2024 in accordance with Policy #200-10 and Policy #200-11.
Carried.
- 32/24** Municipal Hail
Gembey: That Nelson Yelle be appointed to attend the Annual Meeting of the Saskatchewan Municipal Hail Association to be held March 13, 2024 in Regina, SK.
Carried.
- 33/24** R.M. of Emerald No. 277 – SARM resolution
P. Yelle: That the Council for the R.M. of Cana No. 214 support R.M. of Emerald No. 277 council resolution 20/24, deterrents for breaches of bylaws, submitted to the 2024 SARM annual convention.
Carried.
- 34/24** Brush removal – SW 26-36-6 W2
P. Yelle: Pursuant to Resolution 253/23, the owner of SW 26-23-6 W2 is requesting that the RM of Cana No. 214 cost share the removal of bush on the road allowance to remove bush that will hinder the proper building of a new fence.
Defeated.
- 35/24** Bush removal
Gembey: That the Council for the R.M. of Cana No. 214 approve removal of bush on the northern boundary of NW 32-22-4-2, the northern boundary of NW 36-22-5-2, the southern and eastern boundaries of SE 8-23-4-2 and the western boundary of NW 9-23-4-2 in accordance with Bush Removal Policy #300-14.
Defeated.

36/24 Dust Control
Chaban: That the request for dust control on Township Road 241 (McKim Road) in front of the Finnie residence on the SE 8-24-5 W2 be approved in accordance with Dust Control Policy #300-10. **Carried.**

37/24 Council Ipads
Gembey: That the Division 1 councillor iPad be taken to Maani Phone Shop in Yorkton for repair. **Carried.**

38/24 Workshop Meeting
Gembey: That Council hold a workshop meeting at 9:00 am on March 5, 2024 in council chambers to present and discuss 2024 work orders. **Carried.**

39/24 Adjournment
N Yelle: That this meeting adjourn (11:58 a.m.) **Carried.**

Reeve

Administrator

R.M. of Cana No. 214
List of Accounts for Approval
as of 02/13/2024
Batch: 2024-00004 - 00009

Cheques	Date	Vendor Name	Reference	Payment Amount
EFT	31-Jan-24	Marjorie Beatty	January Payroll	\$3,672.09
EFT	31-Jan-24	Blair Rathgeber	January Payroll	\$3,980.25
EFT	31-Jan-24	Jo-Anne Reid	January Payroll	\$1,741.67
EFT	31-Jan-24	Grant Shyngera	January Payroll	\$3,144.91
OL	31-Jan-24	MEPP	January Payable	\$3,892.34
OL	31-Jan-24	Mastercard	Reimburse	\$1,588.65
OL	31-Jan-24	Receiver General	January Payable	\$7,529.34
OL	31-Jan-24	Sask Power/Energy	January Payable	\$1,355.51
OL	31-Jan-24	SaskTel	January Payable	\$345.31
OL	31-Jan-24	Ministry of Finance	GSSD - January Collections	\$2,287.13
OL	31-Jan-24	SMHI	January Collections	\$1,129.60
4660	31-Jan-24	Greg Hahn	Lease Payment January	\$400.00
4661	31-Jan-24	Christ The Teacher	January Collections	\$418.65
4662	13-Feb-24	Provincial Mediation Board	Consent Fee	\$40.00
4663	13-Feb-24	3D Plumbing & Heating Inc.	Heat Repairs Office	\$303.93
4664	13-Feb-24	Fortune's Tools 'n' Toys	Snow Removal	\$315.00
4665	13-Feb-24	Grasslands News Group	Office Supplies	\$16.04
4666	13-Feb-24	Minister of Finance-Highways	Road Signs	\$337.86
4667	13-Feb-24	Potzus Paving & Road Mtce.	Refund overpayment of fees	\$6,202.55
4668	13-Feb-24	RMAA	Election Workshop	\$200.00
4669	13-Feb-24	SAMA	2024 Requisition	\$19,385.00
4670	13-Feb-24	Staples	Office Supplies	\$110.97
4671	13-Feb-24	Sasktip Inc.	2024 Membership	\$100.00
4672	13-Feb-24	RM of Orkney	2023 Joint Christmas Party	\$580.00
EFT	13-Feb-24	Canadian Tire	Office Supplies	\$66.59
EFT	13-Feb-24	Darcy Gembey	Council Indemnity	\$1,080.40
EFT	13-Feb-24	Hillside Welding	Acetylene	\$132.31
EFT	13-Feb-24	Parkland Regional Library	2024 Municipal Levy First Half	\$7,073.80
EFT	13-Feb-24	Ottenbreit Sanitation	Otthon Garbage	\$1,107.67
EFT	13-Feb-24	PFP Canada Ltd.	Fire Extinguisher Inspections	\$146.37
EFT	13-Feb-24	RCAP Leasing	Copier Lease	\$144.58
EFT	13-Feb-24	Brian Reinson	Reeve Indemnity	\$999.40
EFT	13-Feb-24	Rocky Mountain Equipment	Shop Supplies	\$265.86
EFT	13-Feb-24	Grant Shyngera	Reimburse - equipment parts	\$84.35
EFT	13-Feb-24	SARM	Employee Benefits, IT Training	\$168.62
EFT	13-Feb-24	Toshiba Business Solutions	Copier Reading	\$55.93
OL	13-Feb-24	City of Melville	January Utilities	\$157.34
OL	13-Feb-24	Prairie Co-op	January Statement	\$3,613.23
			Total	\$74,173.25

Certified correct this 13th day of February, 2024

Reeve

Administrator