

Minutes of the Regular Meeting of the Council of the Rural Municipality of Cana No. 214
Held Tuesday the 10th day of May, 2024
In the Municipal Office at 110-5th Avenue East, Melville, Saskatchewan

Present:

Reeve -	Brian Reinson
Councillor Division 1 -	Scott Edlin
Councillor Division 2 -	Nelson Yelle
Councillor Division 3 -	Tim Chaban
Councillor Division 4 -	Darcy Gembey
Councillor Division 5 -	Tim Beres
Councillor Division 6 -	Perry Yelle
Administrator -	Marj Beatty

Call to Order:

A quorum being present, Reeve Brian Reinson called the meeting to order at 9:00 a.m.

Minutes:

87/24 **Beres:** That the minutes of the Regular Meeting of Council held April 9, 2024 be approved as presented. **Carried.**

Financial Reports:

88/24 **Gembey:** That the Statement of Financial Activities and the bank reconciliation for the month of April 2024 be accepted as presented. **Carried.**

2024 Budget:

89/24 **Edlin:** That the Council for the R.M. of Cana No. 214 adopt the budget for the year 2024 as presented and attached with a copy of the Otthon 2024 Allocation and all approved Work Orders included and attached. **Carried.**

2024 Municipal Mill Rates

90/24 **Gembey:** That the municipal mill rates be set at 6.92 for the R.M. of Cana No. 214 and 5.00 for the Special Service Area of Otthon for the year 2024. **Carried.**

Accounts:

91/24 **P Yelle:** That the accounts in the amount of \$87,720.17 as indicated on the list attached hereto and forming part of these minutes be approved for payment. **Carried.**

Correspondence:

92/24 **Beres:** That the following correspondence having been read now be filed:

- | | | |
|----|------------------------------------|---|
| a) | Christ the Teacher School Division | 2024 Education Property Tax Mill Rates |
| b) | S/Sgt. T.L. Adams | Melville Detachment Mayors Report Q4 |
| c) | S/Sgt. Burton Jones | Yorkton Detachment Monthly Occurrence Summary |
| d) | Water Security Agency | Response to letter sent by R.M. |
| e) | Dan Gerein | Building Inspector proposal |
| f) | Farm & Food Care Saskatchewan | Request for membership |
| g) | Saskatchewan 4-H Foundation | Request for donation |

Carried.

Bylaws:

Bylaw 2/2024 – APAS Special Tax Bylaw

93/24 **Edlin:** That Bylaw No. 2/2024 being a bylaw to authorize a special tax for the purpose of paying membership in the Agricultural Products Association of Saskatchewan be read a first time. **Carried.**

- 94/24** **Gembey:** That Bylaw No. 2/2024 be read a second time. **Carried.**
- 95/24** **Chaban:** That Bylaw No. 2/2024 be given three readings at this meeting. **Carried Unanimously.**
- 96/24** **N Yelle:** That Bylaw No. 2/2024 being a bylaw to authorize a special tax for the purpose of paying membership in the Agricultural Products Association of Saskatchewan be read a third time and adopted. **Carried.**
- 97/24** **Gembey:** That Bylaw No. Z10/2022 being a bylaw to amend Bylaw Z2/2016 known as the Zoning Bylaw be read a first time. **Carried.**
- New Business:**
- 98/24** **Motion to Rescind Resolution**
Beres: That the council for the R.M. of Cana No. 214 rescind Resolutions 284/23 and 285/23 as the dollar amounts recorded were incorrect. **Carried.**
- 99/24** **Wages – Maintenance/Mower Operator**
Edlin: That Maintenance/Mower Operator Leo Prokops's wage be set at \$32.00 per hour effective January 1, 2024 to December 31, 2024. **Carried.**
- 100/24** **Request to Remove Bush**
Chaban: That the Council for the R.M. of Cana No. 214 permit the removal of bush for approximately 150 meters on the municipal road allowance between SE 3-22-6 W2 and NE 34-21-6 W2 in accordance with Policy #300-14. **Defeated.**
- 101/24** **Bush Removal on Road Allowance**
Chaban: That Administration be authorized to send a letter and a copy of Bush Policy #300-14 to Werner Schicker advising that road allowances cannot be farmed. **Carried.**
- 102/24** **Board of Revision – Secretary**
Edlin: That pursuant to Subsection 221(1) of *The Municipalities Act*, the Council for the R.M. of Cana No. 214 appoints Nicole Hoskins with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2024 through to December 31, 2024 with remuneration as set out in the Western Municipal Consulting Ltd. fee schedule and further that if the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative function and may appoint a recording secretary for the purpose of any hearing. **Carried.**
- 103/24** **Application for Dust Control**
Beres: That the following requests for dust control be approved in accordance with Dust Control Policy #300-10:
- On Township Road 233 in front of the Niebergall residence on the NW 14-23-6 W2;
 - On Range Road 2062 in front of the Printz residence on the NW 2-22-6 W2;
 - On Township Road 233 in front of the Kennedy residence on the SW 22-23-5 W2;
 - On Range Road 2062 in front of the Schmaltz residence on the SW 14-22-6 W2;
 - On Township Road 241 in front of the Dilts residence on the NE 4-24-5 W2; and
 - On Township Road 230 in front of the Schick residence on the SE 3-23-6 W2.
- Carried.**
- 104/24** **Village of Waldron**
Edlin: That Administration be authorized to send a letter to the Council of the Village of Waldron advising that mowing performed by the R.M. of Cana for the Village is considered custom work and billable as per Policy #300-07. **Carried.**

- Workplace Violence Policy and Prevention Plan #200-16
105/24 Gembey: That Workplace Violence Policy and Prevention Plan #200-16 be adopted as presented for the purpose of preventing the occurrence of violence in the workplace and creating a process for reporting alleged actions of violence.
Carried.
- Municipal Hail Withdrawals
106/24 P. Yelle: That the Council for the R.M. of Cana No. 214 approve the list of applications received from the Saskatchewan Municipal Hail Insurance Association dated April 5, 2024 for withdrawal of lands from Municipal Hail Insurance.
Carried.
- Development Permit – SE 21-23-4 W2
107/24 Gembey: That Council table a decision on the development permit for the addition to a non-confirming residential dwelling on SE 21-23-4 W2 pending an amendment to Zoning Bylaw Z2-2016.
Carried.
- SARM Division Meetings
108/24 Beres: That all members of Council and Administration be authorized to attend the 2024 SARM June Division 1 meeting in Kipling, SK on June 12, 2024 in accordance with Policy #200-10.
Carried.
- R.M. of Saltcoats No. 213 – Snow Removal
109/24 Edlin: That Council for the R.M. of Cana No. 214 grants permission to the R.M. of Saltcoats No. 213 to perform snow removal on Township Road 233 east of Highway 9 if the roadway has not yet been cleared by the Cana patrol operator.
Carried.
- Partnership Agreement – RM's of Saltcoats/Cana and Ministry of Highways
110/24 Gembey: That the Reeve, Brian Reinson, be authorized to sign a new 10-year Partnership Agreement between the Ministry of Highways, the R.M. of Saltcoats No. 213 and the R.M. of Cana No. 214 to provide an Alternate Truck Route to protect Highway No. 15 from damages caused by heavy vehicles.
Carried.
- Permission to fence Road Allowances
111/24 Chaban: The Council approve a gate across the road allowance on Range Road 2063 between NW 3-22-6 W2 and NE 4-22-6 W2, a temporary gate across the road allowance on Township Road 221 between NW 2-22-6 W2 and SW 11-22-6 W2 for the grazing season and temporary gate across the road allowance on Township Road 223 between NW 14-22-6 W2 and SW 23-22-6 W2 in the fall after haying season, and further, that all gates be clearly flagged to alert any ground traffic of an erected barrier.
Carried.
- Tree Removal – 110 5th Avenue East, Melville
112/24 Edlin: That Council authorize Administration to make application for a Development Permit from the City of Melville for the removal of the ash tree located at the southwest corner of the municipal office building at 110 – 5th Avenue East in Melville.
Carried.
- Canada Community-Building Fund – Remaining Funds Project
113/24 Gembey: That Council approves the remaining funds in the CCBF be used to construct a wheelchair ramp at the front entrance to the R.M. of Cana No. 214 Municipal office; and further that the administrator be authorized to submit an IIP for project approval.
Carried.
- AWSA 2024 Well Decommissioning Campaign
114/24 Edlin: That the R.M. of Cana No. 214 participate in the 2024 well decommissioning campaign administered by the Assiniboine Watershed Stewardship Association (AWSA) and further that the municipality agrees to pay contractor invoices and apply to the Farm Ranch Water Infrastructure Program on behalf of landowners to decommission abandoned/unused wells in the municipality with the remaining outstanding balance not funded under the program (\$300.00) the responsibility of the landowner.
Carried.
- Kaposvar – Release of Water
115/24 Chaban: That Council authorize Administration to request a meeting between the Kaposvar Operations Committee from the R.M. of Grayson No. 184 and the Kaposvar Dam Committee from the R.M. of Cana No. 214 to discuss the release of water from the Kaposvar reservoir by October 1 of each year.
Carried.

Ministry of Environment – Letter of Concern

116/24 Chaban: That Council authorize Administration to send a letter to The Ministry of Environment expressing the R.M. of Cana No. 214’s specific concerns about the City of Melville Landfill. **Carried.**

E & H Redi-Mix

117/24 P. Yelle: That Council authorize Administrator to send a letter to E & H Redi-Mix requesting a Road Maintenance Agreement for gravel hauling on Township Road 230 before further hauling can take place, and further, that the Reeve and Division 6 Councillor meet with E & H Redi-Mix to discuss road concerns as per Road Maintenance Agreement 2023-02. **Carried.**

June Council Meeting

118/24 P Yelle: That the Council Meeting scheduled to be held on Tuesday, June 11, 2024 commencing at 8:00 a.m. be changed to commence at 9:00 a.m. in the Council Chambers at 110 – 5th Ave. E. Melville, SK. **Carried.**

Range Road 2054 Upgrade

119/24 Beres: That the R.M. of Cana No. 214 provide the use of R.M. graders and operators to build the grade and slopes the ditches on approximately 700 meters to upgrade Range Road 2054 between Township Roads 242 & 244 and further that the R.M of Cana No. 214 enter into a signed agreement with the owner of NE 17-24-5 W2 for any other costs associated with the upgrade of approximately 700 meters of Range Road 2054 between Township Roads 242 & 244 to meet the requirements for a permitted use development permit to establish a residential yard on the NE 17-24-5 W2. **Carried.**

Adjournment

120/24 N. Yelle: That this meeting adjourn (11:38 a.m.) **Carried.**

Reeve

Administrator

R.M. of Cana No. 214
List of Accounts for Approval
as of 05/10/24
Batch: 2024-027 to 2024-034

						Payment
	Cheques	Date	Vendor Name	Reference		Amount
	EFT	30-Apr-24	Marjorie Beatty	April Payroll		\$4,169.26
	EFT	30-Apr-24	Blair Rathgeber	April Payroll		\$4,259.30
	EFT	30-Apr-24	Jo-Anne Reid	April Payroll		\$2,244.28
	EFT	30-Apr-24	Grant Shyngera	April Payroll		\$4,259.30
	EFT	30-Apr-24	Leo Prokop	April Payroll		\$1,335.79
	OL	30-Apr-24	MEPP	April Payroll		\$4,468.70
	OL	30-Apr-24	Mastercard	Reimburse		\$2,561.14
	OL	30-Apr-24	Receiver General	April Payable		\$8,662.40
	OL	30-Apr-24	Sask Power/Energy	April Payable		\$1,099.24
	OL	30-Apr-24	SaskTel	April Payable		\$343.91
	OL	30-Apr-24	Ministry of Finance	GSSD - April Collections		\$3,081.27
	4698	10-Apr-24	RMAA	Convention Registration Marj		\$50.00
	4699	30-Apr-24	Greg Hahn	Lease Payment April Half Month		\$200.00
	4700	10-May-24	Crown Shred & Recycling Inc	Shredding		\$168.56
	4701	10-May-24	Grasslands News Group	Advertising		\$116.03
	4702	10-May-24	Prairie Strong	2023 Audit		\$8,325.00
	4703	10-May-24	Petty Cash	Reimburse		\$26.32
	4704	10-May-24	Wudrich Excavating	Snow Clearing Otthon		\$378.00
	4705	10-May-24	Yorkton Sales & Service	Equipment Repairs		\$236.25
	4706	10-May-24	Perry Yelle	Council Indemnity		\$2,831.40
	4707	10-May-24	Scott Edlin	Council Indemnity		\$604.00
	EFT	10-May-24	Canadian Tire	Shop Supplies		\$75.31
	EFT	10-May-24	GFL Enviornment Inc.	Used Oil		\$121.06
	EFT	10-May-24	HBI Office Plus Inc.	Office Supplies		\$218.66
	EFT	10-May-24	Melville Hardware	Office Supplies		\$47.56
	EFT	10-May-24	Municode Services	Building Inspection		\$1,004.06
	EFT	10-May-24	Newton Landscaping & Hydr	Hydrovac Frozen Culvert		\$999.00
	EFT	10-May-24	Ottenbreit Sanitation Servic	Otthon Garbage		\$573.26
	EFT	10-May-24	Prairie Steel	Culverts		\$7,403.30
	EFT	10-May-24	Minister of Finance	Advertising		\$30.00
	EFT	10-May-24	RCAP Leasing	Copier Lease May		\$144.58
	EFT	10-May-24	Redhead Equipment	Grader Blades		\$6,262.88
	EFT	10-May-24	Brian Reinson	Reeve Indemnity		\$1,607.80
	EFT	10-May-24	Repsch Agri-Parts	Equipment Repairs		\$57.67
	EFT	10-May-24	SARM	Signs		\$254.28
	EFT	10-May-24	Toshiba Business Solutions I	Copier Meter Read April		\$33.43
	OL	10-May-24	City of Melville	April Utilities		\$152.71
	OL	10-May-24	Pitney Works	Postage Meter Ink		\$163.15
	OL	10-May-24	Prairie Co-op	April Statement		\$14,081.11
	OL	10-May-24	WCB	Statement of Account		\$5,070.20
				Total		\$87,720.17
	Certified correct this 10th day of May, 2024			Reeve		
				Administrator		